



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

**BOARD OF SELECTMEN**  
**Monday, December 5, 2011**  
**Wayland Town Building**  
**Selectmen's Meeting Room**

**Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.*

- |          |      |   |
|----------|------|---|
| 7:00 pm  | 1.)  | Call to Order by Chair <ul style="list-style-type: none"><li>• Announcements; Review Agenda for the Public</li></ul>  |
| 7:05 pm  | 2.)  | Public Comment  |
| 7:15 pm  | 3.)  | Presentation by Melanson & Heath regarding the Independent Audit and Letter to Management for Fiscal Year ending June 30, 2011  |
| 8:00 pm  | 4.)  | Discussion with Library Trustees and Council on Aging Chairs regarding Peer Review of Feasibility Study for Shared Space on Municipal Parcel at Town Center   |
| 8:30 pm  | 5.)  | Discussion with Representatives of Russell's Garden Center Relative to Frequency of One-day Liquor Licenses for Farm Stands and Protective Measures Taken at Events to Assure Compliance with Liquor Laws |
| 8:50 pm  | 6.)  | Discussion on Extent of Electronic Voting for 2012 Annual Town Meeting  |
| 9:00 pm  | 7.)  | Update by Economic Development Committee regarding Proposal for Housing Project on Town-owned Land Adjacent to the Transfer Station   |
| 9:25 pm  | 8.)  | Consider and Approve Consent Calendar   |
| 9:30 pm  | 9.)  | Review Correspondence   |
| 9:40 pm  | 10.) | Report of the Town Administrator  |
| 9:50 pm  | 11.) | Selectmen's Reports and Concerns <ul style="list-style-type: none"><li>• Update on Selectmen Goal of Increased Financial Reporting</li></ul>  |
| 9:59 pm  | 12.) | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any   |
| 10:00 pm | 13.) | Adjourn   |



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**Monday, December 5, 2011**  
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**CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Town Counsel Mark J. Lanza, Month of November 2011: \$9,240.49
3. Vote the Question of Approving the Minutes of November 10, 2011, November 14, and November 17, 2011



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**LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF  
SELECTMEN FROM NOVEMBER 23, 2011 THROUGH AND INCLUDING DECEMBER 1,  
2011, OTHERWISE NOT LISTED AND INCLUDED IN THE  
CORRESPONDENCE PACKET FOR DECEMBER 5, 2011**

**Items Distributed To the Board of Selectmen – November 23– December 1, 2011**

1. Email dated November 25, 2011 from Town Administrator to Selectmen and media re: preview of November 28, 2011 meeting of the Board of Selectmen.
2. Email dated November 29, 2011 from Town Administrator to chairs of boards and committees advising that Selectmen authorized remote participation effective January 3, 2012 and announcing training opportunity on December 12, 2011 at 6:15 p.m. in Selectmen's Meeting Room.

**Items Distributed For Use by the Board of Selectmen at the November 28, 2011 Meeting**

1. Draft guest column for publication in Thursday, December 1, 2011 edition of *The Wayland Town Crier*.

**Items Included as Part of Agenda Packet for Discussion During the December 5, 2011 Board of Selectmen's Meeting**

1. Audit for FY2011 prepared by Melanson & Heath, together with letter to management and draft letter in response.
2. Letter dated October 25, 2011 from Aida Gennis and Betsy Soule, chairs of Library Board of Trustees and Council on Aging, requesting authorization to conduct peer review of proposal for joint facility to be built at Town Center.
3. Applications for one-day liquor licenses for Russell's Garden Center Winter Farmer's Markets from January 7 through March 10, 2012.
4. Email dated November 22, 2011 from Economic Development Committee chair Rebecca Mattson Stanizzi updating status of Board of Public Works interest in parcel adjacent to transfer station for potential use for housing project.



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**CORRESPONDENCE**

**Selectmen**

1. Public Comment, Power Outages
2. Press Release, 11/28/11, from Board of Selectmen, "New Tax Relief for Wayland"
3. Annual Report, Board of Selectmen, FY2011
4. WayCAM 2011 Annual Report
5. Executive Director's Report for WayCAM Annual Meeting, November 16, 2011
6. Board of Health Director's Report, November 28, 2011

**Conservation Commission**

7. Order of Conditions and Chapter 194 Permit, 12/1/11, from Brian Monahan, Conservation Administrator, re: 236 Commonwealth Road

**Zoning Board of Appeals**

8. Decision No. 11-31, 18 Pemberton Road
9. Decision No. 11-32, 11 Fairfield Road
10. Public Hearing, December 13, 2011, 228 Glezen Lane, 533 Boston Post Road

**Minutes**

11. Library Trustees, October 19, 2011
12. WayCAM, November 22, 2010, October 19, 2011

**Region**

13. Letter of 11/22/11 from Edward Bouquillon, Superintendent, Minuteman, re: Stabilization Fund
14. Letter of 11/29/11 from Alice DeLuca, Chair, Minuteman District School Committee, re: Review of the Work of the Committee