



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

JOHN BLADON  
STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE

## **BOARD OF SELECTMEN**

**Monday, November 22, 2010**

**Wayland Town Building**

**Selectmen's Meeting Room**

### **Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated.*

- 7:00 p.m. 1.) Announcements
- Review Agenda Items with the Public
- 7:05 p.m. 2.) Review of Special Town Meeting and Follow-up Action
- Review of Special Town Meeting Actions and Logistics
  - Review Charge and Appointment Process for Dudley Area Advisory Committee, Plans for RFP for Consulting Services
  - Review Process for Developing RFP for Lease of High School Space
- 7:30 p.m. 3.) Consider and Approve Consent Calendar
- 7:35 p.m. 4.) Review Correspondence
- 7:50 p.m. 5.) Public Comment
- 8:00 p.m. 6.) Tax Classification Hearing
- 8:15 p.m. 7.) Report of the Town Administrator
- Review of Upcoming Agenda Topics and Meeting Schedule
  - Discuss Proposed Agenda for Joint Meeting with Sudbury Selectmen
- 8:35 p.m. 8.) Selectmen's Reports and Concerns
- Approve Final Performance Evaluation of Town Administrator
  - Discuss Charge to the Public Safety Building Advisory Committee
  - Consider Request to Reconsider Dog Banishment Order
  - Schedule December Office Hours
- 9:00 p.m. 9.) Executive Session – Pending Litigation – Strategy and Negotiations with Respect to Collective Bargaining
- 9:45 p.m. 10.) Adjourn



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### **CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Conservation Restriction for a 4-Acre Portion of the 4.5 acre Parcel of Land located at 153 Glezen Lane
3. Vote the Question of Approving the Invoice for Sheehan Phinney Bass + Green for Legal Services Rendered through October 31, 2010, Invoice No. 258820: \$1,213.88
4. Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through October 31, 2010, Invoice 111, Account 5673-01M: \$3,170.57
5. Vote the Question of Approving a One-Day Liquor License for Russell's Garden Center Holiday Open House, wine only, Saturday, November 27, 2010, from 12:00 noon to 4:00 p.m.



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### **LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM NOVEMBER 8 THROUGH AND INCLUDING NOVEMBER 19, 2010, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR NOVEMBER 22, 2010**

#### **Additional Information Distributed for Review or Use During the November 8, 2010 Meeting of the Board of Selectmen**

1. Emails of 11/8/10 between Town Meeting Advisory Committee members re: Town Meeting Projection System and Trial Run
2. Email of 10/27/10 from Steve Curtin, Historical Commission, to Frederic E. Turkington, Jr., Town Administrator, re: Candidate Tonya Largy

#### **Items Distributed To the Board of Selectmen – November 5 - 18, 2010**

1. Press release distributed via email from Town Administrator to Selectmen and media dated November 5, 2010 re: preview of November 8, 2010 meeting of Board of Selectmen.
2. Email from Town Administrator to Selectmen dated November 5, 2010 with details on funeral arrangements of Firefighter/EMT Peter Regan.
3. Email from Town Administrator to Selectmen dated November 10, 2010 transmitting draft charge for temporary advisory committee on Public Safety Building repairs.
4. Email from Town Administrator to Selectmen dated November 15, 2010 transmitting motions for Special Town Meeting articles.

#### **Items Included as Part of Agenda Packet for Discussion During the November 22, 2010 Board of Selectmen's Meeting**

1. Backup Information to Review of Special Town Meeting Actions and Logistics
2. Proposed Plan for Reconsidering Article 11, Zoning Bylaw Revision
3. Draft Charge for Dudley Area Advisory Committee
4. Draft Agenda for Joint Meeting of the Wayland Board of Selectmen and Sudbury Board of Selectmen, December 2, 2010
5. Draft Charge for Public Safety Building Advisory Committee
6. Email of 11/15/10 from Mark Frishman to Frederic E. Turkington, Jr., Town Administrator re: Letter Regarding Laska submitted to Board of Selectmen



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## CORRESPONDENCE - I

### Selectmen

1. Public Comment, Cable TV
2. Public Comment, Water Rates
3. Memorandum of 11/3/10 from Frank Dougherty, Twenty Wayland LLC, to Mark Lanza, Town Counsel, re: Town Center Development Lot Coverage
4. Letter of 11/8/10 from Maureen Valente, Town Manager, Town of Sudbury, to Wayland Board of Selectmen, re: Condolences on the Loss of Firefighter Peter Regan
5. Email of 11/8/10 from Don Ouellette, Director of Public Works, to the Wellhead Protection Committee re: Drainage from Old Connecticut Path
6. Letter of 11/8/10 from George Harris to Division of Open Government re: Open Meeting Law Complaint Dated September 20, 2010 and October 27, 2010
7. Letter of 11/9/10 from George Harris to Division of Open Government re: Open Meeting Law Complaint Dated September 20, 2010
8. Letter of 11/9/10 from Betty Salzberg, Housing Partnership, to Board of Selectmen, re: Doran Road Parcels
9. Letter of 11/9/10 from JCAM (Jewish Cemetery Assoc. of Mass.) to Steve Correia, Chair, Board of Selectmen re: Thank You for Participation in Beit Olam East Cemetery Dedication
10. Letter of 11/10/10 from VHB (Vanasse Hangen Brustlin Inc.) to Frederic E. Turkington, Jr., Town Administrator re: 325 Boston Post Road
11. Email of 11/10/10 from Frederic E. Turkington, Jr., Town Administrator, to Board of Selectmen, re: Proposed Charge for Public Safety Building Advisory Committee
12. Email of 11/10/10 from Frederic E. Turkington, Jr., Town Administrator to George Harris, re: Request to Review Executive Session Minutes
13. Email of 11/10/10 from Alan Reiss to Board of Selectmen re: Electronic Voting
14. Letter of 11/10/10 from Mary Ann McDougall and Laura McDonald to Board of Selectmen re: Garden at the Wayland Beach
15. Memorandum of 11/10/10 from JoAnn Kunz, Co-Director, Council on Aging, to Board of Selectmen re: Clarification of Roles and Responsibilities of Senior Tax Relief Committee
16. Statistics Concerning Wayland Annual Town Meetings and Special Town Meetings During the Last 25 Years
17. Determination of Applicability, 11/17/10, from Brian J. Monahan, Conservation Administrator, re: 12 Claypit Hill Road
18. Agenda, Town Meeting Advisory Committee, November 29, 2010
19. Heard Pond Water Chestnut Harvesting Project, 2010 Report



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## CORRESPONDENCE - II

### Zoning Board of Appeals

20. Decision No. 10-27, 139 Old Connecticut Path
21. Decision No. 10-28, 17 Loblolly Lane

### Minutes

22. Cable Advisory Committee, November 4, 2010
23. Surface Water Quality Committee, November 3, 2010
24. Wastewater Management District Commission, September 22, 2010

### Region

25. Regional Agreement Task Force, Draft Report to the Minuteman Regional Vocational School District Committee

### State

26. Email of 11/10/10 from Frederic E. Turkington, Jr., Town Administrator to Gary Blau, Bureau of Municipal Finance, re: Wayland OPEB Fund