



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

## **BOARD OF SELECTMEN Monday, June 20, 2011 Wayland Town Building Selectmen's Meeting Room**

### **Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.*

- |         |      |  |
|---------|------|--|
| 7:00 pm | 1.)  | Call to Order by Chair <ul style="list-style-type: none"><li>• Announcements</li><li>• Review Agenda Items with the Public</li></ul>   |
| 7:05 pm | 2.)  | Joint Meeting with Members of the Board of Public Works to Consider Appointments of Two Members of the Permanent Municipal Building Committee for DPW Facility; Selectmen to Authorize Board of Public Works to Modify and Adopt Charge and Appoint Members to Wellhead Protection Committee   |
| 7:30 pm | 3.)  | Interview Applicants for Positions on Boards and Committees <ul style="list-style-type: none"><li>• Aida Gennis (Reappointment to Zoning Board of Appeals)</li><li>• Andy Irwin (Reappointment to Conservation Commission)</li></ul>   |
| 7:45 pm | 4.)  | Public Comment   |
| 7:55 pm | 5.)  | Discussion on Date, Format, and Topics for "State of the Town" Meeting   |
| 8:15 pm | 6.)  | Consider and Approve Consent Calendar  |
| 8:20 pm | 7.)  | Review Correspondence  |
| 8:30 pm | 8.)  | Report of the Town Administrator <ul style="list-style-type: none"><li>• Review of upcoming agenda topics and meeting schedule</li></ul>   |
| 8:45 pm | 9.)  | Selectmen's Reports and Concerns <ul style="list-style-type: none"><li>• Reappointment of A. Irwin, J. Sullivan, R. Backman to Conservation Commission; Consider Appointment of P. Gossels, J. Sciacca, B. Holtz to 375<sup>th</sup> Anniversary Commemoration Committee</li><li>• Discussion of Installation of Sidewalks along the West Side of Old Sudbury Road between Historic District and Driveway Entrance to Wayland Commons and Town Center Developments</li><li>• Accept Recommendation of Public Safety Building Advisory Committee and Authorize the Town Administrator to Execute a Contract for Design and Construction Administration Services for the Relocation of Mechanical, Electrical and Communication Equipment at the Public Safety Building with CSS Architects, Inc., of Wakefield MA</li></ul> |
| 9:10 pm | 10.) | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any  |
| 9:15 pm | 11.) | Adjourn  |



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

## **BOARD OF SELECTMEN**

**Monday, June 20, 2011**  
**Wayland Town Building**  
**Selectmen's Meeting Room**

### **CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through May, 2011, Invoice 118, Account 5673-01M: \$980.00
3. Vote the Question of Approving the Indirect Cost Allocation Agreement, Certain Municipal Expenses
4. Vote the Question of Approving the Application to Sell Wine at Wayland Summer Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Charlton Orchard Farm, Coastal Vineyards, and Turtle Creek Winery, from June 22 to October 12, 2011, 12:00 p.m. to 5:00 p.m.
5. Vote the Question of Approving the Release of the Following Executive Session Meeting Minutes of the Board of Selectmen Reviewed and Recommended for Release by the Town Administrator and Town Counsel: May 31, 2011
6. Vote the Question of Approving the Minutes of May 31, 2011



# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

BOARD OF SELECTMEN  
JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

**LIST OF PUBLIC DOCUMENTS PROVIDED  
TO THE BOARD OF SELECTMEN FROM JUNE 10, 2011  
THROUGH AND INCLUDING JUNE 16, 2011, OTHERWISE  
NOT LISTED AND INCLUDED IN THE  
CORRESPONDENCE PACKET FOR JUNE 17, 2011**

**Items Distributed To the Board of Selectmen – June 10 – 16, 2011**

1. Press release distributed via email from Town Administrator to Selectmen and media dated June 10, 2011 re: preview of June 13, 2011 meeting of Board of Selectmen.

**Items Distributed For Use by the Board of Selectmen at the June 13, 2011 Meeting**

1. Email dated June 11, 2011 from Town Administrator to Selectmen and Energy Initiatives Advisory Committee relative to status of negotiations with NSTAR and National Grid for “Efficiency Forward” conservation, rebate and grant program.
2. REVISED consent calendar for June 13, 2011 reflecting deletion of executive session minutes of March 31, 2010 inadvertently included in list of minutes to be approved and released.

**Items Included as Part of Agenda Packet for Discussion During the June 20, 2011 Board of Selectmen’s Meeting**

1. Resolution Creating a Permanent Municipal Building Committee and email from BoPW chair Jon Mishara to the Town Administrator dated June 7, 2011 regarding members of the PMBC.
2. Emails from C. Peter R. Gossels, Jane Sciacca and Barbara Holtz indicating desire to serve as a member of the 375<sup>th</sup> Anniversary Commemoration Committee.
3. Email dated June 16, 2011 from the Town Administrator to BOS chair Tom Fay relative to the scope of work, cost, availability of funds for constructing sidewalks on a portion of Old Sudbury Road.
4. Proposed contract for design and construction administration services for the relocation of mechanical, electrical and communication equipment at the Public Safety Building between the Town and CSS Architects, Inc. of Wakefield, MA.



# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

## BOARD OF SELECTMEN

**Monday, June 20, 2011**  
**Wayland Town Building**  
**Selectmen's Meeting Room**

## BOARD OF SELECTMEN

JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

## CORRESPONDENCE

### Selectmen

1. Correspondence of 6/12/11 to 6/16/11 re: Middle School Fields
2. Letter of 6/10/11 from Fireseed to Board of Selectmen re: Eco-Art Lab at the Wayland Transfer Station
3. Determination of Applicability, 6/13/11, from Brian J. Monahan, Conservation Administrator, re: 32 Hampshire Road
4. Determination of Applicability, 6/16/11, from Brian J. Monahan, Conservation Administrator, re: 10 Millbrook Road
5. Letter of 6/14/11 from Frederic E. Turkington, Jr., Town Administrator, to Office of the Attorney General, re: Request for an Advisory Opinion Regarding Posting and Agenda Requirements for Public Bodies Presenting Before Adjudicatory Bodies
6. Email of 6/14/11 from Don Ouellette, Public Works Director, and Donna Bouchard, re: East Street Mowing
7. Email of 6/14/11 from Cherry Karlson, Chair, Finance Committee, to George Harris, re: Stabilization Fund
8. Email of 6/14/11 from Mike Lowery to Surface Water Quality Committee re: 123 Dudley Road, Overflowing at the Surface Again
9. Email of 6/13/11 from Charles Raskin to Community Preservation Committee re: Resignation from Committee
10. Email of 6/15/11 from Michael DiPietro, Finance Director, to Donna Bouchard, re: FY11 Tax Recap
11. Email of 6/16/11 from Cherry Karlson, Chair, Finance Committee, to Don Bustin, re: Public Comment at Finance Committee
12. Testimony of Susan W. Pope on Behalf of the Wayland Board of Selectmen Before the Special Joint Committee on Redistricting, June 18, 2011
13. Conservation Commission Abutters Notice, 6/21/2011, 15 Sylvan Way, 7 Old Vineyard Way
14. Notice of Odd/Even Water Ban Effective June 15, 2011, from the Board of Public Works

### Minutes

15. Recreation Commission, May 9, 2011, May 25, 2011
16. Surface Water Quality Committee, June 1, 2011
17. WayCAM, May 18, 2011

### Region

18. Email of 6/13/11 from Verizon to Frederic E. Turkington, Jr., Town Administrator, re: Verizon Franchise Contact Change
19. Letter of 6/10/11 from NationalGrid re: Relocation of Gas Main from Old Connecticut Path from Cochituate Road to Rolling Lane, June 23-August 15, 2011
20. Regional Meeting of the Massachusetts Municipal Association, "State-Local Relations: What's in Store for FY12," June 29, 2011

### Federal

21. Letter of 5/26/11 from U.S. Department of Commerce re: 2010 Census