

Wayland Board of Assessors
Meeting May 6, 2013
Wayland Town Building

S. Rufo called the meeting to order at 7:20pm

In attendance: Vice-Chair Susan Rufo, Jayson Brodie, Molly Upton, Zachariah Ventress and Director of Assessing- Ellen Brideau

Public participation

None

Election of officers

Chair – J. Brodie nominated S. Rufo for Chair. Z. Ventress seconded. Vote Unanimous

Vice chair – S. Rufo nominated J. Brodie for vice chair. M. Upton seconded. Vote Unanimous

Minutes

The board reviewed the minutes of April 22nd and made adjustments as necessary.

J. Brodie moved to approve the minutes of April 22nd as amended. M. Upton seconded.

Vote Unanimous.

Correspondence

The assessing office received FY '13 closing instructions from Brian Keveny, Director of Finance.

Documents for BOA signature

MONTH END REPORTS

Approval: April FY'13 Exemptions	\$6,597.97
Approval: April FY '13 Circuit Breaker	\$47,905.68
Approval: March FY '13 Excise Abatements	\$7,731.04
Approval: April FY '13 Excise Abatements	\$3,487.81

CIRCUIT BREAKER

Director Brideau recommended the board approve 42 circuit breaker applications that were reviewed and meet the criteria. J. Brodie moved to accept the director's recommendation and approve the 42 circuit breaker applications that meet the criteria by signature. M. Upton seconded.

Director Brideau recommended the board deny three circuit breaker applications that were reviewed, but failed to note they received the circuit breaker last year and therefore don't qualify based on financial criteria. The board denied the circuit breaker applications by signature.

Director's activity report

Director Brideau presented the office activity report to the board. (see attached)

Clarification: M. Upton had asked at the last meeting about the full list and measure being completed by August. Director Brideau checked the contract and the completion date is actually September 30, 2013.

Questions from the board about the report:

J. Brodie asked, what is the process now for the 59 properties that were exterior visits only?

Director Brideau replied that we've sent them a letter and left a door hanger. We will probably send another letter to them as well as the five refusals if we don't get a response from the door hangers.

J. Brodie asked, what are the other two condo complexes that need to be done?

Director Brideau responded Stonebridge and Turkey Hill.

M. Upton asked about the ratio for getting into the homes on the full list and measure.

Director Brideau responded that the data collector leaves a door hanger and goes back two more times. After that, we can send another letter. He's just started so we don't have enough data to give an accurate ratio.

M. Upton thought the real estate agents were on board with letting us into properties for sale. Why are there so many left to get into?

Director Brideau confirmed that the agents are letting us in, but for some reason this amount is left over from last year. It's not always the agent- sometimes the water dept. doesn't inform us in a timely manner of their appointments, sometimes we are unavailable at those times.

Thoughts and concerns of the BOA

M. Upton asked if we've started using site indexes for excess land.

Director Brideau responded not until we review the sales data.

J. Brodie commented that the principle was applied on the abatements, so it is used. However, it will not be applied to all of the properties until the final sales analysis is complete.

S. Rufo asked if we will use the floor plans from the condo docs when we work on the condo complexes. Also, did the state make a decision about the condo sketches?

Director Brideau answered that the state decided we have to include sketches for condos as of FY'15. She anticipates the sketches will match the floor plans. For Willowbrook we never took the sketches off, so we don't have to add them back, just check them. For Stonebridge we'll have to put the sketches back in and QC them to confirm the square feet match. If there's any discrepancy, the info on the deed is the final word.

S. Rufo asked how occupancy is going at the town center.

Director Brideau stated that for the apartments, there are not enough applicants for the available units.

M. Upton commented that four more units are being built in Wayland Commons.

Director Brideau speculated that because the first phase had units that weren't done, they probably swapped locations and are adding them in now.

M. Upton asked if there is a new growth update.

Director Brideau said that because the building permit data won't be complete until June 30th, she cannot respond at this time.

The next meeting was tentatively set for May 20th at 7 or 7:15pm.

J. Brodie moved to adjourn at 7:56pm. M. Upton seconded. Vote Unanimous

Respectfully submitted,

Jessica Marchant

Town of Wayland, Massachusetts
FISCAL YEAR 2013
CLOSING INSTRUCTIONS

The Town of Wayland Fiscal Year 2013 ends on Sunday, June 30, 2013. The following instructions and dates are intended to facilitate a timely closing of the general ledger so that we can prepare for our annual year end audit. If you have any questions concerning the following please contact the Finance Department.

Fiscal 2013 Expenditures

Vendor and payroll obligations that have been incurred on or before June 30, 2013 need to be accounted for in the Fiscal 2013 accounts. If goods or services have been provided to the town prior to July 1, 2013, those liabilities need to be included as fiscal 2013 expenditures irregardless of whether or not payment has been made to the vendor by year end.

In an effort to limit year end carryovers please review and process all vendor invoices as well as contact those vendors who have provided goods and or services and request an invoice. The final vendor warrant will be on July 15, 2013. The deadline for submitting invoices to Gayle will be 4pm on July 8th.

Accounts payable batches for Fiscal 2014 cannot be entered into MUNIS until Thursday July 18th once we have processed all Fiscal 2013 batches. The first Fiscal 2014 Accounts Payable warrant will be dated July 22nd. Requisitions for Fiscal 2014 can be entered into MUNIS after July 8th.

July 8 th	Deadline for submission of invoices to Gayle.
July 8 th	MUNIS open to process FY 14 requisitions.
July 15 th	Final Fiscal 2014 warrant.
July 18 th	MUNIS open for FY 14 accounts payable.
July 22 nd	First Fiscal 2014 accounts payable warrant.

Encumbrance Carryover

Please submit a memo to the Finance Department by July 19th identifying the vendor name, MUNIS account and amount for all Fiscal 2013 liabilities that were not processed on the July 15th final warrant. A purchase order will be processed for each vendor and rolled forwarded into Fiscal 2014. Review all open Fiscal 2013 purchase orders to determine which can be closed out prior to June 30, 2013.

Budget Reports

Please review the status of your Fiscal 2013 appropriations to determine if the balances are sufficient to pay all expected invoice to June 30. Let me know if your department will be in need of additional funding from the Finance Committee.

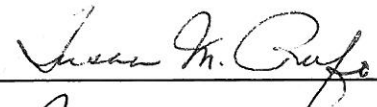
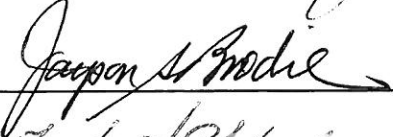


**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WAYLAND
OFFICE OF THE BOARD OF ASSESSORS**

TO: TOWN ACCOUNTANT/FINANCE DIRECTOR
TREASURER/COLLECTOR

RE: LEVY OF **FISCAL 2013 EXEMPTION**
DUE IN THE MONTH OF APRIL 2013

<u>TYPE/REASON</u>	<u>QUANTITY</u>	<u>TOTAL</u>
ELDERLY EXEMPTIONS	4	\$4,556.25
CPA	25	\$2,041.72
TOTAL EXEMPTIONS	29	\$6,597.97

You are hereby notified that taxes were abated/exempted, as specified in the above schedule, to the aggregate amount of **SIX THOUSAND FIVE HUNDRED NINETY SEVEN DOLLARS AND NINETY SEVEN CENTS.**

BOARD OF ASSESSORS
WAYLAND

Date: 5/6/13

Exemption Summary Clause Report FY 2013 Real Estate From 4/1/2013 Through 4/25/2013

Clause	Exemption Date	Certificate #	Account #	Parcel Identifier	Location	Record Owner	Receivable	Amount	
17D	4/23/2013	160	837	052-097	15 OLD TAVERN RD	CONWAY MARIE D TRUSTEE	Tax	\$350.00	
	Totals For Clause: 17D							Tax	\$350.00
	4/23/2013	162	3262	046B-076	10 EMERSON RD	ONEIL GAIL M	Tax CPA	\$2,750.00 \$41.25 \$2,791.25	
Totals For Clause: 18							CPA Tax	\$41.25 \$2,750.00	
22	4/23/2013	161	2662	024-053	4 WHEELLOCK RD	MACLEOD RODERICK W	Tax	\$400.00	
	Totals For Clause: 22							Tax	\$400.00
	4/23/2013	159	3613	051C-037	32 PEMBERTON RD	ADAMS ELIZABETH A TRUSTEE L/E	Tax CPA	\$1,000.00 \$15.00 \$1,015.00	
Totals For Clause: 41C							CPA Tax	\$15.00 \$1,000.00	
Total							CPA Tax	\$56.25 \$4,500.00 \$4,556.25	

0 *
4,556.25 +
2,041.72 +
6,597.97 *

Exemption Report FY 2013 Real Estate From 4/1/2013 Through 4/25/2013

CPA

Exemption Date	Clause	Certificate #	Account #	Parcel Identifier	Location	Record Owner	Receivable	Amount
4/23/2013	CPA	163	3613	051C-037	32 PEMBERTON RD	ADAMS ELIZABETH A TRUSTEE L/E	CPA	\$58.85
4/4/2013	CPA	116	200	042B-008	352 OLD CONNECTICUT PATH	BARRETT JOHN R	CPA	\$58.85
4/23/2013	CPA	164	3005	039-045	13 WOODRIDGE RD	BEGUM SHAHINOOR	CPA	\$45.46
4/23/2013	CPA	165	241	051B-011	2 MELVILLE PL	BELAMARICH BARBARA M	CPA	\$45.46
4/23/2013	CPA	166	837	052-097	15 OLD TAVERN RD	CONWAY MARIE D TRUSTEE	CPA	\$177.92
4/4/2013	CPA	118	1045	052-113	35 DEAN RD	DICESARE PAULINE M TRUSTEE	CPA	\$177.92
4/23/2013	CPA	167	1061	025-107	162 PLAIN RD	DIMAGGIO JOSEPH	CPA	\$46.53
4/23/2013	CPA	168	1221	048-175	90 SCHOOL ST	ENGLISH R MARCIA	CPA	\$46.53
4/4/2013	CPA	117	328	043A-018	24 INDIAN RD	ETTA D BLASOTTO	CPA	\$91.54
4/23/2013	CPA	169	1532	051D-059	5 SOUTH ST	GLADU JANET L/E	CPA	\$91.54
4/23/2013	CPA	170	1935	024-079	11 SPRINGHILL RD	HOLTZ BARBARA C	CPA	\$71.03
4/23/2013	CPA	171	2154	046D-017	211 LAKESHORE DR	KARMAN KATHERINE T L/E	CPA	\$71.03
4/23/2013	CPA	172	2254	007-028	11 SHERMAN BRIDGE RD	KIELY MARY L TRUSTEE	CPA	\$133.02
4/4/2013	CPA	119	2633	051B-018	9 MELVILLE PL	MACDONALD RONALD D	CPA	\$133.02
4/23/2013	CPA	173	2167	007-049	28 MARSHALL TER	MAY LEONARD Z	CPA	\$85.95
4/23/2013	CPA	174	2977	045-038C	6 LAKESPUR	MILLER EDNA R	CPA	\$85.95
4/23/2013	CPA	175	3057	003-029	24 GROVE ST	MORRISSEY JAMES J JR	CPA	\$39.66
								\$39.66
								\$65.96
								\$65.96
								\$63.57
								\$63.57
								\$56.81
								\$56.81
								\$75.25
								\$75.25
								\$86.11
								\$86.11
								\$130.69
								\$130.69
								\$53.16
								\$53.16
								\$147.03
								\$147.03

Exemption Report FY 2013 Real Estate From 4/1/2013 Through 4/25/2013

Exemption Date	Clause	Certificate #	Account #	Parcel Identifier	Location	Record Owner	Receivable	Amount
4/23/2013	CPA	176	3430	051C-004	23 DAMON ST	PINKUL JOHN E	CPA	\$75.84
								\$75.84
4/23/2013	CPA	177	3654	042D-090	14 EMERSON RD	RIZZO IRENE M L/E	CPA	\$63.66
								\$63.66
4/4/2013	CPA	120	3673	024-068	9 WHEELLOCK RD	ROBINSON STANLEY U III	CPA	\$59.14
								\$59.14
4/4/2013	CPA	121	4056	049-051	9 WAYLAND HILLS RD	SKELLY JOHN J JR	CPA	\$105.53
								\$105.53
4/23/2013	CPA	178	4103	014-033	65 GLEZEN LN	SMOOT PERRY R	CPA	\$93.87
								\$93.87
4/23/2013	CPA	179	4117	052-033	32 DEAN RD	SOCRAT ALEXANDRE	CPA	\$65.42
								\$65.42
4/23/2013	CPA	195	4719	046D-025	245 LAKESHORE DR	WELCH DAVID T	CPA	\$68.11
								\$68.11
4/23/2013	CPA	180	4934	030-020	3 BLOSSOM LN	ZABLE SIMON F	CPA	\$81.61
								\$81.61
Totals							CPA	\$2,041.72

25
\$2,041.72

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WAYLAND
OFFICE OF THE BOARD OF ASSESSORS**

TO: TOWN ACCOUNTANT/FINANCE DIRECTOR
TREASURER/COLLECTOR

RE: LEVY OF FISCAL 2013 EXEMPTION (CIRCUIT BREAKER)
DUE IN THE MONTH OF APRIL 2013

<u>TYPE/REASON</u>	<u>QUANTITY</u>	<u>TOTAL</u>
CIRCUIT BREAKER	50	\$47,905.68
TOTAL EXEMPTIONS	50	\$47,905.68

You are hereby notified that taxes were abated/exempted, as specified in the above schedule, to the aggregate amount of **FORTY SEVEN THOUSAND NINE HUNDRED FIVE DOLLARS AND SIXTY EIGHT CENTS.**

Susan M. Rufo

James J. Roche

Pauline J. Winter

Mary Upton

BOARD OF ASSESSORS
WAYLAND

Date: 5/6/13

Exemption Report FY 2013 Real Estate From 4/1/2013 Through 4/25/2013

Circuit Breaker

Exemption Date	Clause	Certificate #	Account #	Parcel Identifier	Location	Record Owner	Receivable	Amount
4/23/2013	CB	181	3613	051C-037	32 PEMBERTON RD	ADAMS ELIZABETH A TRUSTEE L/E	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	123	125	051D-055	22 HILL ST	BACHE JOANNE ELLEN BUEL	Tax	\$1,000.00 \$1,000.00
4/23/2013	CB	182	180	010-017	20 LOBLOLLY LN	BARNES SHIRLEY M	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	124	200	042B-008	352 OLD CONNECTICUT PATH	BARRETT JOHN R	Tax	\$1,000.00 \$1,000.00
4/23/2013	CB	183	241	051B-011	2 MELVILLE PL	BELAMARICH BARBARA M	Tax	\$534.00 \$534.00
4/23/2013	CB	184	3658	040-053A	11 STEEPLETREE	BERNSTEIN ROSLYN H S L/E	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	122	112	051B-031	31 CENTER ST	BERTHA ATHANAS	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	125	386	050-082	65 EDGEWOOD RD	BOULAY MARGARET	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	126	474	047B-027	27 SUNSET RD	BROWN BERTHA E	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	127	837	052-097	15 OLD TAVERN RD	CONWAY MARIE D TRUSTEE	Tax	\$1,000.00 \$1,000.00
4/23/2013	CB	185	1061	025-107	162 PLAIN RD	DIMAGGIO JOSEPH	Tax	\$1,000.00 \$1,000.00
4/23/2013	CB	193	3978	042B-001A	303 OLD CONNECTICUT PATH	ELIZABETH A SHEATS TRUST - 2009	Tax	\$1,000.00 \$1,000.00
4/23/2013	CB	186	1414	038-143	7 KELSEY RD	FRIEDMAN ARNOLD M & JANIS M TRSTS	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	128	1487	047C-044F	3 GENNARO CIR	GENNARO GEORGE & MARY A TRSTS	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	129	1532	051D-059	5 SOUTH ST	GLADU JANET L/E	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	130	1784	024-167	3 GLEN RD	HARRINGTON RUTH H TRUSTEE	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	153	4486	051A-004	70 WEST PLAIN ST	HELEN K TUFTS L/E	Tax	\$1,000.00 \$1,000.00

Exemption Report FY 2013 Real Estate From 4/1/2013 Through 4/25/2013

Exemption Date	Clause	Certificate #	Account #	Parcel Identifier	Location	Record Owner	Receivable	Amount
4/4/2013	CB	131	2043	038-144	3 KELSEY RD	JACOBSEN ALF I	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	132	2044	004-036	42 RED BARN RD	JACOBSON PETER	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	133	2055	046B-045	2 CHESTNUT RD	JAKOBSONS BIRUTA	Tax	\$1,000.00 \$1,000.00
4/17/2013	CB	158	4893	040-028A	3 BRANDYWYNE	KALAFATAS MICHAEL N & JOAN L TRUSTEES	Tax	\$685.00 \$685.00
4/23/2013	CB	187	2254	007-028	11 SHERMAN BRIDGE RD	KIELY MARY L TRUSTEE	Tax	\$941.37 \$941.37
4/4/2013	CB	135	2348	047B-021	278 MAIN ST	KUTASZ PATRICIA TRUSTEE	Tax	\$928.31 \$928.31
4/4/2013	CB	136	2446	042D-018	5 WALLACE RD	LEE EDWARD D	Tax	\$400.00 \$400.00
4/23/2013	CB	188	2510	005-001	14 WALTHAM RD	LEVY BORIS	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	137	2869	036C-023	226 STONEBRIDGE RD	MCKEEBY JAMES S JR	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	138	2901	030-021	2 BLOSSOM LN	MCRAE KENNETH H	Tax	\$1,000.00 \$1,000.00
4/25/2013	CB	196	2977	045-038C	6 LAKESPUR	MILLER EDNA R	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	139	2980	025-040	14 SYLVAN WAY	MILLS ROBERT L	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	140	3148	050-054	23 LAKE RD	NELSON HERBERT JR & PATRICIA K L/E	Tax	\$1,000.00 \$1,000.00
4/23/2013	CB	190	3211	046B-082	431 OLD CONNECTICUT PATH	NORRIS DONALD C	Tax	\$1,000.00 \$1,000.00
4/23/2013	CB	191	3224	040-030E	7 FOX HOLLOW	OCONNELL EDMUND J	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	141	3293	047A-001	24 BAYFIELD RD	PAGANO ALFRED/BESSIE TRUSTEES	Tax	\$1,000.00 \$1,000.00

Exemption Report FY 2013 Real Estate From 4/1/2013 Through 4/25/2013

Exemption Date	Clause	Certificate #	Account #	Parcel Identifier	Location	Record Owner	Receivable	Amount
4/4/2013	CB	157	3337	051A-058	116 WEST PLAIN ST	PATTERSON ELIZABETH ANN	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	142	3391	052-172	264 COMMONWEALTH RD	PETERS CHARLES R	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	143	3430	051C-004	23 DAMON ST	PINKUL JOHN E	Tax	\$1,000.00 \$1,000.00
4/23/2013	CB	192	3452	048-136	37 AQUEDUCT RD	POISSON RENE J	Tax	\$929.00 \$929.00
4/4/2013	CB	144	3686	052-030	3 EDEN RD	ROCKETT MAURICE G JR TRUSTEE	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	145	3871	047B-028	28 SUNSET RD	SCHNEPEL MAYBELLE	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	146	3902	046D-069	167 WEST PLAIN ST	SCHWARZ ANNA	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	147	3907	038-087	31 ROLLING LN	SCIACCA THOMAS	Tax	\$778.00 \$778.00
4/4/2013	CB	148	3955	050-022	12 AMEY RD	SHANLEY RALPH D	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	149	4034	047B-087	32 PECK AVE	SILVA FRANCIS M	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	150	4094	051C-040	42 PEMBERTON RD	SMITH ALFRED LILIANE L/E	Tax	\$710.00 \$710.00
4/4/2013	CB	151	4186	048-075	18 AQUEDUCT RD	STANNEY MARJORIE E	Tax	\$1,000.00 \$1,000.00
4/23/2013	CB	194	4213	051A-048	26 FULLER RD	STENQUIST RUBY JUNE TRUSTEE	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	152	4472	050-009	48 FULLER RD	TRICONI ANTHONY F TRUSTEE	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	154	4560	043C-017	17 ALGONQUIN PATH	VINCIULLA ELLEN P L/E	Tax	\$1,000.00 \$1,000.00
4/4/2013	CB	155	4689	051A-084	21 KING ST	WEBB ALTON S & BARBARA L/E	Tax	\$1,000.00 \$1,000.00

Exemption Report FY 2013 Real Estate From 4/1/2013 Through 4/25/2013

Exemption Date	Clause	Certificate #	Account #	Parcel Identifier	Location	Record Owner	Receivable	Amount
4/4/2013	CB	156	4791	042B-069	308 OLD CONNECTICUT PATH	WILLIAMS THOMAS/SHIRLEY TRSTS	Tax	\$1,000.00
							Tax	\$1,000.00
Totals								\$47,905.68

\$47,905.68

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WAYLAND
OFFICE OF THE BOARD OF ASSESSORS**

TO: TOWN ACCOUNTANT/FINANCE DIRECTOR
TREASURER/COLLECTOR

RE: **EXCISE ABATEMENT**
DUE IN THE MONTH OF MARCH 2013

<u>TYPE/REASON</u>	<u>QUANTITY</u>	<u>TOTAL</u>
60A (2013)	60	\$7,342.46
60A (2012)	7	\$ 336.08
60A (2011)	1	\$ 52.50
	TOTAL	\$7,731.04

You are hereby notified that excise taxes were abated, as specified in the above schedule, to the aggregated amount of SEVEN THOUSAND SEVEN HUNDRED THIRTY ONE DOLLARS AND FOUR CENTS

Susan M. Ruffo

Joseph M. Brode

Richard S. Weather

Mary Upton

BOARD OF ASSESSORS
WAYLAND

Date: 5/6/13

Abatement Report FY 2013 Motor Vehicle Excise From 3/1/2013 Through 3/31/2013

Abatement Date	Voted On Date	Clause	Certificate #	Account #	Owner	Registration #	Amount
3/7/2013		60A	46	663	BENNETT CHARLES A JR	237WMF	\$86.46
3/28/2013		60A	81	1338	CANAVAN DAVID S	8384XJ	\$97.92
3/28/2013		60A	80	1350	CAO MAOHUA	54TY27	\$33.75
3/7/2013		60A	47	1419	CARROLL FRANCIS J	95FC40	\$60.73
3/7/2013		60A	48	1742	CLAY MARY E	3713VP	\$46.25
3/28/2013		60A	82	1786	COHEN HOWARD W	35FM72	\$48.75
3/7/2013		60A	50	1823	COLLETT MATTHEW R	88YM71	\$74.48
3/7/2013		60A	51	1825	COLLETTE JOHN M	40KM39	\$76.04
3/7/2013		60A	49	1824	COLLETTE JOHN M	7JA350	\$183.33
3/7/2013		60A	52	1958	COURCHENE BRIEN W	RS307T	\$62.50
3/28/2013		60A	83	2047	CU LEASING CORP	79232	\$178.13
3/7/2013	3/6/201	Value Change	53	2151	DAHAN DAVID	1J6193	\$23.99
3/28/2013		60A	84	2183	DAIMLER TRUST	698GEZ	\$432.29
3/7/2013		60A	54	2172	DAIMLER TRUST	987JP6	\$315.63
3/7/2013		60A	55	2175	DAIMLER TRUST	5NH390	\$194.79
3/28/2013		60A	85	2512	DONLEN TRUST	174MK3	\$56.25
3/28/2013		Military	86	2717	EDWARDS ADAM THOMAS	579SW4	\$772.50
3/28/2013		60A	87	2788	ENGELLEN SHERRIE L	691LX7	\$54.38
3/7/2013		60A	56	2837	EVANGELISTA MICHAEL W	166GF7	\$82.50
3/28/2013		60A	89	2955	FILANDRIANOS THEODORE D	718RN8	\$760.83
3/28/2013		60A	88	3708	GRABLE-ESPOSITO PHYLLIS GOLDA	2265VE	\$58.33
3/28/2013		60A	90	3799	GRIFFIN JANE L	453RM9	\$32.29
3/7/2013		60A	57	3869	GUSEVA NIINA	1EHZ60	\$721.88

Abatement Report FY 2013 Motor Vehicle Excise From 3/1/2013 Through 3/31/2013

Abatement Date	Voted On Date	Clause	Certificate #	Account #	Owner	Registration #	Amount
3/28/2013		60A	91	3870	GUSTAFSON KERIE	9981GB	\$126.04
3/7/2013		60A	58	3890	H TWO O ENGINEERING CONSULTING ASSOCIATES INC	31XA19	\$87.50
3/7/2013		Handicap	59	4282	HILDRETH LESLIE	DV158	\$48.75
3/28/2013		60A	95	4521	HONDA LEASE TRUST	6JY700	\$130.21
3/28/2013		60A	93	4471	HONDA LEASE TRUST	6VT830	\$263.54
3/28/2013		60A	94	4487	HONDA LEASE TRUST	622JM9	\$222.19
3/28/2013		60A	92	4424	HONDA LEASE TRUST	69KT94	\$111.56
3/7/2013		60A	60	4595	HSU CHIUTING	2134TO	\$43.75
3/7/2013		60A	61	5407	KLOPPENBURG BARBARA	98YT81	\$47.50
3/7/2013		Handicap	62	5705	LAVERS PHILLIP D	47JH40	\$58.75
3/28/2013		60A	96	6093	LOWE MARY C	68EC46	\$56.25
3/28/2013		60A	97	6135	LUKATSKY MIKHAIL	255ND5	\$93.75
3/28/2013		60A	98	6246	MACDONALD CATHERINE M	4902YM	\$38.44
3/28/2013		60A	99	6632	MCCULLOUGH MARYROSE	642PKN	\$46.25
3/28/2013		Veterans Exempt	100	6650	MCDUGALL FREDERICK B	DV1231	\$55.00
3/7/2013		60A	64	7505	NOWAK ROBERT S	5793XC	\$63.54
3/7/2013		60A	63	7738	PANZANO GIULIO A	846DW9	\$105.42
3/7/2013		Handicap	65	7921	PETERS JOHN R	HP314S	\$73.75
3/7/2013		60A	76	7952	PHILIP J REGAN	J38762	\$63.54
3/28/2013		60A	102	7965	PHYLIS SUZANNE M	3548EF	\$35.63
3/28/2013		60A	103	8043	POLLACK JEROME	14KH32	\$47.50
3/28/2013		60A	101	8186	PUBLIC SAFETY SALES INC	FP2	\$84.38

Abatement Report FY 2013 Motor Vehicle Excise From 3/1/2013 Through 3/31/2013

Abatement Date	Voted On Date	Clause	Certificate #	Account #	Owner	Registration #	Amount
3/7/2013		60A	77	8342	REGAN PHILIP J	G96699	\$50.00
3/7/2013		60A	78	8339	REGAN PHILIP J	M86592	\$87.50
3/7/2013		60A	79	8486	RIX CLAYTON E	695HB5	\$59.38
3/28/2013		60A	104	8782	SAKS JOEL W	59DL41	\$60.00
3/7/2013		Other	67	8896	SAVE A DOG INC	L31683	\$55.00
3/7/2013		Other	66	8895	SAVE A DOG INC	23MD03	\$52.50
3/7/2013		60A	69	9281	SHRINIVAS VENKAT	2086HA	\$55.21
3/7/2013		60A	70	9282	SHRINIVAS VENKAT	8486FV	\$201.04
3/7/2013		60A	68	9309	SIEGEL BENJAMIN E	59SP48	\$31.25
3/7/2013		60A	71	9389	SKOLNICK NANCY F	TCM127	\$72.50
3/7/2013		60A	72	9650	STENERI ANDREW P	525WRL	\$46.88
3/7/2013		60A	73	10270	TSYKORA ANATOLIY	5733WK	\$55.00
3/7/2013		60A	74	10927	WEIZER NORMAN	NW1	\$58.33
3/7/2013		60A	75	11080	WINDER JONATHAN A	18JY64	\$38.75
3/28/2013		60A	105	11243	XU TAO	33SG78	\$61.88
Totals						60	\$7,342.46

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WAYLAND
OFFICE OF THE BOARD OF ASSESSORS**

TO: TOWN ACCOUNTANT/FINANCE DIRECTOR
TREASURER/COLLECTOR

RE: **EXCISE ABATEMENT**
DUE IN THE MONTH OF APRIL 2013

<u>TYPE/REASON</u>	<u>QUANTITY</u>	<u>TOTAL</u>
60A (2013)	24	\$2,994.89
60A (2012)	2	\$ 418.44
60A (2009)	1	\$ 74.48
	TOTAL	\$3,487.81

You are hereby notified that excise taxes were abated, as specified in the above schedule, to the aggregated amount of **THREE THOUSAND FOUR HUNDRED EIGHTY SEVEN DOLLARS AND EIGHTY ONE CENTS**

Jason M. Ruff

James W. Brodie

Paul Lewis Blanton

Mary Upton

BOARD OF ASSESSORS
WAYLAND

Date: 5/6/13

Abatement Report FY 2013 Motor Vehicle Excise From 4/1/2013 Through 4/25/2013

Abatement Date	Voted On Date	Clause	Certificate #	Account #	Owner	Registration #	
4/24/2013	60A	114	447	BARBER KENDALL N	4545ZC		
4/24/2013	60A	106	2045	CU LEASING CORP	645JD6		
4/24/2013	60A	107	2164	DAIMLER TRUST	7CT980		
4/24/2013	60A	108	2644	DUFFY WILLIAM J	476VLV		
4/24/2013	60A	109	3005	FINANCIAL SERVICES VEHICLE TRUST	7CL620		
4/24/2013	60A	110	3213	FORTI JAMES K	948JB3		
4/24/2013	60A	111	3212	FORTI JAMES K	RS376		
4/24/2013	60A	112	3215	FORTI JAMES K	BR82EG		\$35.00
4/24/2013	60A	113	4384	HONDA LEASE TRUST	654JV2		\$177.19
4/24/2013	60A	115	5696	LAUER JOYCE E	734BN2		\$35.00
4/24/2013	60A	116	6077	LORENC KEVIN J	61LH56		\$85.42
4/24/2013	60A	117	6107	LUBY DONALD D	872FT3		\$77.81
4/24/2013	60A	118	6110	LUBY KATHERINE M	751GW4		\$45.00
4/24/2013	60A	119	6305	MACLEOD DANA H	FST500		\$364.69
4/24/2013	60A	120	6941	MILLER LINDA P	892NLD		\$57.50
4/24/2013	Veterans Exempt	121	7273	NALT HOWARD R	VTCM29		\$57.50
4/24/2013	60A	122	8644	ROSENTHAL STUART R	CI126B		\$76.04
4/24/2013	60A	123	8645	ROSENTHAL STUART R	6344LN		\$98.96
4/24/2013	60A	124	9846	TALIBOV LUDMILA A	6975VT		\$82.50
4/24/2013	60A	125	10015	TOBIA ALLISON KOURY	7977WK		\$389.06
4/24/2013	60A	126	10117	TOYOTA MOTOR CREDIT CORP	624CK1		\$95.83
4/24/2013	60A	127	10243	TRIVERS THEODORE R	478AA1		\$357.50
4/24/2013	60A	128	10287	TUR PAVLO	5690XM		\$37.50
4/24/2013	60A	129	12024	WILLIAMSON RUBY L	173EV6		\$55.31

0 *
 2,994.99 +
 415.64 +
 74.48 +
 3,485.11 *

Apatement Report FY 2013 Motor Vehicle Excise From 4/1/2013 Through 4/25/2013

Abatement Date	Voted On Date	Clause	Certificate #	Account #	Owner	Registration #	Amount
Totals							\$2,994.89

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Abatement Report FY 2012 Motor Vehicle Excise From 4/1/2013 Through 4/25/2013

Abatement Date	Voted On Date	Clause	Certificate #	Account #	Owner	Registration #	Amount
4/24/2013		60A	377	10486	VW CREDIT LEASING LTD	228GM4	\$296.77
4/24/2013		60A	376	10526	VW CREDIT LEASING LTD	979JD5	\$121.67
Totals							\$418.44

2

Abatement Report FY 2009 Motor Vehicle Excise From 4/1/2013 Through 4/25/2013

Abatement Date	Voted On Date	Clause	Certificate #	Account #	Owner	Registration #	Amount
4/24/2013		Military	452	12764	HOLMES SHEVAUN Z	4AR400	\$74.48
Totals							\$74.48



Town of Wayland
 41 COCHITUATE ROAD
 WAYLAND MASSACHUSETTS 01778
 www.wayland.ma.us TEL. 508-358-3788

OFFICE STAFF

Ellen M. Brideau, MAA Director Assessing
 Denise Ellis, Assistant Assessor
 Jessica Marchant, Administrative Assessor
 Savitri Ramgoolam, Department Assistant

BOARD OF ASSESSORS

Susan Rufo, Acting Chair
 Jayson Brodie
 Molly Upton
 Zachariah L. Ventress

MEMO

TO: BOARD OF ASSESSORS
FROM: ELLEN BRIDEAU, DIRECTOR OF ASSESSING
SUBJECT: FISCAL YEAR 2013 CIRCUIT BREAKER
DATE: 5/6/2013

The following forty two circuit breaker applications have been reviewed by the assessing department staff and are recommended for approval.

Last Name	First Name	No.	Street Address
ALFORD	JAMES A JR	28	ALPINE RD
BAKER	ANNA	3	WALTHAM RD
BALDWIIN	ALLAN	11	ANTHONY RD
BOELTER	ALICE	106	LAKESHORE DR
BREUNING	RENATE	129	SCHOOL ST
BROCKINGTON	GENE	150	CONCORD RD
CAIN	LUCILLE	27	OXBOW RD
CALABRO	ANTHONY	1	OLD TAVERN RD
CARISTO	JANET	174	PELHAM ISLAND RD
COADY	JOHN & NANCY	38	CEDAR CREST RD
CROCKER	HILARY	20	DEAN RD
DAVIS	SHIRLEY	14	LEE RD
EKMEJIAN	EVELYN	62	DEAN RD
FERGUSON	JOAN	14	HILL ST
FLAGG	KENNETH	2	HAVEN LN
GARCIA	FAUSTO	31	OLD TAVERN RD
GOODWIN	SHIRLEY	4	PICKWICK
GORMAN	MARIE	35	MATHEWS DR
GRANOFF	DAVID	13	BRANDYWYNE
HOLTZ	BARBARA	11	SPRING HILL RD

05/06/2013

Last Name	First Name	No.	Street Address
JUDGE	MARIE & JOSEPH	28	SYCAMORE RD
KENNEDY	FRANCIS	84	OLD SUDBURY RD
KRYSTYNIAK	MICHAEL	87	DUDLEY RD
LAVERS	RUTH	41	STONEBRIDGE RD
LUND	WILLIS	127	DRAPER RD
LYONS	TERESA A	11	LAKESHORE DR
MACDONALD	MARIAN	9	MELVILLE PL
MAGUIRE	JOHN F	148	CONCORD RD
PROTOPAPA	SEJFI	216	CONCORD RD
ROBINSON	STANLEY	9	WHEELOCK RD
ROSENBERG	HAROLD & JUDITH LINN	37	FORTY ACRES DR
ROSENTHAL	MARCIA	2	COLTS WAY
SHABECK	JOHN & ELAINE	3	MELLEN LN
SMOOT	PERRY & URSULA	65	GLEZEN LN
SOCRAT	ALEXANDER	32	DEAN RD
STEELE	JAMES & IWALANI	341	OLD CONN PATH
SULLIVAN	STEPHEN	8	ASTRA
UNGER	DORCAS	14	TALLY HO LN
VIGNEAU	JANICE	12	FAIRFIELD
WEBSTER	BARBARA	7	ESSEX ST
YARMARTINO	PAULA	11	WHEELOCK RD
ZABLE	SIMON & HELEN	3	BLOSSOM LN

Jayson M. Proche 5/6/13
Tae Inah & Heather
Mary Upton
Jesse M. Ruff

Assessing Department

Office Activity Report – 4/2/13-5/6/13

Property Data Verifications

- ❖ 107 letters were sent to property owners for properties that sold in 2012 and that staff had not had the opportunity to complete the data verification visit.
 - 101 visits have been made with 6 to be completed this week.
 - Of the 101 visits: 37 had full interior and exterior, 59 exterior only and 5 refusals.

Full List and Measure

- ❖ The final phase began in April with a mailing to the first 153 properties.
 - As of 4/26 – 60 properties had been measured, of which 24 had the interior review completed.
- ❖ Vision completed their mailing to 217 properties from Phase 2 for a final attempt to complete the interior review.
- ❖ D. Kersala from Vision completed a quality field check of 9 properties – no errors were discovered.

Office Activity

- ❖ E. Brideau is finalizing the FY'13 Supplemental Tax Billing for Board signature.
- ❖ The office received 106 Circuit Breaker Applications to date.
- ❖ 250 Building permits will be reviewed. Postcards will be mailed to all property owners prior to staff visits to the properties.
- ❖ The final three condominium complexes will be visited by office staff beginning with Willowbrook for the Full List and Measure. Post cards will be sent to the property owners prior.
- ❖ Staff attended the Northeast Regional Assessor's Conference last week.