



FREDERIC E. TURKINGTON JR.  
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TEL. (508) 358-7755  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

JOHN BLADON  
EDWARD J. COLLINS  
STEVEN J. CORREIA  
DOUGLAS J. LEARD  
JOSEPH F. NOLAN

## **BOARD OF SELECTMEN Monday, May 21, 2012 Wayland Town Building Selectmen's Meeting Room**

### **Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.*

- |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7:00 pm | 1.) Call to Order by Chair <ul style="list-style-type: none"><li>• Announcements; Review Agenda for the Public</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 7:05 pm | 2.) Interview Candidates for Appointment to Fill Vacancies on Boards and Committees <ul style="list-style-type: none"><li>• Kathy Schreiber (Town Center Green Design Advisory Committee)</li></ul>                                                                                                                                                                                                                                                                                                                                                                                    |
| 7:15 pm | 3.) Public Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 7:30 pm | 4.) Consider and Approve Consent Calendar                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 7:35 pm | 5.) Review Correspondence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 7:45 pm | 6.) Review of Annual Town Meeting and Implementation of Approved Articles <ul style="list-style-type: none"><li>• Approve Appraiser for Review of 26 Lakeshore Drive and 52 Hawthorne Road; Discussion of Adding 4 and 8 Sycamore Road for Review Based on Recent Interest in Purchase</li></ul>                                                                                                                                                                                                                                                                                       |
| 8:05 pm | 7.) Organizational Matters <ul style="list-style-type: none"><li>• Guiding Principles for Board Members</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 8:25 pm | 8.) Report of the Town Administrator <ul style="list-style-type: none"><li>• Review of Upcoming Agenda Topics and Meeting Schedule</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 8:40 pm | 9.) Selectmen's Reports and Concerns <ul style="list-style-type: none"><li>• Increase Number of Members, Extend Duration, and Approve Appointments to Town Center Green Design Advisory Committee</li><li>• Review List of Appointments Expiring on or before June 30, 2012</li><li>• Approval of Meeting Schedule through June and Discussion of Potential Meeting Schedule through December 2012</li><li>• Discussion of Correspondence from Linda Segal Dated May 17, 2012, regarding Town Administrator's Testimony before the Open Town Meeting Law Advisory Commission</li></ul> |
| 9:14 pm | 10.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 9:15 pm | 11.) Adjourn                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |



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**BOARD OF SELECTMEN  
Monday, May 21, 2012  
Wayland Town Building  
Selectmen's Meeting Room**

### **CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Application to Sell Wine at Wayland Summer Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Coastal Vineyards, 61 Pardon Hill Road, South Dartmouth, from June 27 to October 3, 2012, 12:00 p.m. to 5:00 p.m.
3. Vote the Question of Approving the Minutes of April 30, 2012



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### **DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM May 11, 2012 THROUGH AND INCLUDING MAY 17, 2012, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR MAY 21, 2012**

#### **Items Distributed To the Board of Selectmen – May 11 – May 17, 2012**

1. Email dated May 11, 2012 from Town Administrator to Selectmen and media re: preview of May 14, 2012 meeting of the Board of Selectmen.
2. Press release dated May 15, 2012 regarding Article 28 and the invitation for petitioners and citizens to supplement the information provided to the State Auditor.

#### **Items Distributed For Use by the Board of Selectmen at the May 14, 2012 Meeting**

1. Email dated May 7, 2012 from Kathy Schreiber to the Selectmen regarding interest in serving as a member of the temporary Town Center Green Design Advisory Committee, together with her resume of qualifications.
2. Email dated May 13, 2012 from Selectman Douglas Leard to Town Administrator commenting on the DRAFT letter to the Office of the State Auditor relative to Article 28 of the 2012 Annual Town Meeting (distributed at the time this item was discussed).
3. Email dated May 11, 2012 from James Marotta with a proposal to provide appraisal services to the Town on 26 Lakeshore Drive and 52 Hawthorne Road.
4. Letter dated May 5, 2012 from Richard Turner, chair of the Public Ceremonies Committee, inviting the Board of Selectmen to participate in the Town's annual Memorial Day observance on Monday, May 28, 2012.
5. Guest column of Shawn Kinney to the Wayland Town Crier dated April 15, 2011 (submitted by Mr. Kinney during public comment).

#### **Items Included as Part of Agenda Packet for Discussion During the May 21, 2012 Board of Selectmen's Meeting**

1. Letters of interest and resumes from applicants to vacancies on boards and commissions (Kathy Schreiber for Town Center Green Design Advisory Committee), together with revised committee charge relative to number of members and expiration date.
2. Email dated May 16, 2012 from Town Administrator to prospective appraisal firms relative to review of 26 Lakeshore Drive and 52 Hawthorne Road and responses.
3. Selectmen's Manual relative to guiding principles (pp. 1-2); Code of Conduct from another municipality; proposed modifications to the Board Guiding Principles and Code of Conduct (draft dated May 17, 2012).
4. List of appointees with expiring terms as of June 30, 2012; list of other vacancies.
5. Proposed meeting schedule for Board of Selectmen for balance of calendar year 2012.
6. Memorandum dated May 17, 2012 from Linda Segal, 9 Aqueduct Road, regarding testimony of the Town Administrator before the Open Meeting Law Advisory Commission (OMLAC); May 7, 2012 agenda of the OMLAC; email dated May 18, 2012 from Ms. Segal regarding the request and agenda item.



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**BOARD OF SELECTMEN**  
**Monday, May 21, 2012**  
**Wayland Town Building**  
**Selectmen's Meeting Room**  
**CORRESPONDENCE**

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## Selectmen

1. Letter of 5/5/12 from Richard P. Turner, Chair, Public Ceremonies Committee, to Board of Selectmen, re: Invitation to Speak at 2012 Memorial Day Parade and Ceremonies
2. Letter of 5/12/12 from Wayland Historical Commission to Donnie Gladu, Transfer Station Superintendent, re: Thank You for Landfill Containers at Volunteer Brush Cleaning
3. Email of 5/14/12 from Julia Junghanns, Director of Public Health, re: Wayland Medical Reserve Corps Receives 2011 Branch of the Year Award
4. Letter of 5/14/12 from Lois M. Toombs, Town Clerk, to Town Departments, re: Approval of Amendments to Town Code by State Attorney General
5. Email of 5/15/12 from Police Chief Robert Irving to Frederic E. Turkington, Jr., Town Administrator, re: Pipe Bomb Incident
6. Email of 5/16/12 from Frederic E. Turkington, Jr., Town Administrator, to Alice Boelter, re: Suggestion Made at Public Comment on April 30, 2012
7. Email of 5/16/12 from Frederic E. Turkington, Jr., Town Administrator, to Boards, Committees, and Departments, re: Public Hearing on Open Meeting Law Regulation regarding Definition of "Knowing or Knowingly"
8. Email of 5/16/12 from Donna Bouchard to Board of Selectmen re: Error in Press Release, and Response from Town Administrator
9. Letter of 5/18/12 from Frederic E. Turkington, Jr., Town Administrator, to Board of Selectmen, re: Open Meeting Law Advisory Status Report
10. Director's Report, Board of Health, May 14, 2012

## Conservation Commission

11. Order of Conditions and Chapter 194 Permit, 5/15/12, from Brian J. Monahan, Conservation Administrator, re: 8 Lundy Lane

## Minutes

12. Housing Partnership, March 19, 2012
13. Board of Library Trustees, April 18, 2012

## Region

14. Letter of 5/11/12 from Edward A. Bouquillon, Superintendent, Minuteman, re: Spring Update on the Capital Needs at the Minuteman Regional High School
15. MetroWest Regional Collaborative Annual Dinner, June 14, 2012, Framingham

## State

16. Letter of 5/15/12 from Frederic E. Turkington, Jr., Town Administrator, to Office of the State Auditor, re: Request to Perform Audit of Wayland Public Schools Fee-Based Programs
17. Department of Revenue FY2013 Local Aid Estimates
18. Massachusetts Municipal Association Legislative Alert, 5/16/12, "Senate Budget Panel Releases FY2013 Budget"