

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Assessors
FILED BY: Ellen Brideau, Director of Assessing
DATE OF MEETING: Monday, June 20, 2011
TIME OF MEETING: 7:15 PM
PLACE OF MEETING: Assessing Office

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

7:15 pm Meeting called to order
Public Comment
7:20 pm Review of Minutes from May 31, 2011
Correspondence
Circuit Breaker Applications for BoA action
Apportionment Request – 349 Boston Post Road
Commitments and Warrants for BoA signature
7:30 pm Office Activity Update by Director
Building Permits
Full List and Measure
Tax Billing
Office/BOA Policies
Information and Documents Requests
Interior Property Verifications
Public Disclosure
400 Boston Post Road
ATB
8:00 pm FY 12 Revaluation
Status Update
BOA Review Timetables
8:15 pm BOA Meeting Schedule
8:20 pm Thoughts and Concerns from BoA members
8:30 pm Meeting Adjourned

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(Agenda Items may be discussed at times other than listed.)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.

Revised Meeting Notice/June 23, 2010