

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: **Audit Committe**

FILED BY: **Chris Cullen**

DATE OF MEETING: **6/23/14**

TIME OF MEETING: **6:00 pm**

PLACE OF MEETING: **Town Building**

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

6:00 p.m. Call to order, assign minute taker & public comment

6:10 p.m. Geoff MacDonald, Brian Keveny, Bob Mercier &/or John Senchyshyn

1. Review of the steps taken to satisfy Management Letter items from prior year.
2. Discussion of RFP for audit services and possibly a CAFR for FY2015, and the possibility of a CAFR
3. Update on current year audit plan and progress to date.

8:15 p.m. Next meeting

1. Agenda items
2. Date & time

8:30 p.m. Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.