

BOARD OF HEALTH MINUTES  
AUGUST 12, 2013

The meeting was called to order at 7:05 p.m. Present were Thomas Klem (TK), chair, Michael Bean, M. D., (MB) and Cynthia C. Hill (CH). Mike Wegerbauer (MW) arrived at 7:10 p.m. Also present were Julia Junghanns, (JJ) Director of Public Health and Patti White, Department Assistant.

7:05 p.m. Public Comments there were none

7:05 p.m. **1 Maguire Road- owner Lisa McNamara-** finish playroom in basement along with full bath. Ms. McNamara has come to the Board to request a full bathroom in the finished basement. The house is a ranch and only has one bathroom to serve 3 bedrooms. The existing bathroom is going to need updating in the near future and being the only bathroom in the house, the family might have to leave while it is being worked on. Another full bathroom is needed at this residence. 7:10 p.m. Mike Wegerbauer has arrived

**TK: Motion to approve request for full bath in finished basement at 1 Maguire road, with the condition that in the future no bedroom be added and no garbage grinder. Second CH vote 4-0**

7:15 p.m. **244 Glezen Lane- Owner Jocelyn Shaberly-** Bill Withycombe, Builder. Request for 2 rooms in basement and full bath in basement- Deed restriction required. With 2 additional rooms in the basement the total of 11 rooms they will need a deed restriction.

**TK: Motion to approve the request for a finished basement with a 4 bedroom deed restriction at 244 Glezen Lane per the plans received July 12, 2013. There is to be no garbage grinder. MB second vote 3 (MW & MB & TK) -1 (CH).**

7:50 p.m. **42 Shaw Drive- Steven Zieff owner-** Change of use for a home office, variance for septic design flow to add the office business and deed restriction. The plans that are submitted show a total of 12 rooms with 4 bedrooms. Back in 2004 the existing septic system was approved for reuse by BOH when the original house was demolished and rebuilt in 2004.

**MW: Motion to approve the requested for a home office business use at 42 Shaw Drive and variance for septic flow to accommodate home office, as shown on the application dated received July 29, 2013 and plans dated received August 8, 2013. The approval is subject to no garbage grinder being added with a four bedroom deed restriction being recorded. The home office business use will lapse upon change of ownership. Second CH, vote 4-0 all in favor.**

8:20 p.m. **150 Main Street- Finnerty's Property.** Property- update/revised septic plans.

The BOH has received revised plans showing 2 buildings on the property. The plans were received with revision notes from the 2012 building plans submittal. The single building septic plans have been approved. BOH staff will be conducting a full review of the plans.

8:40 p.m. Director of Public Health- Annual performance review. TK has requested Board members to submit comments on Julia's performance. TK will follow up with John S. regarding concluding the review process and combining all the Board's comments in the finalized performance review document to fur submission to John Senchyshyn; Town Administrator/HR director.

8:45 p.m. Bills have been approved. The Director's report has been reviewed.

8:50 p.m. TK: Motion to adjourn vote 4-0 all in favor

Respectfully submitted

Patti White

Department Assistant

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Approved 102113