

BOARD OF HEALTH MINUTES  
December 16, 2015

The meeting was called to order at 7:05 p.m. Present were Thomas Klem (TK) Chair, members Cynthia Hill (CH), John Schuler, M. D. (JS), Elizabeth Brewer, MD (EB) and Michael Wegerbauer (MW). Also present were Julia Junghanns (JJ), Director of Public Health and Patti White, Department Assistant.

7:00 p.m. Public Comment- there were none

7:05: p.m. **19 White Road- Owners- Colin & Diane Bailey- Local upgrades for a septic system repair, offset to property line, 25% reduction in leaching size, offset to wetlands, Mike Sullivan of Sullivan Connors**

The property had a failed Title 5 report and the septic system is being repaired with no additional bedrooms being added. The property is on a ½ acre lot with wetlands and topography issues (there is a severe drop off on the property). The septic tank could not be trucked around the house, so it will be a poly tank (plastic) that will be installed with a crane over the house.

Local upgrade- reduction of setback to property line 10' required, 7' provided; 75' to wetlands, 66' provided; 25% reduction in the size of the leaching field (meets state regulations).

The plan has been submitted to the Conservation Commission, the owner was not present and the meeting was continued, and will be heard on Thursday December 17, 2015.

JJ: this is a situation of doing the best they can do on a difficult lot in a repair/upgrade situation. They are improving from what is there currently serving the property.

**MW: Motion to approve request for local upgrade variances for 19 White Road: 75' offset to wetlands required, 66' provided, 10' offset to property line, 7' provided, 25% reduction in the size of the leach area, per plans dated 12/11/15. Second TK: vote 5-0 all in favor**

7:30 p.m. **Discussion regarding Wayland Weekly Buzz and interview with Tom Klem- Ken Isaacson is hosting a weekly program on WayCam.**

Mr. Isaacson is reporting on Board & Committee Meetings, along with interviews of Town Officials, Board and Committee Members. He has requested to do an interview with Tom Klem, chair of the Board of Health. TK: what does the board want me to discuss? The Board agrees that Tom should meet with Weekly Buzz and discuss Board decisions, Board discussions and Health issues. Recent topics the Board has discussed would be Tobacco Regulations, Concussion Protocols, Artificial Turf and Medical Marijuana, possibly including the recent decision to allow School Nurses to administer Nasal Narcan.

**MW: Motion to authorize TK to discuss topics of interest from the general news as well as board decisions and discussion. CH second vote 5-0 all in favor**

7:45 p.m. **Update & discussion regarding Personnel Board decisions on new BOH Seasonal/Temporary office support salary line item**

7:40 JJ: After the board voted to add new line item, she spoke with John Senchyshyn, H.R Director, who spoke with the Finance Director and they decided it was a staffing/personnel item that needed to go before the Personnel Board. Health Director Junghanns went before the Personnel Board with the BoH request for \$8,000.00 line item for Temporary/Seasonal office help. John S. said he has concerns: there are some new rules

regarding health care that can/may trigger health care costs for a temporary employee. The Personnel Board said they recognize/feel that we need more help, but would not support the request at this time.

MW: I am not sure that is the way this request should have been reviewed, we should not have needed to go to the Personnel Board, it is not adding salary/staff. It is a contracted service that we are looking for. JJ should have gone to the Finance Director directly, then the request may have been looked at differently not likely have gone to PB.

TK: Is there a timeline for this item to be included in the FY17 Operating budget? Can the budget be amended?

JJ: we did already submit our FY17 budget, the deadline has already gone by.

The board would like staff to be prepared for fincom questions. Pull together a brief report with bullet points, projects and approximate time/hours needed as well as coverage for admin staff vacation time. Maybe this can this be presented as an operating budget line item (non-salary), in an amended budget.

MW: Talk to Nan or Brian about how and if we can amend the FY17 budget and add it to the non-salary operating budget. We had wanted it as non-salary; probably similar to the professional service line item.

The Board wants the new line item to be handled as procurement for services through the State contracts bid list.

MW: DPW chose 4 bullets to discuss for their presentation, can you take the document you presented us and shorten it with bullet points and get specific projects and the time expected to complete.

JS: this was just a dollar amount \$8,000. How many hours will this give us? MW: let's use \$25 per hour and figure from there.

JJ: there are other needs in the department besides projects, when administrative staff is out on vacation; coverage is needed for assistance to cover the counter and phones. Currently we only have Diane (Senior Clerk) in 2 days a week, this is not a full-time position (it does not include benefits).

CH: we need to know all the hours that are not covered- Patti vacation, Diane's vacation.

MW: I sent the presentation from the DPW meeting with the Personnel Board when they went before them requesting additional personnel. They need to see the need documented and quantified.

MW: we should also include information on the ratio of the office staff –vs- administrative help (we had compared with the building Dept.), as it stands. JJ: had inquired and was advised by John S. there is no town formula to figure ratios of staff/admin.

**8:10 p.m. There is a discussion regarding Narcan. Ruth Mori is starting to look into how we can obtain Narcan to be provided at the schools/for use by the school nurses. The state is encouraging this. Once information is gathered, the Board would like for Ruth to come to a meeting for a discussion on how this initiative, how it will be done and the steps/process.**

JJ: will talk to Ruth about working with one of our BoH doctors on this also.

8:15 p.m. **Medical Marijuana Regulations- Discussion and review of other Town Regulations and documents**

JJ: We have authority to regulate the dispensing of Medical and the cultivation of same.

TK: we should start working with the template for the regulations for sale of marijuana: we should start this and then we would need to wait for the zoning article.

JJ: I believe that Town Planner Sarkis Sarkisian will have an agenda item with ZBA in January regarding this.

CH: do we have to allow the cultivation of Marijuana in Wayland? JJ: state regulations must first be met, if someone is looking to have a cultivation location in Wayland they must reveal this to the Town. We could include this in our town regulations also. Factors would be whether it's commercial or for personal use.

TK: can we reject having cultivation in Wayland? CH: there is something in the state regulations; do we need pieces, the sale and the distribution/cultivation?

TK: I took the Wayland tobacco regulations and inserted some of the pertinent language into the draft template Medical Marijuana Regulations for Sale; I will send the draft to Julia to get it out to the Board for discussion at our next meeting.

TK: I believe we should set a goal of the end of February for having a final version of Regulations for the sale of Marijuana, with the goal to schedule the public hearing for March.

8:30 General Business  
The bills have been approved  
The director's report has been reviewed

**Approve minutes of November 18, 2015.**

**MW: motion to approve the minutes of 11-18-15 second TK: vote 5-0 all in favor**

Next meetings to be held January 6<sup>th</sup> and January 20<sup>th</sup>

8:48 p.m. **TK: Motion to adjourn- second CH vote 5-0**

Respectfully submitted  
Patti White  
Department Assistant  
121615minutes