

**TOWN OF WAYLAND  
NOTICE OF MEETING - BOARD OF ASSESSORS**

Susan Rufo, Chair  
Zachariah Ventress

Jayson Brodie, Vice Chair  
Cheryl Kane

Posted in accordance with the provisions of the Open Meeting Law  
[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)



DATE OF MEETING: Tuesday, December 20, 2016  
TIME OF MEETING: 7:15 PM  
PLACE OF MEETING: TOWN BUILDING – ASSESSOR’S OFFICE  
41 Cochituate Rd. Wayland, MA 01778

RECEIVED  
TOWN OF WAYLAND  
TOWN CLERK  
2016 DEC 16 PM 12:01

**AGENDA**

- 7:15 pm Meeting called to order
  - 7:15 pm Review of minutes from December 12, 2016
  - 7:20 pm Board discussion on uncollectable Personal Property
  - 7:30 pm Correspondence and Documents for BOA Signature (review)
    - Exemption Applications
    - Circuit Breaker Applications
  - 7:35 pm Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
  - 7:40 pm Thoughts and Concerns from BOA members
  - 7:45 pm Public Comment
  - 7:50 pm Meeting Adjourned
- (Agenda Items may be discussed at times other than listed)

**NOTE:** Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.