

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Assessors

FILED BY: Susan Rufo

DATE OF MEETING: Monday, January 24, 2011

TIME OF MEETING: 7:15 PM

PLACE OF MEETING: Assessing Office

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

- 7:15 PM Meeting Called to Order
Public Comment
- 7:20 PM Review of Minutes from December 20, 2010
- 7:25 PM Review of Correspondences and Documents for BOA signoff
Statutory Exemption Applications
3rd Quarter Warrants and Commitments
- 7:35 PM Update of Abatement Application Status
Review of Abatement Processing
Presentation of Reviewed Abatement Applications
By Director for BoA Consideration and Action
- 7:50 PM Update of ATB Cases
- 7:55 PM Contract Review Full List and Measure
- 8:05 PM Review of Assessing Calendar through March 31st
- 8:10 PM Final Thoughts and Questions
- 8:15 PM Adjournment of Meeting – Scheduling of Next Meeting

Order of agenda Items may be subject to change.

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.

Revised Meeting Notice/June 23, 2010

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