

Town of Washington  
Board of Selectmen  
MINUTES  
December 23, 2010

**1.0 ASSEMBLY**

**1.1** Meeting called to order at 7:00PM.

**1.2** Members: Guy Eaton, Ken Eastman and Tom Marshall  
Visitors: Chief Marshall

**2.0 MINUTES**

Eastman motioned that the Selectmen's minutes of December 16, 2010 be accepted as written with 4.4 should have included the name Rich Cook. Marshall seconded the motion. All voted in favor.

**Important Dates -**

**January 4<sup>th</sup>** □ Planning Board Public Hearing in reference to Wireless Telecommunications Facility Ordinance update. Copies available at Town Hall 6PM with regular meeting to follow

**January 12<sup>th</sup>** □ Trustees of the Trust Fund 9AM at Town Hall

**January 12<sup>th</sup>** □ Park and Recreation 6:00PM at Town Hall

**January 19<sup>th</sup>** □ Conservation Commission 7PM at the Town Hall

**January 25<sup>th</sup>** □ Selectmen's Advisory Committee Meeting 7PM at Town Hall

**Did You Know?**

TOWN OFFICE VACANCIES

SELECTMAN 1 FOR 3 YEARS

LIBRARY TRUSTEE 1 FOR 3 YEARS

FIRE CHIEF 1 FOR 1 YEAR

TRUST FUND TRUSTEE 1 FOR 3 YEARS

TREASURER 1 FOR 1 YEAR

CEMETERY TRUSTEE 1 FOR 3 YEARS

TOWN CLERK 1 FOR 3 YEARS

## PLANNING BOARD 1 FOR 3 YEARS

PLEASE FILE FOR CANDIDACY WITH THE TOWN CLERK JANUARY 19<sup>TH</sup> TO JANUARY 28<sup>TH</sup>.

The Town of Washington has an opening for a Deputy Town Clerk. This is a part-time position, working primarily 3-8 Thursdays, 9-3 Fridays and 9-12 the last Saturday of the month. Other workdays include Town Meeting day, election days and other days as required. This position requires excellent computer skills, ability to learn new computer programs, strong public relation skills, and strong attention to detail, good math skills and experience handling money, ability to multi-task, ability to work independently and flexibility is essential. Responsibilities include processing motor vehicle registrations, processing off-road vehicle registrations, processing hunting and fishing licenses, processing Vital Statistic certificates (marriage, birth, death), assisting with elections, data entry of Town records, maintaining files, answering customer inquiries and directing customers to appropriate personnel, assisting the Town Clerk with other duties as requested. Successful candidate must attend State required training courses which occur on other weekdays over several weeks before duties may be assumed. Candidate may also be considered for position of Deputy Tax Collector.

The Trustees of the Trust Funds have worked to establish a brokerage account for the Town of Washington. Donations can now be made of publicly traded securities, stocks, bonds, mutuals etc.

### **3.0 BUILDING AND PARKING PERMITS**

**3.1 Lucien Beam: TM#14-409, Ashuelot Acre Road**, proposed to construct a 24 x 24 addition. Eaton had reviewed the application and the front setback was not in compliance with the Land Use Ordinance. Eaton motioned to deny the permit. Eastman seconded the motion. All voted in favor. Dagesse to advise and send a Board of Adjustment application.

### **4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY**

- 4.1** Lucien Beam dropped off a building permit application. (See 3.1)
- 4.2** Drew Queen brought in the proposed floor plan for the Town Hall as requested by the Selectmen at their Advisory Committee Meeting. Queen had made the changes proposed at the meeting and let the Selectmen review the design. Queen will make minor changes as suggested and forward to the Selectmen. The Selectmen will receive the copy in PDF form so that they may be forwarded to the architect.
- 4.3** Heather Kennett requested an application for the rental of Camp Morgan Lodge. (See 9.1)
- 4.4** Bob Fraser advised that the keypunch at Camp Morgan Lodge was not operating and the toilet in the ladies room did not have any water in it.

The custodian was informed of the lock and the battery was changed. A local plumber was called to attend to the ladies room issue.

## **5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS**

### **5.1 Ed Thayer:**

- 5.1.1 Advised that the bond for Ulrich Road logging activity has been received. He requested that the Selectmen sign the bond. The Selectmen signed the paperwork.
- 5.1.2 Discussed coordinating a household hazardous waste day through Upper Valley Lake Sunapee Regional Planning Commission the date and location are yet to be determined. This option would represent a significant savings to the Town and still allow property owners to dispose of hazardous materials.
- 5.1.3 Discussed the future installation of a new septic system at Camp Morgan Lodge and the proposed closing of the current system.

### **5.2 Carolyn Russell:**

- 5.2.1. Requested that the Selectmen authorize the acceptance of \$250.00 donation for the food pantry. Eastman motioned to authorize the \$250.00 donation. Marshall seconded the motion. All voted in favor.

### **5.3 Michelle Dagesse:**

- 5.3.1. Provided the Selectmen with the year to date revenue report.

### **5.4 Chief Marshall:**

- 5.4.1. Provided the logs for the week.
- 5.4.2. Advised that the new cruiser was delivered to the dealer today. He also explained that he could have the new cruiser serve as a command center by installing a radio head near the tailgate of the new cruiser. The radio head and speaker is approximately \$1,200.00. The Selectmen authorized the purchase, it is still within the budgetary allowance for the cruiser.

## **6.0 Public Appointments**

6.1

## **7.0 COMMUNICATIONS RECEIVED**

- 7.1 Approval for Operation from NH DES to Carolyn Mugar, TM#11-014, Millen Pond Road and James and Rosemary Tyler, TM#16-002, Highland

Haven Road and Approval for Construction to Laurie and Michael Carter, TM#22-004, North Main Street. ☐ Filed

- 7.2 Letter from New Hampshire Electric Co-op regarding power outage communications. ☐ Filed
- 7.3 A copy of an invoice and note from the Library Trustees requesting an encumbrance for the 2011 budget. ☐ Forward to Dagesse
- 7.4 Letter from the New Hampshire Department of Transportation forwarding the Washington highway block grant aid for 2011. ☐ Filed for budgeting
- 7.5 Email from Kevin Belanger forwarding his opinion regarding comments on a letter from the Selectmen requesting information on the Mill Street Bridge. ☐ Dagesse to respond

## **8.0 Unfinished Business**

- 8.1 Eastman repaired the lock in the basement of Camp Morgan Lodge. It was found to be ice.

## **9.0 New Business**

- 9.1 Eaton motioned to approve the application of Heather Kennett for the rental of Camp Morgan Lodge on January 16, 2011. Marshall seconded the motion. All voted in favor.
- 9.2 Dagesse will coordinate a meeting with the Forestry Committee for next week.

## **10.0 DISBURSEMENTS APPROVED**

10.1 The Board approved cheques for payroll of \$7,027.05 and vendors \$6,792.04 the week of December 24, 2010.

## **11.0 ADJOURNMENT**

11.1 Eastman motioned to adjourn. Marshall seconded the motion. All voted in favor, the meeting was adjourned at 8:10PM

Respectfully,

Michelle Dagesse  
Secretary for the Board of Selectmen