

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law  
[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)  
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: BOARD OF ASSESSORS  
FILED BY: ELLEN M. BRIDEAU  
DATE OF MEETING: TUESDAY, OCTOBER 11, 2011  
TIME OF MEETING: 7:15 PM  
PLACE OF MEETING: TOWN BUILDING

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA** - Revised 10/6/11

7:15 pm	Meeting called to order Public Comment
7:20 pm	Review of Minutes from September 6 <sup>th</sup> , 19 <sup>th</sup> and 26 <sup>th</sup> , 2011 Correspondence Documents for Board of Assessors signature To include: Circuit Breaker Applications Month End Reports
7:30 pm	Office Activity Report
7:40 pm	FY 12 Certification Status Update Review of Timeline Deliverable Dates BOA review post Public Disclosure
7:55 pm	Overlay Overlay Surplus Preliminary Review FY 13 Overlay Forecast
8:15 pm	Board of Assessors Meeting Format Public Comment Period
8:30 pm	Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any
8:40 pm	Thoughts and Concerns from BOA members
8:55 pm	Meeting Adjourned

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(Agenda Items may be discussed at times other than listed.)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.