



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

JOHN BLADON
STEVEN J. CORREIA
THOMAS J. FAY
JOSEPH F. NOLAN
SUSAN W. POPE

BOARD OF SELECTMEN Monday, April 25, 2011 Wayland Town Building Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate.

- | | | |
|---------|------|--|
| 7:00 pm | 1.) | Call to Order by Mr. Correia <ul style="list-style-type: none">• Announcements• Review Agenda Items with the Public |
| 7:05 pm | 2.) | Organizational Matters <ul style="list-style-type: none">• Election of Chair and Vice-chair/Clerk to Serve until First Meeting following Adjournment of 2012 Annual Town Meeting• Review of Portfolio Assignments• Discussion of Meeting Schedule for May and June |
| 7:20 pm | 3.) | Public Comment |
| 7:30 pm | 4.) | Review of Annual Town Meeting and Implementation Plans for Approved Articles |
| 7:45 pm | 5.) | Presentation by Members of the Planning Board to Discuss Proposed Design Review Advisory Subcommittee Duties, Composition and Appointment Process |
| 8:00 pm | 6.) | Process for Evaluating Septage Facility Property for Future Use |
| 8:20 pm | 7.) | Vote to appoint Melanson & Heath as Auditors for FY2011, FY2012 and FY2013 and Authorize the Town Administrator to Finalize and Execute a Contract for Services |
| 8:30 pm | 8.) | Consider and Approve Consent Calendar |
| 8:35 pm | 9.) | Review Correspondence |
| 8:45 pm | 10.) | Report of the Town Administrator <ul style="list-style-type: none">• Review of upcoming agenda topics and meeting schedule |
| 9:00 pm | 11.) | Selectmen's Reports and Concerns <ul style="list-style-type: none">• Discussion and approval of revised charge for a permanent municipal building committee• Vote to extend duration and appointments of members of temporary advisory Operational Review Committee |
| 9:20 pm | 12.) | Executive session – strategy and negotiations with respect to collective bargaining with firefighters and DPW workers (Teamsters) |
| 9:40 pm | 13.) | Adjourn |



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CONSENT CALENDAR

1. **Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants**
2. **Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through March 31, 2011, Invoice 116, Account 5673-01M: \$760.68**
3. **Vote the Question of Approving the Minutes of March 21, 2011**



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LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM MARCH 25, 2011 THROUGH AND INCLUDING APRIL 21, 2011, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR APRIL 25, 2011

Items Distributed To the Board of Selectmen – March 18 – April 21, 2011

1. Press release distributed via email from Town Administrator to Selectmen and media dated March 25, 2011 re: preview of March 28, 2011 meeting of Board of Selectmen.
2. Spreadsheet showing article assignees and positions taken by Board of Selectmen and Finance Committee as of March 29, 2011.
3. Email from Town Administrator dated April 1, 2011 to various board chairs regarding posting of meetings prior to sessions of 2011 Annual Town Meeting.
4. Email from Town Administrator dated April 1, 2011 to Selectmen and Board of Public Works relative to Sudbury public hearing on April 12 relative to shared transfer station.
5. Press release dated April 4, 2011 regarding additional information posted to the Town website regarding 2011 Annual Town meeting.
6. Email from Town Administrator dated April 4, 2011 to petitioners requesting motions for posting with town board motions on website.
7. Email from Town Administrator dated April 6, 2011 to CPC, FinComm, Selectmen and others related to the use of CPA funds for the Middle School athletic fields project.
8. Email from Town Administrator dated April 7, 2011 to petitioners, Moderator and Selectmen regarding legal opinion on process for considering Article 7.
9. Email from Town Administrator dated April 9, 2011 to Moderator, Selectmen, Finance Committee and others regarding revolving funds.
10. Email from Town Administrator dated April 13, 2011 to Selectmen and Board of Public Works relative to Sudbury decision to end discussions on shared transfer station.
11. Email from Town Administrator dated April 20, 2011 to Selectmen relative to liquor license violation at Viva Mexican restaurant.

Items Distributed For Use by the Board of Selectmen at the March 28, 2011 Meeting

1. Invitation from the Suburban Coalition to a legislative breakfast on April 22, 2011, together with legislative agenda and positions.

Items Included as Part of Agenda Packet for Discussion During the April 25, 2011 Board of Selectmen's Meeting

1. Selectmen's Policy on Election of Officers and Meetings.
2. Selectmen's portfolio assignments for May 2010 – April 2011.
3. Planning Board draft proposal for design review working group/sub-committee.
4. RFP for audit services and response submitted by Melanson & Heath.
5. Proposed charge and composition of Permanent Municipal Building Committee.
6. Calendar of proposed meeting dates of Board of Selectmen for May and June 2011.
7. 2010 Annual Town Meeting resolution regarding composition and charge of temporary advisory Operational Review Committee.



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CORRESPONDENCE

Selectmen

1. Determination of Applicability, 4/14/11, from Brian J. Monahan, Conservation Administrator, re: 33 Bayfield Road
2. Some Statistics Concerning Wayland's Annual Town Meeting During the Last Twenty-Five Years, from C. Peter R. Gossels, Town Moderator
3. Monthly Report, March 2011, Council on Aging
4. Letter of 3/30/11 from Town of Natick re: Vietnam Moving Wall
5. Email of 4/7/11 from Frank Dougherty re: Town Center Project
6. Public Notice, DEP re: Sewer Connection for Mixed Use Development
7. Town Meeting – Public Comments re: Annual Town Meeting
8. Wayland Community Fund Newsletter – April 2011
9. Email of 4/10/11 from Betsy Connolly re: Naturally Occurring Retirement Communities
10. Public Records Requests
11. Email of 4/19/11 from Betty Salzberg re: John Thomas, member of Housing Partnership
12. Letter of 4/15/11 from MA Housing Partnership re: 371 & 373 Commonwealth Road
13. Email of 4/21/11 from Town Administrator Fred Turkington re: RFP Interviews for Dudley Area Advisory Committee
14. Email of 4/21/11 from Town Administrator Fred Turkington re: CPA Funding related to MS Athletic Fields
15. Email of 4/21/11 from DPW Director Don Ouellette re: Hannah Williams Neighborhood Meeting on April 27th.

Zoning Board of Appeals

16. Amended Decision No. 11-02, 231 Boston Post Road
17. Public Hearing, April 26, 2011, 325 Boston Post Road, 62 Riverview Circle, 23 Rice Spring Lane, 4 Eden Road

Minutes

18. Council on Aging, March 1, 2011
19. Cable Advisory Committee, March 23, 2011
20. Library Trustees, February 16, 2011
21. WayCAM, March 16, 2011

Regional

22. Letter of 3/30/11 from MetroWest Reg. Transit Authority re: Representation to MWRTA
23. Letter of 3/24/11 from City of Melrose re: Regionalization of Technology Services
24. Letter of 4/8/11 from MAPC re: DLTA Funding for Regional ESCO Project
25. Letter of 4/8/11 from MAPC re: DLTA Funding for Regionalization of Waste Services

State

26. Email of 4/8/11 from State Senator Richard Ross re: Wayland Local Aid