



TOWN OF WAYLAND
MASSACHUSETTS
01778

TOWN BUILDING
41 COCHITUATE ROAD

Wayland 375th Anniversary
Commemoration Committee
MEETING MINUTES
June 2, 2011

The Wayland 375th Anniversary Commemoration Committee met Thursday, June 2, 2011 at 7:00 PM in the Board of Selectmen's Room, 41 Cochituate Road, Wayland:

Ms. Mary Antes
Ms. Lois Davis
Mr. John Dyer
Ms. Lynne Dunbrack
Mr. Frank Kennedy

The meeting was opened at 7:02 PM. There was no public comment.

Ms. Antes and Mr. Kennedy reported on their meeting with Mike DiPietro, Wayland Finance Director, Paul Keating, Treasurer, and Fred. Turkington, Town Administrator. The Town will handle the accounts payable and accounts receivable transactions for the Wayland 375 celebration. Receivables and donations intended for the Wayland 375 celebration will need to be clearly marked as such to ensure proper accounting. All checks should go through the Wayland 375 Committee treasurer to keep the finances in order.

Mr. Kennedy presented a brief description of the role of the treasurer. Next steps include Mr. Kennedy meeting with Paul Keating, Wayland Treasurer, for his input and recommendations. Mr. Kennedy will reach out to a person he has in mind for the treasurer position.

Mr. Turkington has offered a page on the Town's Web site for posting information about the Wayland 375 Celebration.

Ms. Antes suggested that we delay adding new members until we see who else has approached the Board of Selectmen to join the Wayland 375 Committee. Both candidates that were interviewed at the May 31, 2011 Board of Selectmen meeting would be good additions to Wayland 375 Committee.

Members of the committee identified which boards they would take the lead on visiting to spread the word about the Wayland 375 Anniversary Celebration and solicit ideas for the celebration and volunteers to help coordinate and run events:

Frank	John	Lois	Lynne	Mary
Wayland Business Association	Historic Commission	Cultural Council	Clergy Association	Recreation Committee
	Public Ceremonies	Historic District	Conservation Commission	Clergy Association
			Wayland Town Crier	

Other boards, committees, commissions to meet with include Library Trustees, FinCom, Garden Club, WayCam (Jim Malone) and the Boys and Girls Scouts. We will want to get the schools involved and will need to meet the new superintendent when he starts in July. Then we can begin to work with the principals at the individual school level. One thought is to suggest a broad topic that the schools might take on and then let them decide how to design a program that would enhance their respective curricula while commemorating the 375th anniversary.

Each of the above meetings should be tailored to that group and be approximately 5 to 10 minutes long. The objective is to have the respective boards contemplate how their programming during the celebration time frame could fit in with the townwide 375th Anniversary celebration. Ultimately, we need these committees, boards, commissions to commit to participating if they plan to get involved with the Wayland 375th Anniversary Celebration.

Committee members discussed holding a Logo Contest in the fall.

By the end of the summer the following positions / roles need to be filled: treasurer, Web master, parade/fireworks event coordinator, beach party coordinator, concert series coordinator, fundraiser, youth activities coordinator.

Ms. Davis reported that the Historic Society has the copyright for George Lewis's *Wayland: Images of America* and can order additional books as they need it. The publisher is Acadia.

Ms. Antes has the book from Wayland's 200th birthday.

Other Business

Minutes

The Committee reviewed the minutes for May 11, 2011. Mr. Kennedy made a motion to accept the minutes as amended. Mr. Dyer seconded the motion. The minutes were approved on a 5 to 0 vote.

The Committee adjourned at 8:20 p.m..