

**TOWN OF WAYLAND
NOTICE OF MEETING - BOARD OF ASSESSORS**

Susan Rufo, Chair
Zachariah Ventress

Jayson Brodie, Vice Chair
Cheryl Kane

Posted in accordance with the provisions of the Open Meeting Law
www.mass.gov/ago/openmeeting

DATE OF MEETING: Monday, December 12, 2016
TIME OF MEETING: 7:15 PM
PLACE OF MEETING: TOWN BUILDING – ASSESSOR’S OFFICE
41 Cochituate Rd. Wayland, MA 01778

RECEIVED
TOWN OF WAYLAND
TOWN CLERK
2016 DEC -8 PM 3:28

AGENDA

- 7:15 pm Meeting called to order
 - 7:15 pm Review of minutes from November 7, 2016
 - 7:20 pm Director Update –
 - Year End Activity
 - FY17 Abatement Calendar
 - ATB – Verizon Cases
 - 7:30 pm Board discussion on Interim Adjustments with migration to 5 year Certification cycle.
 - 7:40 pm Board discussion and potential vote:
 - 1 member to be designated to approve Warrants/Commitments
 - 7:45pm Correspondence and Documents for BOA Signature (review)
 - FY17 Real Estate & Personal Property Warrant and Commitment – 3rd & 4th Quarter
 - Warrants and Commitments for: FY17 Water Liens, Wastewater Lies, Wastewater Betterments, Street Betterments and I&E Fines
 - FY17 Apportionment – 32-34 Covered Bridge Ln
 - Tax Collector – request to abate uncollectable Personal Property
 - Excise Warrant and Commitment
 - Circuit Breaker Applications
 - 7:55 pm Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
 - 8:00 pm Thoughts and Concerns from BOA members
 - 8:05 pm Public Comment
 - 8:10 pm Meeting Adjourned
- (Agenda Items may be discussed at times other than listed)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.