

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Assessors
FILED BY: Susan Rufo, Chairwoman
DATE OF MEETING: Monday, March 21, 2011
TIME OF MEETING: 7:15 PM
PLACE OF MEETING: Assessing Office

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

7:15 pm Meeting called to order
Public Comment
7:20 pm Review of Minutes from February 22, 2010
Correspondence
Board review of Exemptions and Circuit Breaker Applications for BoA action
7:30 pm Office Activity Update by Director
Tax Bill Insert
7:35 pm Full List and Measure
Notice to Residents
7:45 pm Abatement Review
Presentation by Director of abatement applications reviewed for BoA action
8:00 pm Thoughts and Concerns from BoA members
8:15 pm Meeting Adjourned

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(Agenda Items may be discussed at times other than listed.)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.