

**Wayland Board of Assessors  
Wayland Town Building- Assessing Office  
41 Cochituate Rd Wayland MA  
Monday, October 2<sup>nd</sup>, 2017**

Attendees: Chair- S. Rufo, Vice Chair- J. Brodie, Z. Ventress, S. Glovsky,  
Director of Assessing- E. Brideau

Public: None

**Meeting called to order**

S. Rufo called the meeting to order at 7:15pm.

**Review of minutes from September 18<sup>th</sup>, 2017**

**J. Brodie moved to approve the minutes of September 18<sup>th</sup> as amended. S. Glovsky seconded.  
Approved - unanimous**

**S. Rufo moved** that the BOA enter into executive session pursuant to Massachusetts General Law Chapter 30A, Section 21a(3) to discuss strategy with respect to Pending Appellate Tax Board Case: 46 Cedar Crest Rd, 42 Shaw Dr, and 533 Boston Post Rd (Map 21, Lots 3 & 4)

**Seconded by: S. Glovsky**

**S. Rufo declared** that a public discussion relative to these minutes may have a detrimental effect on the litigating position of the Town.

**Roll call vote: J. Brodie Yes, Z. Ventress Yes, S. Glovsky Yes, S. Rufo Yes**

**S. Rufo invited attendance by:** Director of Assessing E. Brideau

**S. Rufo declared that the board will reconvene in approximately 10 minutes for the purpose of returning to open session.**

Reconvened in Open Session at 7:35pm

**FY18 Interim Assessments**

E. Brideau reported on the impact of setting the Assessment to Sales ratio (ASR) to 1.00. S. Glovsky reported that he spoke with the DOR and is satisfied with the model at .95 for FY18. BOA reached consensus on the FY18 model and instructed the Director to proceed with migrating the updated values to all properties. They requested that the review of FY17 assessments to FY18 proposed assessments begin.

*Items in bold include agenda items as posted, motions and votes.*

**Correspondence and Documents for BOA Signature (review):**

Board of Selectmen - guidelines and procedures for all Boards and Committees – **Differed until future meeting**

Circuit Breaker Applications - none

Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any  
S. Rufo updated the board that she was notified by the Town Administrator that the report from the Collins Center will be presented at the Board of Selectmen meeting on October 10<sup>th</sup>. In addition, she updated the board that the Collins Center has also drafted a policy on Overlay which is being reviewed.

**Thoughts and Concerns from BOA members**

None

**Public Comment**

None

**Meeting Adjourned**

**Z. Ventress moved to adjourn at 8:20 pm. J. Brodie seconded. All in favor**

Respectfully submitted,  
Ellen Brideau  
Director of Assessing