



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

## **BOARD OF SELECTMEN**

**Tuesday, January 18, 2011**  
**Wayland Town Building**  
**Selectmen's Meeting Room**

### **Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated.*

- |            |      |   |
|------------|------|---|
| 7:00 p.m.  | 1.)  | Announcements <ul style="list-style-type: none"><li>• Review Agenda Items with the Public</li></ul>   |
| 7:05 p.m.  | 2.)  | Public Comment  |
| 7:15 p.m.  | 3.)  | Consideration of Appointments to Boards and Committees <ul style="list-style-type: none"><li>• Dudley Area Advisory Committee (Interview Candidates for Chair)</li><li>• Economic Development Committee (Interview David Watkins)</li></ul> |
| 7:30 p.m.  | 4.)  | Approval of Change of Manager Application for Broomstones Inc.  |
| 7:50 p.m.  |      | Recess and Reconvene with Finance Committee to Review Capital Budget as it Pertains to Facilities; Review Municipal Department Budgets; Reconvene in Selectmen's Meeting Room   |
| 9:00 p.m.  | 5.)  | Discussion of Full List of Submitted Annual Town Meeting Articles; Preliminary Discussion of Assignees and Dates for Subsequent Sessions Annual Town Meeting after First Evening on April 7   |
| 9:15 p.m.  | 6.)  | Consider and Approve Consent Calendar   |
| 9:20 p.m.  | 7.)  | Review Correspondence   |
| 9:30 p.m.  | 8.)  | Report of the Town Administrator <ul style="list-style-type: none"><li>• Review of Upcoming Agenda Topics and Meeting Schedule</li></ul>  |
| 9:45 p.m.  | 9.)  | Selectmen's Reports and Concerns <ul style="list-style-type: none"><li>• Discussion of Open Meeting Law Complaint filed by George Harris on January 5, 2011, Concerning the Public Forum held on December 7, 2010</li></ul>                 |
| 10:00 p.m. | 12.) | Adjourn   |



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## **CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving a One-Day Liquor License for Coastal Vineyards, Turtle Creek Winery, Les Trois-Emme Vineyard and Winery, and Green River Ambrosia, for wine sampling and the sale of bottled wine (to be consumed off site only) at the Russell's Wayland Winter Farmer's Market, "Massachusetts Farm Wineries Day, 397 Boston Post Road, Wayland, Massachusetts, 01778, on Saturday, January 29, 2011, from 10:00 a.m. to 2:00 p.m.
3. Vote the Question of Approving the Increase in the Municipal Lien Certificate Charge from \$25.00 to \$50.00
4. Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through December 31, 2010, Invoice 113, Account 5673-01M: \$4,004.23
5. Vote the Question of Approving the Invoice for William H. Solomon, Attorney at Law, for Legal Services, Verizon Amendment, dated January 11, 2011: \$3,945.00
6. Vote the Question of Approving the Invoice for William H. Solomon, Attorney at Law, for Legal Services, Comcast Cable License Renewal Process, dated January 11, 2011: \$7,570.00
7. Vote the Question of Approving the Minutes of January 3, 2011



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**LIST OF PUBLIC DOCUMENTS  
PROVIDED TO THE BOARD OF  
SELECTMEN FROM JANUARY 6, 2011 THROUGH AND INCLUDING  
JANUARY 13, 2011, OTHERWISE NOT LISTED AND INCLUDED IN THE  
CORRESPONDENCE PACKET FOR JANUARY 18, 2011**

**Items Distributed To the Board of Selectmen – January 6 - 13, 2011**

1. Press release distributed via email from Town Administrator to Selectmen and media dated January 6, 2011 re: volunteer opportunities on Historical Commission.
2. Press release distributed via email from Town Administrator to Selectmen and media dated January 7, 2011 re: process for developing and reviewing zoning recodification bylaw article.
3. Press release distributed via email from Town Administrator to Selectmen and media dated January 8, 2011 re: preview of January 10, 2011 meeting of Board of Selectmen.
4. Press release distributed via email from Town Administrator to Selectmen and media dated January 12, 2011 re: announcement of closure of municipal offices at Town Building due to snow storm

**Items Distributed For Use by the Board of Selectmen at the January 10, 2011 Meeting**

1. Draft Warrant articles for consideration for inclusion in the 2011 Annual Town Meeting Warrant: (1) Adopt By-Law Creating Consent Calendar; (2) Establish Enterprise Fund for Joint Transfer Station and Recycling Center; (3) Adopt Bylaw Allowing User Fee Bills to be Sent with Property Tax Bills; (4) Amend Special Act Establishing Department of Public Works by Merging Wastewater Management District Commission with Board of Public Works; (5) Amend Zoning By-Law Site Plan Approval Requirement for Educational and Religious Uses; and (6) Amend Zoning By-Law – Updated Federal Floodplain Overlay District Map.
2. Memorandum dated January 8, 2011 to Gretchen Schuler, Donna Bouchard, Selectmen and others regarding the process for developing and considering the zoning recodification bylaw.

**Items Included as Part of Agenda Packet for Discussion During the January 18, 2011 Board of Selectmen's Meeting**

1. Application for Appointment to the Economic Development Committee from David Watkins, January 9, 2011
2. Change of Manager Application from Broomstones Inc.
3. Budget Guidelines 2012
4. List of Articles for 2011 Annual Town Meeting and Articles, "Personnel Bylaws and Wage and Classification Plan" and "Authorizing Local Voting Rights for Permanent Aliens Residing in Wayland:



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## CORRESPONDENCE

### Selectmen

1. Email of 1/13/11 from Steve Curtin, Historical Commission, to Larry Kiernan, Rail/Trail Committee, re: Mass Central Rail Trail/RR Interpretive Site
2. Email of 1/13/11 from Frederic E. Turkington, Jr., Town Administrator, to Steve Glovsky, re: Consideration of Appointment to the Public Safety Building Advisory Committee, and Response
3. Memorandum of 1/13/11 from Lois M. Toombs, Town Clerk, to Board of Selectmen, re: Resignation of Julieann Rainville from Economic Development Committee
4. Memorandum of 1/14/11 from Lois M. Toombs, Town Clerk, to Board of Selectmen, re: Resignation of James Forti from Youth Advisory Board
5. Monthly Report, Council on Aging, December 2010

### Minutes

6. Council on Aging, November 2, 2010, December 5, 2010
7. Personnel Board, December 6, 2010

### Region

8. Email of 1/14/11 from Edward A. Bouquillon, Minuteman Career & Technical High School re: Status of Minuteman Regional Article