

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law  
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Assessors

FILED BY: Jayson Brodie

DATE OF MEETING: Monday, August 8, 2011

TIME OF MEETING: 7:15 PM

PLACE OF MEETING: Assessing Office

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

7:15 pm Meeting called to order  
Public Comment

7:20 pm Review of Minutes from July 19, 2011  
Correspondence  
Documents for Board of Assessors signature

7:30 pm FY 12 Certification - BOA review

8:00 pm ATB – pending cases  
Executive Session

8:15 pm Administrative Assessor's Position

8:20 pm Thoughts and Concerns from BoA members

8:30 pm Meeting Adjourned

(Agenda Items may be discussed at times other than listed.)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.

Revised Meeting Notice/June 23, 2010

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