



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

JOHN BLADON
STEVEN J. CORREIA
THOMAS J. FAY
JOSEPH F. NOLAN
SUSAN W. POPE

BOARD OF SELECTMEN
Monday, December 12, 2011
Wayland Town Building
Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

- | | | |
|---------|------|--|
| 7:00 pm | 1.) | Call to Order by Chair <ul style="list-style-type: none">• Announcements; Review Agenda for the Public |
| 7:05 pm | 2.) | Public Comment |
| 7:15 pm | 3.) | Tax Classification Hearing Following Presentation by Board of Assessors |
| 7:45 pm | 4.) | Joint Session with Finance Committee and Board of Assessors to Review Elements of the Tax Recapitulation Sheet |
| 8:15 pm | 5.) | Authorization to Seek Metropolitan Area Planning Commission Local Energy Action Plan Grant |
| 8:30 pm | 6.) | Action on Request from Dudley Chateau to Extend Hours to Serve Alcoholic Beverages on December 31, 2011, from 12:00 Midnight to 1:00 a.m. on January 1, 2012 |
| 8:45 pm | 7.) | Approval of Schedule for 2012 Annual Town Election and Annual Town Meeting; Open Annual Town Meeting Warrant |
| 9:00 pm | 8.) | Consider and Approve Consent Calendar |
| 9:05 pm | 9.) | Review Correspondence |
| 9:15 pm | 10.) | Report of the Town Administrator <ul style="list-style-type: none">• Approval of Town Administrator's Appointment of Vincent J. Smith as Fire Chief Effective February 25, 2012 |
| 9:30 pm | 11.) | Selectmen's Reports and Concerns <ul style="list-style-type: none">• Approval of Annual Liquor and Common Victuallers Licenses• Update on Selectmen Goal of Increased Financial Reporting• Approval of Management Response to Audit Recommendations and Discussion of Concept of Audit Committee |
| 9:49 pm | 12.) | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 9:50 pm | 13.) | Adjourn |



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

JOHN BLADON
STEVEN J. CORREIA
THOMAS J. FAY
JOSEPH F. NOLAN
SUSAN W. POPE

BOARD OF SELECTMEN
Monday, December 12, 2011
Wayland Town Building
Selectmen's Meeting Room
CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Adoption of the Hazard Mitigation Plan, in Accordance with M.G.L. 40 §4 of the Charter and Bylaws of the Town of Wayland
3. Vote the Question of Approving the Minutes of November 28, 2011



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

BOARD OF SELECTMEN
JOHN BLADON
STEVEN J. CORREIA
THOMAS J. FAY
JOSEPH F. NOLAN
SUSAN W. POPE

**LIST OF PUBLIC DOCUMENTS PROVIDED TO
THE BOARD OF SELECTMEN FROM DECEMBER 2, 2011
THROUGH AND INCLUDING DECEMBER 8, 2011, OTHERWISE
NOT LISTED AND INCLUDED IN THE
CORRESPONDENCE PACKET FOR DECEMBER 12, 2011**

Items Distributed To the Board of Selectmen – December 2–8, 2011

1. Email dated December 3, 2011 from Town Administrator to Selectmen and media re: preview of December 5, 2011 meeting of the Board of Selectmen.
2. Email dated December 2, 2011 from Town Administrator to Selectmen advising of the appointment of Vincent Smith as Fire Chief subject to Board of Selectmen approval on December 12, 2011.
3. Email dated December 3, 2011, from Town Administrator to Selectmen advising of house fire at 123 Dudley Road.
4. Email dated December 8, 2011, from Town Administrator to Selectmen advising of house fire at 6 Chestnut Street.

Items Distributed For Use by the Board of Selectmen at the December 5, 2011 Meeting

1. None

Items Included as Part of Agenda Packet for Discussion During the December 12, 2011 Board of Selectmen's Meeting

1. Legal notice of public hearing on tax classification, together with presentation of Board of Assessors regarding tax classification options for FY2012 tax rate.
2. DRAFT FY2012 tax recapitulation sheet.
3. MAPC Local Energy Action Plan grant application dated December 12, 2011 as prepared by Energy Initiatives Advisory Committee.
4. Email dated December 1, 2011 from Ken Phillips requesting extension of hours to serve alcoholic beverages on December 31, 2011 to 1:00 a.m. on January 1, 2012 at Dudley Chateau.
5. Résumé of Vincent J. Smith for Consideration as Fire Chief, October 20, 2011.
6. Renewals for annual liquor and common victuallers' licenses calendar 2012.
7. Annual Town Election and Annual Town Meeting 2012 Schedule
8. Draft Response, December 13, 2011, to Melanson & Heath, re: Response to Letter to Management Regarding the Financial Statements and Independent Audit of the Town of Wayland, Massachusetts, for Fiscal Year Ended June 30, 2011



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

BOARD OF SELECTMEN

JOHN BLADON
STEVEN J. CORREIA
THOMAS J. FAY
JOSEPH F. NOLAN
SUSAN W. POPE

BOARD OF SELECTMEN
Monday, December 12, 2011
Wayland Town Building
Selectmen's Meeting Room

CORRESPONDENCE

Selectmen

1. Public Comment, Power Outages
2. Public Comment, Traffic Calming Request Process
3. Email of 12/5/11 from Tony Boschetto re: Request for Information, Annual Report
4. Email of 12/6/11 from Attorney Patricia A. Cantor to Pat Reinhardt re: Procedures for Disposing of Town Owned Properties, Dudley Pond Area
5. Letter of 12/7/11 from John Turchinetz, Veterans' Agent, to Wayland Town Crier, re: Veterans Day Program, Life Article of November 24, 2011
6. Moody's Investors Service Report, December 7, 2011
7. Monthly Report, Animal Control, November 2011
8. Monthly Report, Police Department, November 2011
9. Monthly Report, Council on Aging, November 2011

Conservation Commission

10. Letter of 11/22/11 from J. Andrew Irwin, Chair, Conservation Commission, to Mass DEP, re: 47 Country Corners Road, Superseding Determination F Applicability
11. Notice of Public Hearing, December 15, 2011, Old Connecticut Path

Zoning Board of Appeals

12. Decision No. 11-28, 134 Boston Post Road
13. Continued Hearing, December 13, 2011, 19 Sherman Bridge Road
14. Public Hearing, December 27, 2011, 120 Old Connecticut Path, 1 Glover Road