

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Assessors

FILED BY: Ellen M. Brideau

DATE OF MEETING: Monday, December 16<sup>th</sup>, 2013

TIME OF MEETING: 7:15 pm

PLACE OF MEETING: Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

7:15pm Meeting Called to order

7:15pm Review of minutes from December 9<sup>th</sup>, 2013

7:20pm Correspondence and Documents for BOA Signature  
To include: Month End Reports  
Exemption Applications  
Circuit Breaker Match Applications

7:25pm FY'15 Overlay Forecast

7:35pm FY'14 Tax Recap Documents for BOA review and Signature

7:45pm Topics not reasonably anticipated by the Chair 48 hours in advance of meeting,  
if any

7:50pm Thoughts and Concerns from BOA members

7:55pm Public Comment

8:00pm Meeting Adjourned

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TOWN CLERK  
2013 DEC 12 AM 9:01

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed.  
(Agenda Items may be discussed at times other than listed.)