

Town of Washington
Board of Selectmen
MINUTES
December 16, 2010

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall
Visitors:

2.0 MINUTES

Eastman motioned that the Selectmen's minutes of December 9, 2010 be accepted as written.

Marshall seconded the motion. All voted in favor.

Important Dates -

December 21st Forestry Committee 4PM at the Town Hall

December 24th Candlelight Services See Did You Know

December 25th Town Hall will be closed

January 4th Planning Board Public Hearing in reference to Wireless Telecommunications Facility Ordinance update. Copies available at Town Hall 6PM with regular meeting to follow

January 12th Trustees of the Trust Fund 9AM at Town Hall

January 12th Park and Recreation 6:00PM at Town Hall

Did You Know?

TOWN OFFICE VACANCIES

SELECTMAN 1 FOR 3 YEARS

LIBRARY TRUSTEE 1 FOR 3 YEARS

FIRE CHIEF 1 FOR 1 YEAR

TRUST FUND TRUSTEE 1 FOR 3 YEARS

TREASURER 1 FOR 1 YEAR

CEMETERY TRUSTEE 1 FOR 3 YEARS

TOWN CLERK 1 FOR 3 YEARS

PLANNING BOARD 1 FOR 3 YEARS

PLEASE FILE FOR CANDIDACY WITH THE TOWN CLERK JANUARY 19TH TO JANUARY 28TH.

The Town of Washington has an opening for a Deputy Town Clerk. This is a part-time position, working primarily 3-8 Thursdays, 9-3 Fridays and 9-12 the last Saturday of the month. Other workdays include Town Meeting day, election days and other days as required. This position requires excellent computer skills, ability to learn new computer programs, strong public relation skills, and strong attention to detail, good math skills and experience handling money, ability to multi-task, ability to work independently and flexibility is essential. Responsibilities include processing motor vehicle registrations, processing off-road vehicle registrations, processing hunting and fishing licenses, processing Vital Statistic certificates (marriage, birth, death), assisting with elections, data entry of Town records, maintaining files, answering customer inquiries and directing customers to appropriate personnel, assisting the Town Clerk with other duties as requested. Successful candidate must attend State required training courses which occur on other weekdays over several weeks before duties may be assumed. Candidate may also be considered for position of Deputy Tax Collector.

Please be aware that the Town Clerk will not be open on December 25, 2010.

That there is a new program in the area for those who need rides to appointments, grocery stores, hair salons, etc. Call 603-863-2772. Drivers are wanted as well 603-863-2772 ext 202. Pamphlets are also at the Town Hall

The PV System at the Transfer Station is in construction progress. The sonar tubes have been established and soon the system will be complete. The Town was awarded an energy grant from the ARRA funds to erect a solar panel system to power the Public Works garage. The system is estimated to produce 13.4KW and the projecting savings is \$2,400.00 with 16,607 KWH/Year. A ribbon cutting ceremony will be scheduled at the completion of the project. Please keep looking in the Selectmen's Minutes so that you may attend.

Candlelight Services will be held at the East Washington Baptist Church on Friday December 24th at 5PM and at the Washington Congregational Church at 7PM on December 24th.

3.0 BUILDING AND PARKING PERMITS

3.1 Mike Clark: TM# 08-007, Halfmoon Pond Road, dropped off a building permit application to enclose a 15x5 portion of an existing porch and build a 8 x 9 deck. Eaton had inspected and found that all of the setbacks were in accordance with the setback requirements. Eaton

motioned to approve the building permit application. Marshall seconded the motion. All voted in favor; permit #2418 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1** Bob Fraser dropped off an application for the rental of Camp Morgan Lodge for November 25th and 26th 2011. (See 9.2)
- 4.2** Don Young phoned requesting hiking trail maps for the Town of Washington. Dagesse to forward information.
- 4.3** Bob Fraser spoke with the Selectmen regarding a broken key in the lock of the basement double doors. Eastman to take care of broken key. Fraser also asked if the storage room across the current medical supply room be used as an overflow room. Eastman motioned to approve the request. Marshall seconded the motion. All voted in favor. Fraser inquired on the mention in last week's minutes in reference to the overhang at Camp Morgan Lodge basement stairs and the potential hazard. The concern has been brought to the Joint Loss Management Committee for repair.
- 4.4** Tom Taylor discussed the suggestion made at last year's Town Meeting in naming a Town Forest. The Forestry Committee and the Conservation Commission to have a plaque placed in a rock on a forest trail suggested it.
- 4.5** Jo-Ellen dropped on an application for the use of Camp Morgan Lodge. (See9.3)
- 4.6** A concerned citizen phoned asking if there was any Town ordinances regarding the position of a motor home parked in the Town Center. There are none.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Ed Thayer:

- 5.1.1.** Updated the Selectmen on the bond status for Ulrich Road.
- 5.1.2.** Discussed the classification of Town roads and a previous vote regarding discontinuing all Class VI roads. It was voted on and approved. A letter from the Selectmen went to Superior Court for only four roads. The Town does not have any information or documentation that came back from the court whether it was approved or denied. Thayer said that the Town has taken votes at Town Meeting to maintain Class VI roads since the original Town Meeting vote.
- 5.1.3.** Advised that he had processed a change of address form with the Board of Assessors for the gravel pit annex so that the tax bill will come directly to the Town until the agreement between the landowner and the Town ends.
- 5.1.4.** Discussed with the Selectmen the project that the City of Newport had just replaced a bridge and how they went through FEMA instead of the bridge program. This was an article the Selectmen had read about in a

local paper. Thayer was informed that the replacement was not a bridge at all it was actually a culvert. The City of Newport went through FEMA because the area in question had flooded every storm. Thayer asked the Newport engineer if he would go through this avenue again. He was informed no; it was time consuming with the paperwork and had other drawbacks as well. The Selectmen and Thayer discussed the option of hiring an engineer to draw up plans in an attempt to save money. Thayer explained that the State 80% in the engineering phase, would reimburse the Town the year it was done, and this is not part of the ten year planning of a bridge. The Town would get the preliminary and final design completed the Town would be reimbursed at this time. The next phase is the bid process. The State assists in reviewing the bids and assists in the awarding of the bids. Thayer said the Town would have to wait for only the construction costs. Thayer said we could get two engineer projects done and get the monies reimbursed and wait for the construction. Thayer said that he would like to get the ball rolling because this would benefit the Town due to State regulations because the engineer plans would only hold the Town to the current guidelines. Thayer said that he has met with a bridge construction company during the past week and was advised that there was an option of patch fixing the bridge on Dole Schoolhouse Road but inevitably when the culvert fails we (the Town) would be back to address the issue. This would increase the cost to the taxpayers because the Town would not be reimbursed for the patchwork. This option would not be accepted under the State Bridge aid program and would not give us a 50-year bridge. The cost for a patch job would be approximately \$120,000.00. Thayer then provided each of the Selectmen with a copy of the State Municipal Bridge Aid program pamphlet so that they may review the information to make an informed decision on how to proceed.

5.1.5. Discussed a personnel issue.

5.2 Nan Schwartz:

5.2.1 Nan Schwartz discussed possible wording for establishing a Town building fund. This fund would be for the purpose of maintaining or improving Town owned buildings or the purchase of land for Town owned buildings.

5.3 Chief Marshall:

5.3.1. Dropped off the revised bid from Portland Glass for the windows at the Police Department.

5.4 Arline France, Lynn Cook and Kathy Atkins:

5.4.1. Provided the Selectmen with the Assessor's budget.

5.5 Carolyn Russell:

5.5.1. Requested that the Selectmen accept a donation of \$405.00 for the Washington Food Pantry. Marshall motioned to accept the donation. Eastman seconded the motion. All voted in favor.

5.6 Linda Marshall:

5.6.1. Dropped off invoices from the Trustees of the Shedd Free Library for library maintenance and requested that the Selectmen reimburse the Library Trustees. Eastman motioned to approve the request. Eaton seconded the motion. All voted in favor. Dagesse to process.

6.0 Public Appointments

6.1

7.0 COMMUNICATIONS RECEIVED

- 7.1 Information from Upper Valley Lake Sunapee Regional Planning Commission regarding the 2011 Household Hazardous Waste Collections.
 Forward to Thayer for input and back to the Selectmen
- 7.2 Registration forms for upcoming UNH Technology classes. Forward to Thayer
- 7.3 Invoice from the Town's attorney. - Forward to Dagesse
- 7.4 Letter from Kathy West forwarding her feelings on the Mill Street bridge letter from the Selectmen. Filed
- 7.5 A copy of New Hampshire Preservation Alliance. Public reading file
- 7.6 A copy of the New Hampshire Civil Engineer. Forward to Thayer
- 7.7 A Save the Date card for the NRRA conference for June 6th and 7th Forward to Thayer
- 7.8 Email from Richard Leute regarding the availability of rides in the area.- See Did You Know
- 7.9 Audit from Primex for Worker's Compensation. Dagesse to complete
- 7.10 Letter from the Society for Protection of New Hampshire Forests requesting support of the LCHIP program. Dagesse to respond
- 7.11 State Education Tax Warrant for 2011. Filed
- 7.12 Letter from NH DES to Tyler Libby approving an Emergency Authorization Verification to repair the foundation wall of the home. Filed
- 7.13 LGC Moderators Workshop registration form.- Forward to Gaskell
- 7.14 Letter from the State of New Hampshire Office of Energy and Planning requesting recipient information. Dagesse to complete

8.0 Unfinished Business

- 8.1 The Selectmen would like to thank all of the property owners that responded to the recent letter regarding the Mill Street bridge. The letter was sent out to get the public's input on the future of the bridge. The letter was sent to all Mill Street and Halfmoon Pond Road property owners. Your comments have been documented and will be taken into consideration when a decision is made.
- 8.2 The Selectmen received driveway applications from the Planning Board that need 911#s established. Eaton established E-911#s on South Main Street, King Street, Farnsworth Hill Road and Faxon Hill Road. The property owners were notified of the numbers.
- 8.3 Eastman spoke with John Hyland and the Local Government Center regarding the perambulation appropriation in the Town's budget. After the discussions it was determined that there are no plans at this time to survey the Town's boundary lines and this item will be left in the budget with a minimal amount attached to leave the line open.
- 8.4 The Selectmen would like to thank all of those who have already donated to the Meetinghouse Preservation Fund and we have the option to donate stocks/bonds to the Town a brokerage account has been established. The Selectmen would like to thank the Trustees of the Trust Fund for all of their work getting this done before the end of the year. If you would like more information please contact Michelle at the Selectmen's Office by email at selectmen@washingtongh.org or 495-3661.

9.0 New Business

- 9.1 The Selectmen would like to congratulate Camden Goodwin, Shelby Cornell and another student for achieving Student of the Month. A big thanks goes out to the lunch sponsors Cindy Turner and Bob Vezina.
- 9.2 Eaton motioned to approve the application of the Washington Congregational Church for the rental of Camp Morgan Lodge. Marshall seconded the motion. All voted in favor.
- 9.3 Eaton motioned to approve the application of Jo-Ellen Wright for the rental of Camp Morgan Lodge for a walking group. Marshall seconded the motion. All voted in favor.
- 9.4 Eastman motioned that the Town of Washington give \$50.00 to SPACE a non-profit company that is working on current use issues. Marshall seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$5,542.94 and vendors \$16,034.88 the week of December 17, 2010.

11.0 ADJOURNMENT

11.1 Eastman motioned to adjourn. Marshall seconded the motion. All voted in favor, the meeting was adjourned at 8:45PM

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen