



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE  
MICHAEL L. TICHNOR

## BOARD OF SELECTMEN

Monday, December 14, 2009

Wayland Town Building

Selectmen's Meeting Room

### Proposed Agenda

*Note: Items may not be discussed in the order listed or at the specific time estimated.*

- |            |      |  |
|------------|------|--|
| 7:00 p.m.  | 1.)  | Announcements <ul style="list-style-type: none"><li>• Review Agenda Items with the Public</li></ul>  |
| 7:03 p.m.  | 2.)  | Recess to Attend Finance Committee Presentation of the Updated Long-range Financial Plan   |
| 7:50 p.m.  | 3.)  | Public Comment   |
| 8:00 p.m.  | 4.)  | Report by WayCAM on 2010 Budget and Status of Finances   |
| 8:30 p.m.  | 5.)  | Discussion of Open Meeting Law Issues  |
| 8:45 p.m.  | 6.)  | Review of Selectmen's Department Proposed Budgets for FY11   |
| 9:00 p.m.  | 7.)  | Consent Calendar   |
| 9:05 p.m.  | 8.)  | Correspondence   |
| 9:15 p.m.  | 9.)  | Report of the Town Administrator <ul style="list-style-type: none"><li>• Review of Upcoming Agendas and Meeting Schedules</li><li>• Review and Approve Renewal of Common Victuallers and Liquor Licenses</li><li>• Approve Annual Town Election/Annual Town Meeting Schedule</li></ul> |
| 9:30 p.m.  | 10.) | Selectmen's Reports and Concerns   |
| 9:45 p.m.  | 11.) | Discuss and Vote on Evaluation of Town Administrator   |
| 10:00 p.m. | 12.) | Adjourn  |



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## CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Sheehan Phinney Bass + Green for Legal Services Rendered through November 30, 2009, Invoice No. 226039: \$1,972.06
3. Vote the Question of Approving the Invoice for Foley Hoag LLP for Professional Services Rendered through November 30, 2009, Invoice No. 451888, Matter No. 28843.00002: \$836.00
4. Vote the Question of Approving the Invoice for Community Media Visioning for Consulting Services, Invoice #2, November 25, 2009: \$450.00
5. Vote the Question of Approving the Conservation Restriction on a Parcel of Land Located in Wayland Labeled "Proposed Lot 2 Conservation Restriction Area" and Shown on Plan Entitled "Lee Estates Subdivision Definitive Plan, Wayland Mass, Layout Plan" dated November 19, 2004, Revised January 4, 2005, May 25, 2005, and June 24, 2005, Prepared by Everett M. Brooks Co., Surveyors and Engineers and Recorded in the Registry as Plan No. 1374 of 2005, the Applicable Portion of Which is Attached Hereto as "Exhibit A"
6. Vote the Question of Approving a Revision to the Board of Selectmen Policies and Procedures, "Signs, Public Display, Use of Town Sign Boards," to include "or an aluminum composite panel"
7. Vote the Question of Approving the Minutes of November 30, 2009



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## BOARD OF SELECTMEN Monday, December 14, 2009

### LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM DECEMBER 7, 2009, THROUGH AND INCLUDING DECEMBER 14, 2009, OTHERWISE NOT INCLUDED IN THIS CORRESPONDENCE PACKET

#### Items Distributed for Review or Use at the December 7, 2009, Board of Selectmen's Meeting:

1. Revised Presentation by the Board of Assessors, Fiscal Year 2010 Classification Hearing
2. Letter of 12/4/09 from James P. Long, Attorney for Grape Ideas Inc., re: Payment Plan to Massachusetts State Lottery
3. Email of 12/7/09 from Thomas Turner re: Passing of Retired Police Chief Schuyler "Ted" Meyer
4. Memorandum of 12/4/09 from Linda L. Segal to Board of Selectmen, Finance Committee, Town Administrator, and Town Moderator re: Response to November 20 Email from Town Administrator on Behalf of the Board of Selectmen re: Proposition 2 ½ Policy Compliance

#### Items Distributed to the Board of Selectmen from December 7 to December 14, 2009:

1. Email of 12/10/09 from Office of Congresswoman Niki Tsongas re: Invitation to Event, Overview of American Recovery and Reinvestment Act, December 14, 2009
2. Draft Performance Evaluation of the Town Administrator

#### Items Included as Part of Agenda Packet for Discussion During the December 14, Board of Selectmen's Meeting:

1. WayCAM Annual Reports for 2010
2. Agreement Between the Town of Wayland and Wayland Community Access and Media Inc., October 6, 2008
3. Budget Guidelines FY2011 for All Town Departments under the Jurisdiction of the Board of Selectmen/Town Administrator (excluding Police and Fire)
4. Draft 2010 Annual Town Election/Annual Town Meeting Schedule



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## CORRESPONDENCE

### Selectmen

1. Public Comment, November 2009 Special Town Meeting
2. Memorandum of 12/4/09 from Linda L. Segal to Board of Selectmen, Finance Committee, Town Administrator, and Town Moderator re: Response to November 20 Email from Town Administrator on Behalf of the Board of Selectmen re: Proposition 2 ½ Policy Compliance
3. Letter of 12/5/09 from Linda L. Segal to Office of the Attorney General re: Special Town Meeting Warrant Article Three
4. Memorandum of 12/8/09 from Lois M. Toombs, Town Clerk, to Board of Selectmen, re: Special Town Meeting November 18, 2009
5. Letter of 12/8/09 from George H. Harris to Middlesex District Attorney's Office re: Open Meeting Law Complaint, Wayland Board of Selectmen
6. Raytheon Environmental Remediation, December 2009, Former Raytheon Property
7. Youth and Family Services Statistics, July 8, 2008 to June 30, 2009
8. Monthly Report, Animal Control Officer, November 2009

### Minutes

9. Personnel Board, November 9, 2009, and November 16, 2009

### Region

10. Community Preservation Coalition, December 2009, CPA Update
11. Connections, December 2009, "Whoa – Meeting Horses on the Trail"