

Board of Assessors
Meeting: November 23, 2009
Wayland Town Building

Meeting called to order by Chair Susan Rufo at 7:00 pm

Present: Members: Susan Rufo, Vice-chair; Jayson Brodie, Bruce Cummings, Molly Upton and Z. Ventress.

Assistant Assessor: Ellen Brideau

Public comment: None

Minutes: Minutes of November 16, 2009 approved as presented. .

Status of office activities presented by E. Brideau.

- Correspondence: None
- Staffing status:
 - J. Senchyshyn requested copies of draft job descriptions as proposed to Personnel Board.
 - Schchyshyn expects a favorable response from the Personnel Board at their next meeting.

FY'10 reassessment: E. Brideau began by responding to written and oral questions/observations provided by each board member on the SFR file. Each member questioned Brideau on different aspects of the remaining SFR issues. Some issues were placed on a "watch" list, as insufficient 2008 sales data to validate changes for the FY'10 reassessment. Brideau will monitor data related to these issues for FY'11 reassessment. After each member indicated that their issues had been addressed, a motion was made and seconded to accept the SFR analysis and results. The motion was approved 5-0. As this represented approval of the final element of the FY'10 reassessment, Brideau was authorized to proceed with coordinating with the other town departments in order to file for certification of the FY'10 reassessment with the DOR.

New Business: None.

Old Business:

- Selectman's Classification Hearing set for Dec 7. Assessor's presentation to be reviewed at next meeting.
- Chapter land applications (FY'11) to be reviewed at next meeting.
- Discussion on methods to gain public confidence with FY'10 assessment scheduled to be released at year's end (coincident with 3rd quarter real estate tax bill). It was noted that Brideau was introduced at the most recent Assessor's public meeting plus her new position was detailed in the notices with the 2nd quarter billing. After alternatives were reviewed, consensus evolved that actions of the office staff and board members will be the best message. All board members and office staff must demonstrate to the public a polite, professional, competent and fully responsive attitude.
- Office will send follow-up letter to 88 Dudley Road regarding ATB action and responsibility of Assessor's office.

At 7:55 pm, upon unanimous roll call vote, the board went into executive session for the purpose to review abatement cases pending at ATB.

Upon resuming the regular meeting at 8:00 pm the chair set next meeting for November 30 at 7:00 pm and the board voted unanimously to adjourn at 8:05 pm.

J Brodie 11/30/09

Respectfully submitted by Jayson S. Brodie