

Board of Assessors
Meeting: November 2, 2009
Wayland Town Building

Meeting called to order by Chair Susan Rufo at 7:15 pm

Present: Members: Susan Rufo, Vice-chair; Jayson Brodie and Molly Upton.
Assistant Assessor: Ellen Brideau

Public comment: None

Minutes: Minutes of October 28, 2009 approved as presented. .

Status of office activities presented by E. Brideau.

- Correspondence:
 - Letter from M. Malmfeldt- re: valuations
 - E-mail from 26 Pequot – acknowledgment for addressing PRC issues
- October month ending Excise tax abatements - \$3,740.04

FY'10 reassessment:

- Condos: E. Brideau reported that H. Scheid had forwarded limited data and back up and therefore she recommended deferral. Brideau and chair to communicate to Scheid that condos must receive same level of analysis as that provided for CI and SFR.
- CI: A review followed on each question that had been forwarded to Scheid through established Q&A system. Answers were provided that met intent of board member that initiated the question. Two such issues require further review. S. Rufo then shared her questions that had just been sent to Scheid. Responses from Scheid are expected by next meeting.
- SFR: M. Upton reviewed her questions sent to Scheid.
- Site Indexes: Brideau reviewed her analysis (sales review and site visit) of streets that Scheid identified as worth additional study. In accordance with Brideau's recommendations, the board by 4 separate votes, voted 3-0 to revise the following Site Indexes for FY'10 reassessment:
 - Wayland Hills/Loring Lane/Linn Lane/Smokey Hill/Clubhouse Lane from 5 to 6.
 - Elizabeth Rd. from 5 to 7.
 - Rose Hill Lane from 5 to 7
 - Pheasant Run from 7 to 8.
 - "L" factor referred to Scheid for additional analysis.

Old Business:

- Scheid's final report:
 - Members discussed their respective review of report, which was positive.
 - Feedback from public was judged generally positive.
 - Board decided that no additional comments on the report would be issued at this time.
- Staffing: Brideau will present data/material at next BoA meeting that is planned for presentation at Nov 16 meeting with Personnel Board. The material, including job

descriptions will demonstrate the office needs based on the experiences of the last 2 years plus the issues identified in Scheid's final report.

New Business: None

At 9:15 pm upon unanimous roll call vote, the board went into executive session for the purpose to review abatement cases pending at ATB.

Upon resuming the regular meeting at 9:25 pm the chair set next meeting for November 9 at 7:00 pm and the board voted unanimously to adjourn at 9:30 pm.

Respectfully submitted by Jayson S. Brodie

 11/9/09