

Board of Assessors
Meeting: September 14, 2009
Wayland Town Hall

Meeting called to order by Chair Susan Rufo at 7:10 pm

Present: Members: Susan Rufo, Vice-chair; Jayson Brodie, Molly Upton and Z. Ventress.
Assistant Assessor: Ellen Brideau

Public comment: None

Minutes: Minutes of September 8, 2009 approved as presented. .

Status of office activities presented by E. Brideau.

- Notification of DOR course 101 offering. M. Upton and Z. Ventress signed-up.
- 89 Oxbow/Trout Brook
 - M. Lanza submitted draft letter for Chapter 58 Section 8 abatement submittal to DOR.
 - S. Rufo asked J. Brodie to review all documentation for presentation to board.
- Tax bill insert – reviewed and approved final draft.
- Annual Town Report – Draft to be reviewed at next meeting (Due end of September).
- 30-day plan – E. Brideau updated the board and reviewed each element.
- Office Staffing- Board continued discussion from previous meetings. In preparation of yet to be scheduled with Personnel Board, alternatives were reviewed.
- M. Upton urged the use of information contained on MLS listing sheets as “caution flags” to highlight properties that need PRC data verification visits.
- FY’10 reassessment: E. Brideau and Z. Ventress reported on the progress by H. Scheid. Dates discussed for presentations by Scheid as well as a date for the classification hearing with the Selectmen. E. Brideau to seek time on Selectmen’s calendar for hearing in late November.
- H. Scheid office review presentation: Dates discussed for H. Scheid to give final report to town on study of Assessing office practices and policies.

At 8:30 pm upon unanimous roll call vote, the board went into executive session for the purpose to review abatement cases pending at ATB. (Z. Ventress left at 8:40 pm).

Upon resuming the regular meeting at 8:50 pm the board set next meeting for Oct 5 at 7:00 pm and voted unanimously to adjourn at 8:55 pm.

Respectfully submitted by Jayson S. Brodie



J. Brodie 10/5/09