



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

JOHN BLADON
STEVEN J. CORREIA
THOMAS J. FAY
JOSEPH F. NOLAN
SUSAN W. POPE

BOARD OF SELECTMEN Monday, August 1, 2011 Wayland Town Building Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

- | | | |
|---------|------|--|
| 7:00 pm | 1.) | Call to Order by Chair <ul style="list-style-type: none">• Announcements; Review Agenda for the Public• Public Comment |
| 7:10 pm | 2.) | Interview Applicants for Positions on Boards and Committees <ul style="list-style-type: none">• Mark Reardon (Permanent Municipal Building Committee) |
| 7:20 pm | 3.) | Joint Meeting with Housing Authority for Purpose of Interviewing Candidates Interested in Appointment to Fill Vacancy Created by Resignation of Charlie Raskin for a Term ending with Adjournment of 2012 Annual Town Meeting and to Appoint a Housing Commissioner <ul style="list-style-type: none">• Laurie Hojlo• Kevin Goodwin |
| 7:45 pm | 4.) | Discussion on Future Use of Electronic Voting at Town Meetings |
| 8:00 pm | 5.) | Approval of Proposed Lease between the Town and WayCAM for Use of Space at Wayland High School Field House for Studio and Offices |
| 8:15 pm | 6.) | Discussion and Approval of Proposed License Agreement for Construction of Traffic Signal Control Box for Route 126/27 Intersection on Town-owned Land Adjacent to MBTA Right-of-way and Library Parking Lot |
| 8:30 pm | 7.) | Consider and Approve Consent Calendar |
| 8:35 pm | 8.) | Review Correspondence |
| 8:45 pm | 9.) | Report of the Town Administrator <ul style="list-style-type: none">• Review of Upcoming Agenda Topics and Meeting Schedule |
| 9:00 pm | 10.) | Selectmen's Reports and Concerns <ul style="list-style-type: none">• Discussion of Letter of Determination by Attorney General dated June 20, 2011(OML2011-26)• Update on Work of Operational Review Committee |
| 9:25 pm | 11.) | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 9:30 pm | 12.) | Adjourn |



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**BOARD OF SELECTMEN
Monday, August 1, 2011
Wayland Town Building
Selectmen's Meeting Room
CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Annual Contribution Contract from the HUD Capital Fund Program for the Wayland Housing Authority for Fiscal Year 2011
3. Vote the Question of Approving the Minutes of June 27, 2011
4. Vote the Question of Approving and Authorizing the Town Administrator to Execute the Contract for Design Services for Repairs to the Public Safety Building with CSS Architects, Inc., of Wakefield, MA, Substantially in Accordance with the Proposal Dated June 28, 2010, and Approval and Authorization Effective June 28, 2010
5. Vote the Question to Rescind the Board Vote of June 20, 2011, Amending the Minutes of the Meeting of June 28, 2010
6. Vote the Question to Rescind the Board Vote of June 20, 2011, Assigning the DPW Facility Project to the Permanent Municipal Building Committee (the Intent of this Motion is to Allow the Town Administrator, Facilities Director, and Two Members of the Board of Public Works Appointed to the Permanent Municipal Building Committee to Interview Firms who Respond to the Request for Proposals and Recommend to the Selectmen the Award of a Contract, Pending the Appointment of the Five Standing Members of the Permanent Municipal Building Committee at Which Time the Project will be Assigned to the Permanent Municipal Building Committee)
7. Vote the Question of Approving the Executive Session Minutes of November 22, 2010, and Authorizing the Release of Said Minutes



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**LIST OF PUBLIC DOCUMENTS PROVIDED
TO THE BOARD OF SELECTMEN FROM
JULY 8, 2011 THROUGH AND INCLUDING
JULY 28, 2011, OTHERWISE NOT
INCLUDED IN THE CORRESPONDENCE
PACKET ON AUGUST 1, 2011**

BOARD OF SELECTMEN

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Items Distributed to the Board of Selectmen – July 8 – 28, 2011

1. Press release distributed via email from Town Administrator to Selectmen and media dated July 11, 2011 re: preview of June 27, 2011 meeting of Board of Selectmen.
2. Email dated July 12, 2011 from Town Administrator to Selectmen, Finance Committee and others forwarding MMA summary of FY2012 state budget and municipal health insurance reform legislation signed by Governor Patrick.
3. Email dated July 13, 2011 from Town Administrator to various members of boards and Selectmen seeking assistance in identifying potential candidates to serve on the Permanent Municipal Building Committee.
4. Email dated July 15, 2011 from Town Administrator to Selectmen and others relative to the memorial service for Lauren Astley on July 16, 2011.

Items Distributed For Use by the Board of Selectmen at the July 11, 2011 Meeting

1. Proposed license agreement between the Town and Twenty Wayland, LLC concerning installation of a traffic control signal box on town-owned land adjacent to the MBTA right-of-way northeast of the intersection of Routes 27 and 126 (draft dated July 8, 2011).
2. Presentation materials from the Organization for Assabet, Sudbury and Concord Rivers.
3. Presentation materials on Eco-Art proposal.
4. Email dated June 17, 2011 from Framingham Selectman Dennis Giombetti to Selectman Joe Nolan regarding proposed reconfiguration of Boston MPO board, together with draft letter dated July 11, 2011 endorsing the proposed MOU.
5. Emails dated July 6 and 8, 2011 between Town Administrator and Kim Cook, 12 Ellie Lane, relative to two public records requests dated June 28, 2011.
6. Email dated June 21, 2011 from Judy Bennett, Hawthorne Road, commenting on Attorney General's letter of determination of June 20, 2011 in OML2011-26 open meeting law complaint of Linda Segal dated August 5, 2010.
7. Email dated July 8, 2011 from MMA regarding final agreement on refinements to municipal health insurance reform legislation.
8. Land Court complaint dated July 1, 2011 re: *Michael and Kimberly Cook, Trustees v. Wayland Planning Board and Town Planner Sarkis Sarkisian*.

Items Included as Part of the Agenda Packet for Discussion During the August 1, 2011 Meeting

1. Resume/Letter of Interest for appointment to PMBC from Mark Reardon.
2. Resume/Letter of Interest for appointment to Housing Authority from Laurie Hojlo and Kevin Goodwin.
3. Proposed Lease between Town and WayCAM for space at HS Field House for studio and offices.
4. Proposed license agreement between the Town and Twenty Wayland, LLC concerning installation of a traffic control signal box on town-owned land adjacent to the MBTA right-of-way northeast of the intersection of Routes 27 and 126.
5. Findings of ORC dated 6-27-11.



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CORRESPONDENCE

Selectmen

1. Letter of 6/13/11 to Recreation Director Nancy McShea from Historical Commission Re: Middle School Playing Field Project
2. Letter of 7/21/11 to Dr. Paul Stein from MA School Building Authority re: Wayland High School Construction Change Orders
3. Letter of 7/21/11 to Project Manager Jason Roback from MA Historical Commission Re: Bay State Design Inc. Telecommunications Facility
4. Open Meeting Law Complaint, Dudley Area Advisory Committee
5. Email of 7/26/11 from Peter Gossels Re: Minuteman Technical School
6. Letter of 7/26/11 from Town Clerk Lois Toombs Re: Articles Approved by Attorney General
7. Email of 7/14/11 from Library Director Ann Knight Re: Construction Grants Awarded
8. Registration Form to the 3rd Annual Regionalization Toolkit Conference, Worcester
9. Email of 7/22/11 from Finance Chair Cherry Karlson Re: Updated Borrowing Costs
10. Letter of 7/20/11 to Asst. Attorney General from Linda Segal Re: Opening Meeting Law Complaint, Public Safety Advisory Committee
11. Letter of 7/11/11 to Boston Region Metropolitan Planning Organization Re: Endorsement of the Change in Composition of Membership
12. Memorandum of 7/19/11 from Town Clerk's Office Re: New Business Hours & Posting of Meetings
13. Letter of 7/11/11 from Public Records Division to Anette Lewis Re: Appeal of Response of Town Administrator to public record request of March 25, 2011

Conservation

14. Order of Conditions – 7 Old Vineyard Way
15. Order of Conditions – 430 Boston Post Road
16. Determination of Applicability, 7/19/11, from Conservation Administrator Brian Monahan Re: 15 Sylvan Way

Board of Appeals

17. Decision No. 11-19, 426 Old Connecticut Path
18. Decision No. 11-20, 34 Lakeshore Drive
19. Continued Hearing, 7/26/11 Re: 40 Pemberton Road

Minutes

20. WayCam, 6/15/11
21. Historic District Commissions, 6/16/11

Monthly Reports

22. Police Department, June 2011

State

23. Letter of 7/15/11 from Metropolitan Planning Organization Re: FY' 2012 Unified Planning Work Program