

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

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TOWN OF WAYLAND
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2011 OCT 20 PM 4:10

NAME OF BOARD/COMM: BOARD OF ASSESSORS
FILED BY: ELLEN M. BRIDEAU
DATE OF MEETING: MONDAY, OCTOBER 24, 2011
TIME OF MEETING: 7:15 PM
PLACE OF MEETING: TOWN BUILDING

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA – revised 10/20/11

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| 7:15 pm | Meeting called to order |
| 7:15 pm | Review of Minutes from September 6 th , 19 th , 26 th and October 11 th , 2011 |
| | Correspondence |
| | Documents for Board of Assessors signature |
| 7:30 pm | FY 12 Certification |
| | Update from Director |
| | Public Hearing Format |
| 7:45 pm | Overlay |
| | FY 13 Overlay Forecast |
| | Overlay Surplus Review |
| 8:15 pm | Petitioners Article for Special Town Meeting |
| 8:20 pm | Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any |
| 8:25 pm | Thoughts and Concerns from BOA members |
| 8:30 pm | Public Comment |
| 8:45 pm | Meeting Adjourned |

(Agenda Items may be discussed at times other than listed.)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.