

**TOWN OF WAYLAND  
NOTICE OF MEETING - BOARD OF ASSESSORS**

Susan Rufo, Chair  
Zachariah Ventress

Jayson Brodie, Vice Chair  
Steven M. Glovsky

Posted in accordance with the provisions of the Open Meeting Law  
[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

DATE OF MEETING: Monday, December 11th, 2017  
TIME OF MEETING: 7:15 PM  
PLACE OF MEETING: TOWN BUILDING – ASSESSOR’S OFFICE  
41 Cochituate Rd. Wayland, MA 01778

**AGENDA**

7:15 pm	Meeting called to order
7:15 pm	Review of minutes from December 4 <sup>th</sup> , 2017
7:20 pm	FY18 – Circuit Breaker Review of By-Law Change
7:30 pm	Overlay Overlay Surplus
7:35 pm	FY18 & FY19 Budget YTD Review of FY18 expenses Legal Expense Review Recap of FY19 submitted budget
7:45 pm	Director Update Unreleased Executive Session Minutes Outline of Handover of outstanding tasks Appellate Tax Board Cases
7:55 pm	Office Staffing Board discussion and potential vote on Interim/Acting Director
8:00 pm	Director of Assessing Position Update on applications and timeline
8:05 pm	Correspondence and Documents for BOA Signature (review) 3 <sup>rd</sup> Quarter Warrant and Commitments: Town Clerk – Dog License Fines/Liens Wastewater Liens Wastewater Betterments Water Account Liens Income & Expense Liens 3 <sup>rd</sup> & 4 <sup>th</sup> Quarter Warrant and Commitments: Real Estate Personal Property CPA Circuit Breaker Applications
8:10 pm	Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
8:15 pm	Thoughts and Concerns from BOA members
8:20 pm	Public Comment
8:25 pm	Meeting Adjourned

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TOWN OF WAYLAND  
TOWN CLERK  
2017 DEC -7 PM 2:50

(Agenda Items may be discussed at times other than listed)

**NOTE:** Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.