

**TOWN OF WAYLAND  
NOTICE OF MEETING - BOARD OF ASSESSORS**

Susan Rufo, Chair  
Zachariah Ventress

Jayson Brodie, Vice Chair  
Cheryl Kane

Posted in accordance with the provisions of the Open Meeting Law  
[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

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TOWN OF WAYLAND  
TOWN CLERK

DATE OF MEETING: Monday, September 12, 2016 2016 SEP -8 PM 2: 48  
TIME OF MEETING: 7:15 PM  
PLACE OF MEETING: TOWN BUILDING – ASSESSOR’S OFFICE

**AGENDA**

- 7:15 pm Meeting called to order
  - 7:15 pm Review of minutes from August 22, 2016
  - 7:20 pm Enter into Executive Session:
    - 1) Pursuant to MGL Chapter 30A, Section 21(a)(3) to review and consider for approval and potential release the Executive Session minutes of August 22<sup>nd</sup>, 2016 relative to the discussion of strategy with respect to Pending Appellate Tax Board Cases for: 46 Cedar Crest and 4 Meadow View Rd.
  - 7:30 pm Reconvene in Open Session
  - 7:30 pm Appellate Tax Board Cases
    - Status of Appeal for: 59 Old Sudbury Rd
  - 7:35 pm FY 17 Interim Update
    - BOA review of FY17 Residential Valuation
    - Office Timeline
  - 7:50 pm Director Update
    - Assistant Assessor Position
    - FY18 Budget
    - Capital Budget Close out - Assessors Full List and Measure
  - 8:00 pm Old Business
    - Draft policy BOA notification to other Boards regarding issues identified during field inspections
    - Status of Habitat for Humanity deed issue
  - 8:05 pm Correspondence and Documents for BOA Signature (review)
    - Excise Warrant and Commitment
    - Circuit Breaker Applications
  - 8:10 pm Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
  - 8:15 pm Thoughts and Concerns from BOA members
  - 8:20 pm Public Comment
  - 8:25 pm Meeting Adjourned
- (Agenda Items may be discussed at times other than listed)

**NOTE:** Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.