



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
TEL. (508) 358-7755
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

JOHN BLADON
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

BOARD OF SELECTMEN Monday, May 14, 2012 Wayland Town Building Selectmen's Meeting Room

Proposed Agenda

*Note: Items may not be discussed in the order listed or at the specific time estimated.
Times are approximate.*

- | | |
|---------|--|
| 7:00 pm | 1.) Call to Order by Chair <ul style="list-style-type: none">• Announcements; Review Agenda for the Public |
| 7:05 pm | 2.) Interview Candidates for Appointment to Fill Vacancies on Boards and Committees <ul style="list-style-type: none">• Jennifer Pearlman and Chris Blackburn (Town Center Green Design Advisory Committee) |
| 7:20 pm | 3.) Public Comment |
| 7:30 pm | 4.) Consider and Approve Consent Calendar |
| 7:35 pm | 5.) Review Correspondence |
| 7:45 pm | 6.) Review of Annual Town Meeting and Implementation of Approved Articles <ul style="list-style-type: none">• Approve Letter of Transmittal dated May 15, 2012, regarding Article 27• Approve Appraiser for Review of 26 Lakeshore Drive and 52 Hawthorne Road |
| 8:25 pm | 7.) Organizational Matters <ul style="list-style-type: none">• Guiding Principles for Board Members• Format, Duration and Frequency of Public Comment• Selectmen's Office Hours |
| 8:45 pm | 8.) Report of the Town Administrator <ul style="list-style-type: none">• Review of Upcoming Agenda Topics and Meeting Schedule |
| 9:00 pm | 9.) Selectmen's Reports and Concerns <ul style="list-style-type: none">• Appointment of Town Center Green Design Advisory Committee (Kent Greenawalt, Rebecca Stanizzi, Bob Virzi to represent Planning Board, Economic Development Committee, and Recreation Commission, and Two Citizens)• Review List of Appointments Expiring on or Before June 30, 2012• Discussion of Meeting Schedule through June and Potential Meeting Schedule through December 2012 |
| 9:29 pm | 10.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 9:30 pm | 11.) Adjourn |



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**BOARD OF SELECTMEN
Monday, May 14, 2012
Wayland Town Building
Selectmen's Meeting Room**

CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Vote the Question of Approving the Invoice for Town Counsel Mark J. Lanza, Month of April 2012: \$6,806.31
3. Vote the Question of Approving the Invoice for Special Town Counsel Kopelman and Paige PC for Statement No. 91887, Services Rendered through March 31, 2012: \$108.00
4. Vote the Question of Approving the Appointment of Deborah S. Cohen to the Wayland Cares Sustainability Committee for a Term to Expire on October 31, 2012
5. Vote the Question of Approving the Appointment of Dianne Bladon to the Wayland Cares Sustainability Committee for a Term to Expire on October 31, 2012
6. Vote the Question of Approving the Appointment of Susan E. Green to the Wayland Cares Sustainability Committee for a Term to Expire on October 31, 2012
7. Vote the Question of Approving the Appointment of Louis M. Jurist to the Wayland Cares Sustainability Committee for a Term to Expire on October 31, 2012
8. Vote the Question of Approving the Appointment of Steven J. Correia to the Wayland Cares Sustainability Committee for a Term to Expire on October 31, 2012
9. Vote the Question of Approving the Minutes of April 12, 2012, and April 23, 2012
10. Vote the Question of Approving the Revised Minutes of March 28, 2012



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LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM APRIL 27, 2012 THROUGH AND INCLUDING MAY 11, 2012, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR MAY 14, 2012

Items Distributed To the Board of Selectmen – April 27 – May 10, 2012

1. Email dated April 27, 2012 from Town Administrator to Selectmen and media re: preview of April 30, 2012 meeting of the Board of Selectmen.
2. Email dated May 1, 2012 from Town Administrator to all board and committee advising of the responsibility to announce public access taping or an individual audio or video recording a meeting of a public body.
3. Email dated May 1, 2012 from Town Administrator to Selectmen and others regarding Audit Committee and Melanson & Heath.
4. Email dated May 1, 2012 from Town Administrator to Selectmen and others with *draft* letter to State Auditor communicating action of 2012 Annual Town Meeting under Article 28.
5. Email dated May 2, 2012 from Town Administrator to Selectmen with copies of correspondence and meeting minutes related to recent discussions on the Danforth Green housing project in Framingham.

Items Distributed For Use by the Board of Selectmen at the April 30, 2012 Meeting

1. Email dated April 30, 2012 from Heidi Heilman inviting Selectmen to attend the May 2, 2012 meeting of Wayland Cares.
2. Revised consent calendar for April 30, 2012.
3. Proposed motion rescinding the vote of the Board of Selectmen on November 28, 2011 reducing the number of members of the Permanent Municipal Building Committee from five to three “permanent” members and appointing Eric Sheffels and Brian Chase to fill vacancies for terms expiring June 30, 2014.
4. Revised “pink sheet” list of documents to include those documents provided in advance of the meeting to the Board of Selectmen for use during the April 30, 2012 meeting.
5. DRAFT letter to the Office of Attorney General Division of Open Government prepared for Board discussion and review relative to the Open Meeting Law complaint filed by George Harris on April 25, 2012 (distributed at the time this item was discussed).



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PACKET FOR MAY 14, 2012**

**Items Included as Part of Agenda Packet for Discussion During the May 14, 2012
Board of Selectmen's Meeting**

1. Email dated May 1, 2012 from Town Administrator to Selectmen and others concerning the transmittal letter to the State Auditor of the action of Town Meeting relative to Article 28, together with draft letter dated May 15, 2012, the vote certification for Article 28, pages 107-109 of the 2012 Annual Town Meeting Warrant discussing Article 28, and suggested edits.
2. Letter dated May 4, 2012 from lead petitioner Shawn Kinney concerning oversight of any audit conducted pursuant to Article 28.
3. Email dated May 10, 2012 from Town Administrator to prospective appraisal firms relative to review of 26 Lakeshore Drive and 52 Hawthorne Road.
4. Excerpts from Selectmen's Manual relative to communication (pp. 1-2, 4-5 and 15-16).
5. List of appointees with expiring terms as of June 30, 2012; list of other vacancies.
6. Proposed meeting schedule for Board of Selectmen for balance of calendar year 2012.
7. Letters of interest and resumes from applicants to vacancies on boards and commissions (Chris Blackburn, Jennifer Pearlman for Town Center Green Design Advisory Committee).



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CORRESPONDENCE - I

Selectmen

1. Public Comment, Annual Town Meeting
2. Public Comment, Town Center Playground
3. Public Comment, 5/10/12, from Marci Shaffer to Board of Selectmen re: Kudos to Dog Officers
4. Email of 5/1/12 from Frederic E. Turkington, Jr., Town Administrator, to Chairs and Department Directors, re: Requirement under the Open Meeting Law to Announce the Recording of the Meeting
5. Email of 5/1/12 from Frederic E. Turkington, Jr., Town Administrator, to Donna Bouchard, re: Town Board Vacancies
6. Powerpoint Presentation, 4/5/12, "The OPEB Challenge for Municipalities," presented by the Massachusetts Municipal Association
7. Operating Expenditures and Revenue by Department Through April 30, 2012
8. Monthly Report, Animal Control, April 2012
9. Monthly Report, Fire Department, April 2012
10. Monthly Report, Police Department, April 2012

Zoning Board of Appeals

11. Decision No. 11-40, 76 Oxbow Road
12. Decision No. 12-05, 9 Lake Road Terrace
13. Decision No. 12-06, 17 Loblolly Lane
14. Decision No. 12-07, 17 Rich Valley Road
15. Decision No. 12-08, 39 West Plain Street
16. Public Hearing, May 22, 2012, 131-133 Main St, 421 Old Connecticut Path, 76 Oxbow Road

Conservation Commission

17. Order of Conditions and Chapter 194 Permit, 5/8/12, from Brian J. Monahan, Conservation Administrator, re: 138 Glezen Lane



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CORRESPONDENCE - II

Minutes

18. Historic District Commission, March 15, 2012
19. Personnel Board, March 19, 2012
20. WayCAM Board of Directors, March 29, 2012

State

21. Email of 4/9/12 from Kathleen Colleary, Department of Revenue, to Frederic E. Turkington, Jr., Town Administrator, re: 2012-201 Wayland CPA Surcharge Amendment
22. Letter of 5/2/12 from Frederic E. Turkington, Jr., Town Administrator, to Office of the Attorney General, re: Open Meeting Law Complaint of George Harris dated April 25, 2012
23. Email of 5/3/12 from Tom Sciacca, Sudbury, Assabet, and Concord Wild and Scenic River Stewardship Council, to State Representative Tom Conroy, re: Support for House Bill 3270, Phosphorus in Fertilizers
24. Letter of 5/4/12 from DOT to Board of Selectmen re: National Bridge Inspection Standards, Old State 27/Sudbury River
25. Email of 5/5/12 from Mike Lowery, Surface Water Quality Committee, re: 2012 DCR Partnership Grant Award, Wayland/Framingham – North Pond, Cochituate State Park
26. Letter of 5/7/12 from Frederic E. Turkington, Jr., Town Administrator, to Attorney General, re: Public Comment to Open Meeting Law Advisory Commission