

**TOWN OF WAYLAND
NOTICE OF MEETING
BOARD OF ASSESSORS**

Susan Rufo, Chair
Zachariah Ventress
Cheryl Kane

Jayson Brodie, Vice Chair
David Hill

Posted in accordance with the provisions of the Open Meeting Law
www.mass.gov/ago/openmeeting

DATE OF MEETING: Monday, November 30th, 2015
TIME OF MEETING: 7:00 PM
PLACE OF MEETING: TOWN BUILDING

2015 NOV 25 AM 11:13
TOWN OF WAYLAND
TOWN CLERK

AGENDA

7:00 pm Meeting called to order
7:00 pm Review of minutes from November 16th and November 23rd, 2015
7:15 pm Meeting recessed to convene in joint meeting with Board of Selectmen
FY 2016 Tax Classification Hearing and FY 2016 Tax Recapitulation
Presentation by Board of Assessors on Tax Classification Options
Review of Tax Recapitulation Sheets and Supporting Documents
7:45 pm Board of Assessors Meeting Reconvene
7:45 pm FY16 Tax Rate Recapitulation
Recap documents for BOA Signature
7:55 pm Appellate Tax Board
Director report on pending cases and potential Board action
8:00 pm Board discussion and vote to authorize Director of Assessing to sign month end reports
8:10 pm Correspondence and Documents for BOA Signature (review)
Documents for BOA Signature:
Month End Reports
8:15 pm Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
8:20 pm Thoughts and Concerns from BOA members
8:25 pm Public Comment
8:30 pm Meeting Adjourned
(Agenda Items may be discussed at times other than listed)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.