



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

STEVEN J. CORREIA  
THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE  
MICHAEL L. TICHNOR

## BOARD OF SELECTMEN

Monday, December 7, 2009

Wayland Town Building

Large Hearing Room

### Proposed Agenda

*Note: Items may not be discussed in the order listed or at the specific time estimated.*

- |            |      |  |
|------------|------|--|
| 7:00 p.m.  | 1.)  | Announcements <ul style="list-style-type: none"><li>• Review Agenda Items with the Public</li></ul>  |
| 7:05 p.m.  | 2.)  | Public Comment   |
| 7:15 p.m.  | 3.)  | Firefighter Recognition Ceremony <ul style="list-style-type: none"><li>• Retirement of Deputy Chief Ken Hart</li><li>• Promotions – Captain, Lieutenant, Inspector and Appointment of Firefighter</li></ul>        |
| 7:30 p.m.  | 4.)  | Review of Proposed Police and Fire/EMS Budgets for FY11  |
| 8:00 p.m.  | 5.)  | Board of Assessor's Tax Classification Hearing   |
| 8:20 p.m.  | 6.)  | Decision on Liquor License Application for P&P Liquors, 302 Commonwealth Road  |
| 8:30 p.m.  | 7.)  | Consent Calendar   |
| 8:35 p.m.  | 8.)  | Correspondence   |
| 8:45 p.m.  | 9.)  | Report of the Town Administrator <ul style="list-style-type: none"><li>• Review of Upcoming Agendas and Meeting Schedules</li><li>• Review and Approve Annual Town Election/Annual Town Meeting Schedule</li></ul> |
| 9:00 p.m.  | 10.) | Selectmen's Reports and Concerns   |
| 9:15 p.m.  | 11.) | Discuss and Vote on Evaluation of Town Administrator   |
| 9:30 p.m.  | 12.) | Executive Session – Pending Litigation   |
| 10:00 p.m. | 13.) | Adjourn  |



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## CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Town Counsel Mark J. Lanza, Month of November 2009: \$8,055.35
3. Vote the Question of Approving the Minutes of November 9, 2009, and November 18, 2009



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Monday, December 7, 2009

### LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM NOVEMBER 30, 2009, THROUGH AND INCLUDING DECEMBER 7, 2009, OTHERWISE NOT INCLUDED IN THIS CORRESPONDENCE PACKET

#### Items Distributed for Review or Use at the November 30, 2009, Board of Selectmen's Meeting:

1. Procedure for Liquor License Hearings – November 30, 2009
2. Email of 11/26/09 from Thomas J. Turner to Board of Selectmen re: Passing of Former Wayland Police Officer Schuyler M. "Ted" Meyer
3. Massachusetts Municipal Association Bulletin, "The Beacon"

#### Items Distributed to the Board of Selectmen from November 9 to November 30, 2009:

1. Email of Frederic E. Turkington Jr., Town Administrator re: Press Preview of November 30, 2009 Board of Selectmen Meeting
2. Legal Opinion, 12/3/09, from Kopelman & Paige re: Open Meeting Law Complaint on November 24, 2009, Reception for U.S. Representative Niki Tsongas

#### Items Included as Part of Agenda Packet for Discussion During the November 30, 2009, Board of Selectmen's Meeting:

1. Email of 12/1/09 from Fire Chief Robert Loomer re: Recognition of Deputy Hart and Swearing In of Recently Promoted Fire Department Personnel
2. Certificate of Commendation and Appreciation to Deputy Chief Kenneth Hart
3. Proposed Budgets FY11 (Fire, Police, JCC, Emergency Management)
4. Memorandum of 12/3/09 from Robert Irving, Chief of Police, re: Authorized Strength of Police Department
5. Presentation by Board of Assessors for Board of Selectmen Classification Hearing, Fiscal Year 2010, December 7, 2009
6. Recommendation and Motion by Town Counsel, 12/3/09, re: Application of P & P Liquors Inc.
7. DRAFT 2010 Annual Town Election/Annual Town Meeting Schedule



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Large Hearing Room

## CORRESPONDENCE

### Selectmen

1. Public Comment, November 2009 Special Town Meeting
2. Town Meeting Study Committee Report and Recommendations, November 15, 2005, and Response from Town Moderator C. Peter R. Gossels
3. Email of 11/26/09 from Thomas J. Turner to Board of Selectmen re: Passing of Former Wayland Police Officer Schuyler M. "Ted" Meyer
4. Letter of 12/1/09 from Sarkis Sarkisian, Town Planner, to Natick Planning Board, re: Route 27/30 Intersection Project
5. Email of 12/2/09 from Tom Largy to Brian Monahan, Conservation Administrator, re: Surface Water Quality Committee 2009 Heard Pond Report
6. Email of 12/1/09 from Frederic E. Turkington Jr., Town Administrator, to Historical Commission, re: Illegal Excavation on Town Land "Treasure Hunting"
7. Email of 12/1/09 to All Boards, Committees, Commissions, and Media Outlets re: Finance Committee Long Range Plan Forum December 14, 2009
8. Letter of 12/2/09 from Frederic E. Turkington Jr., Town Administrator to Benjamin Downs re: Notice of Selectmen to Enter Negotiations for Long Term Lease of 258 Old Connecticut Path
9. Letter of 12/3/09 from Kopelman and Paige to Frederic E. Turkington Jr., Town Administrator re: Open Meeting Law
10. Memorandum of 12/3/09 from Lois M. Toombs, Town Clerk, to Board of Selectmen, re: Resignation of Michael Patterson as Commissioner of Trust Funds
11. Monthly Report, Council on Aging, November 2009
12. Monthly Report, Fire Department, November 2009
13. Monthly Report, Police Department, November 2009

### Minutes

14. Board of Assessors, November 23, 2009
15. Council on Aging, November 3, 2009
16. Finance Committee, November 2, 2009
17. Surface Water Quality Committee, November 17, 2009

### State

18. Letter of 11/24/09 from House of Representatives, Joint Committee on Community Development and Small Business, to Board of Selectmen, re: Thank You for Testimony Regarding "An Act to Sustain Community Preservation"
19. City and Town, November 2009, "What is Home Rule?"

### Federal

20. Letter of 12/1/09 from U.S. Representative Niki Tsongas to Frederic E. Turkington Jr., Town Administrator re: American Recovery and Reinvestment Act