



FREDERIC E. TURKINGTON JR.  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

## **BOARD OF SELECTMEN Monday, May 2, 2011 Wayland Town Building Selectmen's Meeting Room**

### **Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.*

- |         |      |                                                                                                                                                                                                                 |
|---------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7:00 pm | 1.)  | Call to Order by Chair <ul style="list-style-type: none"><li>• Announcements</li><li>• Review Agenda Items with the Public</li><li>• Introduction of New Firefighters</li></ul>                                 |
| 7:15 pm | 2.)  | Interview Citizens for Appointment to Boards and Committees <ul style="list-style-type: none"><li>• Jean Prince (Economic Development Committee)</li></ul>                                                      |
| 7:30 pm | 3.)  | Public Comment                                                                                                                                                                                                  |
| 7:40 pm | 4.)  | Organizational Matters <ul style="list-style-type: none"><li>• Review and Approval of Portfolio Assignments</li><li>• Schedule Office Hours for May</li></ul>                                                   |
| 7:55 pm | 5.)  | Discussion on Plan to Fill Permanent Municipal Building Committee and Assignment of DPW Facility Assessment                                                                                                     |
| 8:15 pm | 6.)  | Consider and Approve Consent Calendar                                                                                                                                                                           |
| 8:20 pm | 7.)  | Review Correspondence                                                                                                                                                                                           |
| 8:30 pm | 8.)  | Report of the Town Administrator <ul style="list-style-type: none"><li>• Review of upcoming agenda topics and meeting schedule</li><li>• Report on Plan for Developing Design of Middle School Fields</li></ul> |
| 8:50 pm | 9.)  | Selectmen's Reports and Concerns <ul style="list-style-type: none"><li>• Discuss Verizon Report</li></ul>                                                                                                       |
| 9:00 pm | 10.) | Executive Session – Strategy and Negotiations with Respect to the Employment Agreement with the Town Administrator and Collective Bargaining with the Library Association                                       |
| 9:40 pm | 11.) | Adjourn                                                                                                                                                                                                         |



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**Monday, May 2, 2011**  
**Wayland Town Building**  
**Selectmen's Meeting Room**

### **CONSENT CALENDAR**

1. **Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants**
2. **Vote the Question of Approving the Minutes of March 28, 2011, April 7, 2011, and April 10, 2011**



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**LIST OF PUBLIC DOCUMENTS PROVIDED  
TO THE BOARD OF SELECTMEN FROM  
April 22, 2011 THROUGH AND  
INCLUDING APRIL 28, 2011, OTHERWISE  
NOT LISTED AND INCLUDED IN THE  
CORRESPONDENCE PACKET FOR  
MAY 2, 2011**

### **Items Distributed To the Board of Selectmen – April 22 - 28, 2011**

1. Press release distributed via email from Town Administrator to Selectmen and media dated April 22, 2011 re: preview of April 25, 2011 meeting of Board of Selectmen.
2. Letters dated April 19, 2011 to the Selectmen and March 23, 2011 and March 26, 2011 to MassDEP from Anette Lewis, 33 Claypit Hill Road regarding the sewer connection permit application of Twenty Wayland, LLC.

### **Items Distributed For Use by the Board of Selectmen at the April 25, 2011 Meeting**

1. Press release announcing "National Take Back Initiative", sponsored by the Federal Drug Enforcement Administration, providing safe disposal of unused or expired prescription drugs to be held on Saturday, April 30, 2011 from 10:00 a.m. to 2:00 p.m. at the Wayland Public Safety Building.
2. Email dated April 23, 2011 from Jim Forti to Town Administrator expressing interest in serving as a member of the Youth Advisory Committee as the Selectmen's appointee for a term expiring June 30, 2014.
3. Email dated April 21, 2011 from Town Administrator to Director of Youth Services regarding implementation of Article 24 of the 2011 Annual Town Meeting which adjusted the composition and terms of members of the Youth Advisory Committee.
4. Letter dated April 20, 2011 from Linda Segal to the Attorney General, Division of Open Government, complaining about the delay in publishing a decision in her OML complaint dated August 5, 2010.
5. Letter dated April 24, 2011 from Robert Goldsmith to Town Administrator, Selectmen and WWMDC regarding use of the septage facility leaching fields to receive treated wastewater.

### **Items Included as Part of Agenda Packet for Discussion During the May 2, 2011 Board of Selectmen's Meeting**

1. Selectmen's proposed schedule of portfolio assignments for May 2010 – April 2011.
2. Draft Proclamation – Public Service Recognition Week, May 11-17, 2011.
3. Email dated April 27, 2011 from Jean Prince indicating her interest and qualifications to serve as a member of the Economic Development Committee.
4. Draft Selectmen's Portfolio Assignments for May 2011 through April 2012.
5. Resolution Creating a Permanent Municipal Building Committee adopted April 25, 2011.
6. Email dated April 29, 2011 from Board of Public Works chair Jon Mishara seeking information on timeline for appointment of members of the PMBC and assignment of DPW facility project to the committee.
7. Amendment to cable television final license granted to Verizon New England, Inc. dated February 28, 2011 and issuing authority report.



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**Monday, May 2, 2011**  
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## **CORRESPONDENCE**

### **Selectmen**

1. Public Comment, Gale Associates Report
2. Determination of Applicability, 4/14/11, from Brian J. Monahan, Conservation Administrator, re: 188 Glezen Lane
3. Determination of Applicability, 4/14/11, from Brian J. Monahan, Conservation Administrator, re: 33 Bayfield
4. Chapter 194 Permits, 4/22/11, from Brian J. Monahan, Conservation Administrator, re: 205 Rice Road
5. Letter of 4/20/11 from Linda L. Segal to Division of Open Government, Office of the Attorney General, re: August 5, 2010 Open Meeting Law Complaint
6. Email of 4/22/11 from Frederic E. Turkington, Jr., Town Administrator to George Harris re: Public Records Request, Principal Discretionary Accounts
7. Email of 4/27/10 from Jerry Heller, Chair, Community Preservation Committee, to William Hearne, re: Athletic Fields
8. Legal Notice, Planning Board, Public Hearing May 17, 2011, Hannah Williams Park Improvements

### **Zoning Board of Appeals**

9. Decision No. 11-03, 79 Rice Road
10. Site Visit, April 25, 2011, 42 Sycamore Road
11. Continued Hearing, May 10, 2011, 42 Sycamore Road

### **Minutes**

12. Cable Advisory Committee, April 13, 2011
13. Housing Partnership, February 14, 2011
14. Personnel Board, March 21, 2011 and April 7, 2011
15. Dudley Area Advisory Committee, March 29, 2011
16. Surface Water Quality Committee, April 13, 2011

### **State**

17. Letter of 4/15/11 from MassDOT re: National Bridge Inspection Standards Underwater Bridge Inspection, Potter Road/Sudbury River
18. Letter of 4/15/11 from MassDOT re: National Bridge Inspection Standards Underwater Bridge Inspection, ST 27 Old Sudbury/Sudbury River