

**TOWN OF WAYLAND
NOTICE OF MEETING - BOARD OF ASSESSORS**

Susan Rufo, Chair
Zachariah Ventress

Jayson Brodie, Vice Chair
Steven M. Glovsky

Posted in accordance with the provisions of the Open Meeting Law
www.mass.gov/ago/openmeeting

DATE OF MEETING: Monday, April 24, 2017
TIME OF MEETING: 7:15 PM
PLACE OF MEETING: TOWN BUILDING – ASSESSOR’S OFFICE
41 Cochituate Rd. Wayland, MA 01778

AGENDA

- 7:15 pm Meeting called to order
7:15 pm Welcome new Board Member – Steven M. Glovsky
Election of Chair and Vice Chair
BOA vote on Remote Meeting Participation
Vacant Position - BOA vote and review of memo to Board of Selectmen to begin search to appoint a person to fill vacant position of Cheryl Kane with term expiring in 2018.
- 7:25 pm Review of minutes from March 20, 2017 and March 27, 2017
- 7:30 pm Treasurer/Collector Request to Abate Uncollectible Personal Property and Excise Tax
Update of BoA request for advice from Town Counsel
- 7:40 pm FY17 Legal Expenses
Review request from Town Administrator to transfer funds from BoA FY17 budget to offset FY17 legal expenses
- 7:50 pm Director Update on Office Activity
3D Data verification project
2016 Sales Review
DOR - Local Assessment Workshop Recap
DOR - New Growth Workshop Recap
Appellate Tax Board Pending Cases Review
4th Quarter Tax Billing Issues
- 8:00 pm FY17 – Real Estate Abatement Applications
- 8:05 pm Correspondence and Documents for BOA Signature (review)
Appointment of Donald Clarke, Assistant Assessor
FY18 – Vision Interim Update Letter
Exemption Applications
CPA Exemption Applications
Circuit Breaker Applications
- 8:15 pm Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
8:20 pm Thoughts and Concerns from BOA members
8:25 pm Public Comment
8:30 pm Meeting Adjourned
(Agenda Items may be discussed at times other than listed)

2017 APR 20 PM 2:44
TOWN OF WAYLAND
TOWN CLERK

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.