

Board of Assessors
Meeting: June 25, 2012
Wayland Town Building

Meeting called to order by Chair Bruce Cummings at 7:40 pm

Present: Members: Chair B Cummings, Vice-Chair S Rufo, J Brodie, M Upton
Staff: Director Ellen Brideau
Public: No Public in Attendance

Review FinCom Meeting: Chair B Cummings gave a brief overview of his attendance at the FinCom meeting that took place prior to the BoA meeting this evening. Chair Cummings highlighted to the FinCom, the BoA's reasoning and activities pertaining to the BoA's passed over article at the recent Town Meeting. He clarified for the FinCom the communication components of what is currently being done and said that the FinCom was now supportive of BoA's activities.

Minutes: from April 24th were reviewed and a motion was made by J Brodie to accept, M Upton seconded motion. Minutes accepted unanimously by board 4-0. May 7th and June 4th minutes were deferred until next meeting. Chair Cummings to follow-up on Conflict of Interest Law mentioned in prior minutes for possible BoA written policy.

Correspondence and Documents for BoA Signature:

Official appointment of Assistant Assessor Denise Ellis was approved by vote. J Brodie made motion to appoint Denise Ellis to the position of Assistant Assessor, S Rufo seconded the motion. Vote unanimous 4-0. Appointment signed by BoA.

New town auditor requires new paperwork signature, see attachment. Procedure will be enacted going forward.

Documents presented by Director Brideau for board review and consideration: Circuit Breakers- Eight applications J Brodie made a motion to accept the recommendation of the Director to approve eight applications by signature, B Cummings seconded. Vote to approve 4-0.

ATB Update: Two residential 2012 abatements have filed with the ATB out of 70 applications.
One commercial 2012 abatement has filed with the ATB
One Telecom 2012 abatement has filed with the ATB

M Upton suggested addressing one of the residential ATB applications, but since none of the ATB cases has been docketed for a hearing date, Director Brideau restated the board's procedure of reviewing the ATB applications once a hearing date had been assigned.

Directors Report on meeting with Twenty Wayland LLC: The tax agreement currently in place with the Town of Wayland and the owners of 400 Boston Post Road follows the land. There has been subdivision of the in initial 44 acre parcel in 2011 into two parcels and again in 2012, there was a subdivision into five parcels. Ownership of the initial 44 acres has been transferred into two collective acres of 11 acres and 33 acres.

The tax agreement currently in place did not involve the Board of Assessors and was formulated by the Board of Selectmen and the Finance Committee. M Upton suggested that any issues with the tax agreement be referred back to the BoS and the FinCom and the other board members concurred. Director Brideau will follow-up with Town Counsel and Selectmen. As well as, checking with Wellesley's assessor on their approach to the Linden Square development.

Director Brideau's Update: After publishing for the position of Administrative Assessor, which was vacated by D Ellis's advancement to Assistant Assessor, and conducting the interviewing process it was recommended by Dir. Brideau that Jessica Marchant, who has been filling the position as a temporary placement, be hired for the position as a permanent hire. After some discussion and clarification J Brodie made a motion to hire Jessica Marchant as the Administrative Assessor. B Cummings seconded the motion. The vote was unanimous 4-0.

Vision Update- the person assigned the task of carrying out the full measure and list has become ill and the fulfillment of the project will be delayed by at least six weeks. Dir. Brideau reported that due to the excellent work product and the highly successful access rate this individual has accomplished that it would not hinder the full measure and list project by delaying the work until this individual returned. She stated that due to the need to retrain a new person, who may not be as familiar as the current data person with the town, the final product would best be suited by waiting and continuing with the same qualified data collector. The board agreed with some reservation expressed by M Upton. However, since it was under the responsibility of the Director to bring the project to a successful conclusion the majority of the board supported the Director's decision on the matter.

Topics Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting, if any: None

Thoughts and Concerns of BoA: M Upton raised a concern on old building permits being addressed and Director Brideau reassured board that the policy in place has been addressing and reviewing old building permits for some time now.

Public Comment: No public in attendance.

Next BoA meeting to be held on July 30th. A motion to adjourn the meeting was made by J Brodie and was seconded by S Rufo. Vote unanimous. Meeting adjourned at 8:55 pm.

Respectfully submitted.

Susan Rufo



Town of Wayland
41 COCHITUATE ROAD
WAYLAND MASSACHUSETTS 01778
www.wayland.ma.us TEL. 508-358-3788

OFFICE STAFF
Ellen M. Brideau, MAA Director of Assessing

Denise Ellis, Administrative Assessor
Savitri Ramgoolam, Department Assistant

BOARD OF ASSESSORS
Bruce Cummings, Chair
Susan M. Rufo, Vice Chair
Jayson Brodie
Molly Upton
Zachariah L. Ventress

MEMO

TO: BOARD OF ASSESSORS
FROM: ELLEN BRIDEAU, DIRECTOR OF ASSESSING
SUBJECT: CIRCUIT BREAKER APPLICATIONS
DATE: 6/25/2012

I have reviewed the following 8 circuit breaker applications and recommend approval.

PAR ID	LAST NAME	FIRST	NUMBER	ADDRESS
24-082	ALGER	DOUGLAS & JUDITH	3	SPRINGHILL RD
11-002	BROCKINGTON	GENE	150	CONCORD RD
52-116	DAMON	GERTRUDE A	23	DEAN RD
03-056	DANN	ALLAN H	194	OXBOW RD
51D-073	JOHNSON	BENJAMIN	12	WINTER ST
45-109B	RADAR	SALLEE	4	CUTTING CROSS WAY
35-005C	SULLIVAN	STEPHEN	8	ASTRA
38-021	MANSFIELD	JANE	1	COLE RD

BME
MRU
J. Brodie
Susan M. Rufo
6/25/12