

Board of Assessors  
Meeting: May 24, 2010  
Wayland Town Building

Meeting called to order by Chair Susan Rufo at 7:10 pm

Present: Members: Susan Rufo, Vice-chair; Jayson Brodie, Bruce Cummings, Molly Upton and Z. Ventress.

Staff: Director Ellen Brideau

Public comment: None

Minutes: Minutes of May 10, 2010 approved as amended.

Election of chair and vice-chair: In accordance with board policy, the first order of business following the town election shall be the election of the chair and vice-chair. Susan Rufo was nominated to serve as chair. With no other nominations, the vote to elect S. Rufo as chair was 4-0 and 1 abstention. Jayson Brodie was nominated to serve as vice-chair. With no other nominations, the vote to elect J. Brodie to serve as vice-chair was 4-0 and 1 abstention.

Office activities - presented by E. Brideau.

- Correspondence: none
- Requiring board approval/sign-off: see attachment
- Exemptions: none
- Abatements: none
- Circuit Breaker:
  - Forty CB Exemptions were presented to the board and upon the recommendation of the director the board approved all at the total of \$28,453.82.
- ATB:
  - Sunrise Assisted Living scheduled for June 3.
  - Notified of 2 additional filings.
- Staffing/Personnel: Director reported that position of Administrative Assessor has been reposted and 9 applications have been received and reviewed with J. Senchyshyn. No further action will be taken on these applications.
- Other:
  - FY'12 Revaluation:
    - Director reported on meeting and comments from Bob Martin of DoR.
    - Grades: Bob Martin recommends a maximum of 12. Wayland currently uses 15.
    - DoR focus for FY12 will be commercial land.
  - FY'11 Interim Assessment: Director working to obtain quotes from qualified vendors and to develop draft schedule.

Old Business:

- FLM: Awaiting comments on draft RFP submitted to F. Turkington. S. Rufo to contact Turkington and request that review be expedited.

New Business:

- 2010 sales: M. Upton reported on her review of 2010 sales and FY'10 assessments. M. Upton interpreted her analysis of the A/S ratio as showing a very good correlation.
- Building Permits: M. Upton requested clarification on the process of inspecting properties with outstanding building permits and specifically those properties with permits open for several years. E. Brideau will report to the board on the status of building permits.

At 7:50 pm, upon a unanimous roll call vote, the board went into executive session to review abatement cases pending at ATB.

Upon resuming the regular meeting at 8:00 pm the chair announced that she would notify the board members of the next meeting date.

At 8:05 pm the board voted unanimously to adjourn.

Respectfully submitted,

Jayson Brodie