TOWN OF WAYLAND - TOWN CLERK'S OFFICE NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: 375th Celebration Committee

FILED BY: Mary Antes

DATE OF MEETING: Wednesday, December 19, 2012

TIME OF MEETING: 7:00 pm

PLACE OF MEETING: Wayland Town Building

<u>NOTE:</u> Notices and agendas are to be posted at least 48 hours in advance of the meetings <u>excluding</u> Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

<u>AGENDA</u>

7:00 pm Public Comment

7:05 Minutes of November 28, 2012

7:10 Discussion of PR

Volunteer Needs Mementos (iTown)

Website, Organization Letter

Cook Book

8:00 Discussion of Fundraising, Budget

8:30 Updates

Publications
Parade
Fireworks
Opening Day
Music Series
Other

9:00 Next Steps

Adjournment

<u>NOTE:</u> Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.