

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: BOARD OF ASSESSORS

FILED BY: ELLEN M. BRIDEAU

DATE OF MEETING: Monday, August 13, 2012

TIME OF MEETING: 7:00 PM

PLACE OF MEETING: TOWN BUILDING

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

7:00 pm	Meeting called to order
7:00 pm	Introduction of new Administrative Assessor
7:05 pm	Review of Minutes from May 7 th , June 4 th and June 24 th
7:10 pm	Correspondence and Documents for BOA Signature
	To include: Warrants and Commitments
	Month End Reports
	Circuit Breaker Applications
	FY 12 CPA Surcharge Report (CP-1)
7:20 pm	Office Activity Report
7:35 pm	Fiscal Year 2012 year end budget recap
7:40 pm	Preliminary Overlay Surplus review
7:50 pm	Request for release of ownership information for online access
8:00 pm	Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
8:05 pm	Thoughts and Concerns from BOA members
8:10 pm	Public Comment
8:15 pm	Meeting Adjourned

(Agenda Items may be discussed at times other than listed.)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.

RECEIVED
TOWN OF WAYLAND
TOWN CLERK
12 AUG - 9 PM 2:36