

**TOWN OF WAYLAND  
NOTICE OF MEETING  
BOARD OF ASSESSORS**

Susan Rufo, Chair  
Zachariah Ventress  
Cheryl Kane

Jayson Brodie, Vice Chair  
David Hill

Posted in accordance with the provisions of the Open Meeting Law  
[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

DATE OF MEETING: Monday, November 2nd, 2015  
TIME OF MEETING: 7:15 PM  
PLACE OF MEETING: TOWN BUILDING

**AGENDA**

7:15 pm	Meeting called to order
7:15 pm	Review of minutes from October 19 <sup>th</sup> , 2015
7:25 pm	FY 17 Budget Director review of FY17 Department Budget
7:30 pm	FY 16 Interim Valuation BOA signature on updated LA13
7:35 pm	Overlay FY 16 - BOA final vote FY 17 – BOA vote on tentative amount for forecasting
7:40 pm	FY 16 Tax Recap & Classification Hearing Director to provide BOA update of actions taken to date and timeline
7:45 pm	FinCom Chair, Susan Rufo to provide update on meeting with FinCom
7:50 pm	Board discussion and vote to authorize the Director of Assessing to sign Monthly Reports and Commitments and Warrants on their behalf.
7:55 pm	Director Report/Recap of MAAO Fall Meeting
8:00 pm	Correspondence and Documents for BOA Signature (review) Documents for BOA Signature: Month End Reports FY17 Chapter Land Applications
8:10 pm	Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
8:15 pm	Thoughts and Concerns from BOA members
8:20 pm	Public Comment
8:25 pm	Meeting Adjourned (Agenda Items may be discussed at times other than listed)

2015 OCT 29 AM 10:45  
RECEIVED  
TOWN OF WAYLAND  
TOWN CLERK

**NOTE:** Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.