

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Audit Committee**

FILED BY: **Chris Cullen**

DATE OF MEETING: **Wednesday April 19, 2017**

TIME OF MEETING: **7:00 pm**

PLACE OF MEETING: **Town Building**

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

PROPOSED AGENDA

- 7:00 p.m. Call to order & assign minute taker
- 7:02 p.m. Public comment
- 7:10 p.m. Expected discussion topics:
1. Review of an OML complaint from George Harris regarding a request for access to approved meeting minutes from April 2014 through March 2017;
 2. If there are any minutes from prior meetings which remain unapproved, then the Committee will review/amend/approve minutes for prior meetings;
 3. If there is time, the Committee may follow up on prior meeting discussion with Susan Bottan, School Business Administrator;
 4. Administrative matters and other business not specifically anticipated by the Chair.
- 8:20 p.m. Next meeting
1. Agenda items
 2. Date & time
- 8:30 p.m. Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.