

Board of Assessors
Meeting: October 5, 2009
Wayland Town Building

Meeting called to order by Chair Susan Rufo at 7:05 pm

Present: Members: Susan Rufo, Vice-chair; Jayson Brodie, Molly Upton and Z. Ventress.
Assistant Assessor: Ellen Brideau

Public comment: None

Minutes: Minutes of September 14, 2009 approved as presented as presented.

Status of office activities presented by E. Brideau.

- Correspondence
 - from S. Ramgoolam: Thanking BoA for nomination to Clerk of the Year
 - from BLS: Proposed certification year reallocation (Wayland unaffected)
 - Excise Tax abatement notification: Sept '09 for \$5,251.37
 - R.E Abatement notification: \$3253.24
 - Excise Tax commitment (13th): \$57,881.35
- Review and update of Action Plan
- Review of final FY'09 budget details – spent 89% of budget
- Reported that 2009 sales to be reviewed as soon as possible.
- Report on Land Use Committee

Old Business:

- 89 Oxbow/Trout Brook: J. Brodie presented summary of issues involving filing for 8/58 with DOR. Reviewed draft letter to DOR provided by M. Lanza detailing legal basis for seeking permission to grant FY'09 abatement. Discussion of all factors pertaining to issue took place among board members. After all concerns addressed a motion was made and seconded to vote on filing for 8/58. Vote was Rufo, Brodie, Ventress in favor and Upton abstained. Issue of FY'09 supplementary billing held for further review and chair to follow-up with M Lanza for further clarification.
- Office Staffing: Several configurations discussed for review with Personnel Board. No final decision made. Analysis of cost factors being done by Z. Ventress.
- FY'10 reassessment: First presentation of Commercial and Condo values by H. Scheid scheduled for 10/19 to be rescheduled due to H. Scheid conflict. Presentation of Residential values currently set for 10/26 may also require rescheduling. Chair to keep members updated if change in meeting dates required.

New Business:

- M. Upton requested staff to review pros and cons of providing PRCs in PDF format. E Brideau gave overview of her initial findings and potential concerns and added costs.

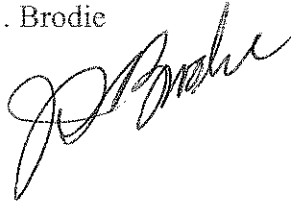
Z. Ventress left meeting at 8:10 pm.

Chair inquired as to any Board Member's concerns or questions related to any assessing matter to be addressed or scheduled for followed-up at future meetings. None expressed.

At 8:20 pm, after 5-minute recess, upon unanimous roll call vote, the board went into executive session for the purpose of reviewing abatement cases pending at ATB.

Upon resuming the regular meeting at 8:45 pm, the chair set next meeting for Oct. 19 at 7:00 pm and the board voted unanimously to adjourn at 8:55 pm.

Respectfully submitted by Jayson S. Brodie

A handwritten signature in black ink, appearing to read "J. Brodie", written in a cursive style.