

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: BOARD OF ASSESSORS

FILED BY: ELLEN M. BRIDEAU

DATE OF MEETING: WEDNESDAY, NOVEMBER 16, 2011

TIME OF MEETING: 7:15 PM

PLACE OF MEETING: TOWN BUILDING

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA – REVISED 11/14/11

7:15 pm	Meeting called to order
7:15 pm	Review of Minutes from September 6 th , October 24 th and November 2 nd Correspondence
7:25 pm	Office Activity Report To include: Update on implementation of fee for non-filing (Income & Expense Statements) FY 13 Budget Review
7:35 pm	FY 12 Certification Review of changes from Informal Hearing Documents for Board of Assessors signature LA 4 LA 13 - New Growth Classification Hearing – preparation and tentative dates
8:00 pm	Overlay FY 13 Forecast Overlay Surplus
8:10 pm	Request from FinCom for Joint meeting regarding Recap
8:15 pm	Special Town Meeting - Article 2
8:25 pm	Potential Warrant Articles for Spring Town Meeting
8:35 pm	Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
8:40 pm	Thoughts and Concerns from BOA members
8:50 pm	Public Comment
9:00 pm	Meeting Adjourned

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(Agenda Items may be discussed at times other than listed.)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.