



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

**BOARD OF SELECTMEN**  
**Monday, September 26, 2011**  
**Wayland Town Building**  
**Large Hearing Room**

**Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.*

- |         |      |  |
|---------|------|--|
| 7:00 pm | 1.)  | Call to Order by Chair <ul style="list-style-type: none"><li>• Announcements; Review Agenda for the Public</li><li>• Public Comment</li></ul>  |
| 7:15 pm | 2.)  | Joint Session with Board of Assessors and Finance Committee to Discuss Overlay   |
| 8:00 pm | 3.)  | Update by Energy Advisory Committee  |
| 8:30 pm | 4.)  | Review and Approval of Objectives and Strategies for October 2011-September 2012   |
| 8:50 pm | 5.)  | Update on Minuteman School Finance Issues  |
| 9:00 pm | 6.)  | Consider and Approve Consent Calendar  |
| 9:05 pm | 7.)  | Review Correspondence  |
| 9:15 pm | 8.)  | Report of the Town Administrator <ul style="list-style-type: none"><li>• Review of Upcoming Agenda Topics and Meeting Schedule</li><li>• Resolution for Town Administrator 401a Plan</li></ul> |
| 9:30 pm | 9.)  | Selectmen's Reports and Concerns   |
| 9:40 pm | 10.) | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any  |
| 9:45 pm | 11.) | Adjourn  |



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**CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving a Used Car Dealer's License for Allenco LLC on the Premises Located at 286 Boston Post Road, Wayland, for a Maximum of Three Cars on the Site
3. Vote the Question of Approving a One-Day Liquor License for Russell's Garden Center, 397 Boston Post Road, on October 15, 2011, from 11:00 a.m. to 4:00 p.m., Beer and Wine only, for the Annual Fall Festival



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**LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD  
OF SELECTMEN FROM SEPTEMBER 12, 2011 THROUGH  
AND INCLUDING SEPTEMBER 22, 2011, OTHERWISE NOT  
LISTED AND INCLUDED IN THE CORRESPONDENCE  
PACKET FOR SEPTEMBER 26, 2011**

**Items Distributed To the Board of Selectmen – September 15 – September 22, 2011**

1. Press release distributed via email from Town Administrator to Selectmen and media dated September 12, 2011 re: preview of September 14, 2011 meeting of Board of Selectmen.
2. Email dated September 21, 2011 to Selectmen advising of the funeral arrangements for Helen Turchinetz, wife of Veteran's Agent John Turchinetz.

**Items Distributed For Use by the Board of Selectmen at the September 14, 2011 Meeting**

1. Status Report – objectives and strategies for October 2010 – September 2011.
2. Email dated September 13, 2011 from Laurie Hojlo withdrawing from further consideration for appointment to the Housing Authority.

**Items Included as Part of Agenda Packet for Discussion During the September 26, 2011 Board of Selectmen's Meeting**

1. Steps to determine estimate of FY2012 overlay and overlay activity report for FY2002 through FY2011 prepared by Board of Assessors dated September 19 and 20, 2011; memorandum from MassDOR dated May 13, 2011 regarding Telephone Values and Overlay; MassDOR Informational Guideline Release (IGR11-101), June 2011.
2. Draft of proposed policy goals and objectives – October 2011 – September 2012 as prepared by Town Administrator dated September 14, 2011.
3. Email dated September 22, 2011 from Energy Initiatives Advisory Committee co-chair Anne Harris outlining topics to be discussed with Selectmen.
4. Resolution Relative to Establishment of an IRC Sec. 401(a) Money Purchase Plan between ICMA-RC and the Town of Wayland.



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**CORRESPONDENCE**

## **Selectmen**

1. Public Comment, Health Issues at Bent Park
2. Public Comment, Wastewater Plant Capacity
3. Letter of 9/12/11 from Concord Board of Selectmen to Minuteman School Committee, re: School Building Project
4. Letter of 9/15/11 from Vertex to Frederic E. Turkington, Jr., Town Administrator, re: Release Abatement Measure Plan, Former Raytheon Facility, 430 Boston Post Road
5. Press Release, 9/16/11, from Frederic E. Turkington, Jr., Town Administrator, re: Wayland Announces Appointment of New Director of Health
6. Email of 9/16/11 from Frederic E. Turkington, Jr., Town Administrator to Board of Selectmen re: Local Options Meal Tax Information
7. Letter of 9/16/11 from Kate Fitzpatrick, Needham Town Manager, to Board of Selectmen re: Thank you for Endorsement of Maurice Handel to Boston MPO
8. Memorandum of 9/21/11 from Lois M. Toombs, Town Clerk, to Board of Selectmen re: Resignation of Shawn Fennelly from Wastewater Management District Commission
9. Email of 9/22/11 from Frederic E. Turkington, Jr., Town Administrator to Board of Selectmen re: Retirement Notice of Fire Chief Robert Loomer Effective April 30, 2012
10. Email of 9/23/11 from David Horton, Secretary, Minuteman School Committee, to Frederic E. Turkington, Jr., Town Administrator, re: Background Information
11. FY2011 Year End Reporting, Town of Wayland, from Finance Director Michael DiPietro
12. Monthly Report, Animal Control Office, August 2011
13. Monthly Report, Board of Health, September 20, 2011

## **Conservation**

14. Order of Conditions and Chapter 194 Permit, 9/16/11, from Brian Monahan, Conservation Administrator, re: Main Street/Commonwealth Road Water Main Replacement
15. Order of Conditions and Chapter 194 Permit, 9/21/11, from Brian Monahan, Conservation Administrator, re: 125 Dudley Road

## **Minutes**

16. Cable Advisory Committee, September 7, 2011
17. Historic District Commission, July 21, 2011
18. Personnel Board, June 27, 2011, August 1, 2011
19. Surface Water Quality Committee, September 12, 2011

## **State**

20. Email of 9/21/11 from Department of Revenue re: Free Cash Approval Notification