

**TOWN OF WAYLAND
NOTICE OF MEETING - BOARD OF ASSESSORS**

Susan Rufo, Chair
Zachariah Ventress

Jayson Brodie, Vice Chair
Cheryl Kane

Posted in accordance with the provisions of the Open Meeting Law
www.mass.gov/ago/openmeeting

DATE OF MEETING: Thursday, October 13, 2016
TIME OF MEETING: 7:15 PM
PLACE OF MEETING: TOWN BUILDING – ASSESSOR’S OFFICE

AGENDA

7:15 pm Meeting called to order
7:15 pm Review of minutes from September 12, 2016
7:20 pm Update
Assistant Assessor Position
Appointment of Assistant Assessor
7:30pm Correspondence and Documents for BOA Signature (review)
Excise Warrant and Commitment
Circuit Breaker Applications
7:35 pm Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
7:40 pm Thoughts and Concerns from BOA members
7:45 pm Public Comment
7:50 pm Meeting Adjourned
(Agenda Items may be discussed at times other than listed)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.

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