



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

## **BOARD OF SELECTMEN**

**Wednesday, October 13, 2010**  
**Wayland Town Building**  
**Selectmen's Meeting Room**

### **Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated.*

- |           |     |  |
|-----------|-----|--|
| 7:30 p.m. | 1.) | Announcements <ul style="list-style-type: none"><li>• Review Agenda Items with the Public</li></ul>                                      |
| 7:35 p.m. | 2.) | Public Comment   |
| 7:45 p.m. | 3.) | Discuss and Approve Revised Selectmen's Policies   |
| 8:15 p.m. | 4.) | Consider and Approve Consent Calendar  |
| 8:20 p.m. | 5.) | Review Correspondence  |
| 8:30 p.m. | 6.) | Report of the Town Administrator <ul style="list-style-type: none"><li>• Review of Upcoming Agenda Topics and Meeting Schedule</li></ul> |
| 8:45 p.m. | 7.) | Selectmen's Reports and Concerns   |
| 9:00 p.m. | 8.) | Adjourn  |



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### **CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice from Bragan Reporting Associates Inc., Invoice 10-1042, August 31, 2010: \$511.60
3. Vote the Question of Approving a One-Day Liquor License for Russell's Garden Center 4th Annual Ladies' Night Out, 397 Boston Post Road, Wine Sampling Only, Wednesday, November 10, 2010, from 4:00 p.m. to 8:00 p.m.
4. Vote the Question of Approving the Minutes of September 27, 2010



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### **LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM OCTOBER 1 THROUGH AND INCLUDING OCTOBER 8, 2010, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR OCTOBER 13, 2010**

#### **Additional Information Distributed for Review or Use During the October 4, 2010 Meeting of the Board of Selectmen**

1. Press release from Town Administrator dated October 3, 2010 regarding Attorney General ruling on OML complaint involving Selectmen's right to discuss in executive session pending litigation involving other boards and commissions.
2. Letter dated May 6, 2002 from the Middlesex District Attorney to former Executive Secretary Jeff Ritter responding to OML complaint filed by George Harris on June 13, 2001.
3. Email from Town Administrator to Selectmen dated October 4, 2010 regarding the status of Town Building septic system as it relates to proposed article rescinding authorized, but unissued debt.
4. Letter from Director of Public Health Steve Calichman to Town Administrator dated October 4, 2010 reporting on history and condition of Town Building septic system.
5. Excerpt of 1999 Annual Town Meeting Warrant (Article 40) and minutes of ATM vote on May 13, 1999 relative to an appropriation in the amount of \$40,000 for the design and construction of a sewer line connection for the Wayland Town Building.
6. Letter from George Harris to the Board of Selectmen dated October 4, 2010 requesting access to a listing of topic discussed and the minutes of all meetings of the BOS from September 20-30, 2010, inclusive.
7. Email from Liz Jones dated October 4, 2010 announcing filming of independent film on Dudley Pond on Wednesday, October 6, 2010.

#### **Items Distributed To the Board of Selectmen – October 1 - 8, 2010**

1. Press release distributed via email from Town Administrator to Selectmen and media dated October 1, 2010 re: preview of October 4, 2010 meeting of Board of Selectmen.
2. Press release distributed via email from Town Administrator to Selectmen and media dated October 3, 2010 re: Attorney General decision in OML complaint relative to selectmen's executive sessions on pending litigation involving other town boards and commissions.
3. Press release distributed via email from Town Administrator to Selectmen and media dated October 4, 2010 re: conclusion of litigation in Public Safety Building design defect case.
4. Email from Town Administrator to Selectmen dated October 6, 2010 forwarding information from Rails-to-Trails liaison Larry Kiernan relative to Walk to School Day on October 13, 2010.
5. Email from Town Administrator to Historic District Commission and Selectmen dated October 7, 2010 providing legal advice from Town Counsel Mark Lanza relative to the timing for closing public hearings.
6. Email from Town Administrator to Planning Board, Town Planner and co-chairs of Master Plan Advisory Committee dated October 7, 2010 re: Selectmen comments on draft report.



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OCTOBER 8, 2010, OTHERWISE NOT LISTED AND INCLUDED  
IN THE CORRESPONDENCE PACKET FOR OCTOBER 13, 2010  
(CONTINUED)**

**Items Included as Part of Agenda Packet for Discussion During the October 13,  
2010 Board of Selectmen's Meeting**

1. Notes and Comments re: Revision of Selectmen Policies
2. Draft Revised Policies and Procedures Manual for the Board of Selectmen



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## CORRESPONDENCE

### Selectmen

1. Public Comment, Historic District Commission and Town Center Project
2. Letter of 9/30/10 from Linda L. Segal to Office of the Attorney General re: Open Meeting Law Complaint
3. Letter of 10/4/10 from George H. Harris to Office of the Attorney General re: Open Meeting Law Complaint
4. Memorandum of 10/4/10 from Lois M. Toombs, Town Clerk, to Board of Selectmen re: Resignation of Paul Gardescu from Historical Commission
5. Letter of 10/4/10 from George Harris to Board of Selectmen re: Open Meeting Law Request and Response
6. Memorandum of 10/5/10 from Bill Place, Sudbury DPW Director/Town Engineer, to Maureen Valente, Sudbury Town Manager, re: Joint Wayland/Sudbury Transfer Station Pilot Project
7. Order of Conditions and Chapter 194 Permit, 10/6/10, from Brian J. Monahan, Conservation Administrator, re: 40A Charles River Road
8. Email of 10/7/10 from Frederic E. Turkington, Jr., Town Administrator, re: Board of Selectmen Comments on Draft Report of the Master Plan Advisory Committee
9. Invitation from Recreation Department to Attend Forum on Field Use Master Plan on October 19, 2010
10. Monthly Report, Council on Aging, September 2010
11. Monthly Report, Police Department, September 2010

### Zoning Board of Appeals

12. Public Hearing, October 26, 2010, 17 Loblolly Lane, 139 Old Connecticut Path

### Minutes

13. Council on Aging, September 7, 2010
14. Nike Site Reuse Advisory Committee, September 29, 2010

### State

15. Letter of 10/1/10 from Middlesex Sheriff's Office to Frederic E. Turkington, Jr., Town Administrator, re: Award of FY11 State 911 Regional Development Grant
16. Email of 10/4 /10 from Jerome Heller, Community Preservation Committee, re: CPA Trust Fund Distribution Announced