

Town of Washington
Board of Selectmen
MINUTES
November 18, 2010

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Ken Eastman and Tom Marshall

Visitors: Janice Philbrick,

2.0 MINUTES

Eastman motioned that the Selectmen's minutes of November 11, 2010 be accepted as written.

Marshall seconded the motion. All voted in favor.

Important Dates -

November 19th – Planning Board 3PM at the Town Hall will be opening RFP's

November 25th – Town Hall will be closed to celebrate Thanksgiving. The Town Hall will be open on Friday the 26th normal business hours

November 29th – Planning Board Working session at 10AM Town Hall

November 29th – Cemetery Trustees 7PM at Town Hall

November 30th – Selectmen Advisory Committee Meeting 7PM at the Town Hall

December 1st – Trustees of the Trust Fund 8:30AM at the Town Hall

December 7th – Planning Board Public Hearing 6:00PM at the Town Hall with a regular meeting to follow

December 8th – Park and Recreation 6PM at Town Hall

December 10th – A representative of Southwest Community Services will be at the Town Hall from 10:00-11:30AM (See "Did You Know")

December 25th – Town Hall will be closed

Did You Know?

Please be aware that the Town Clerk will not be open on December 25, 2010.

Reminder to all Department Heads payroll slips are due November 22, 2010 by noon. This is for all employees' monthly and weekly.

"A representative from Southwest Community Services Mobile Outreach will be in Town Hall on December 10th from 10-11:30 to answer questions about available services including Fuel Assistance, Housing, Child Care, Medicare, WIC and many other areas."

3.0 BUILDING AND PARKING PERMITS

3.1 Kevin Lawrence: TM#16-077-02, Mill Street, provided the Selectmen with a building permit for a previously constructed 8 x 8 shed. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Lawrence included a 6 x 28

deck with a 4 x 4 set of stairs on the application. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the application as presented. Eastman seconded the motion. All voted in favor; permit #2414 was approved.

3.2 Margaret Ciriello: TM#09-036, Sandy Knolls Road, proposed to construct two dormers. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the permit. Eastman seconded the motion. All voted in favor; permit #2413 was approved. The Selectmen discussed the fee that was charged for a minor change, which are only a few inches. Eaton motioned to refund the building permit fee of \$60.00. Eastman seconded the motion. All voted in favor. Dagesse will forward a check to Ms. Ciriello.

3.3 Robert Edberg: TM#22-029, Halfmoon Pond Road, provided the Selectmen with a building permit for a previously constructed shed. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the application. Marshall seconded the motion. All voted in favor: permit#2415 was approved.

3.4 Todd Houston: TM#14-237, Ashuelot Drive, The Board of Adjustment met on November 17, 2010 and approved a 17-foot right of way variance to allow the construction of a 10 x 24 one car garage with the provision that a row of shrubbery be planted to obstruct the view of the building. Eaton motioned to approve the permit with the variance. Marshall seconded the motion. All voted in favor; permit #2416 was approved.

3.5 Phillip and Arin Mills: TM#14-316, Jackson Drive, The Board of Adjustment met on November 17, 2010 and approved a 10-foot sideline variance to allow the construction of a 10 x 12 shed. Eaton motioned to approve the permit with the variance. Eastman seconded the motion. All voted in favor; permit #2417 was approved.

3.6 Lawrence Gaskell: TM#07-003, Lempster Mountain Road, proposed to construct a 12 x 30 pole barn and a 12 x 14 sugar house. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the building permit application. Marshall seconded the motion. All voted in favor; permit #2418 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

4.1 Dagesse assisted Kevin Lawrence in the building permit application process.

4.2 Dagesse updated the 911#'s for the elementary school and Camp Morgan Lodge.

- 4.3 Jean Bates requested to be added to the Selectmen minute's distribution list. Dagesse added her to the list.
- 4.4 Tom Taylor requested tax card information for an Ashuelot Pond property. Dagesse provided him with the information.
- 4.5 Carolyn Russell spoke with the Eaton regarding the proposal of having the filming crew come in to tape for the documentary sometime in April. The intention is to film a day in the life of Town Hall present day.
- 4.6 Al Krygeris reported to the Selectmen that the solar panel project at the Public Works garage is under way.
- 4.7 Phil Barker phoned to request an occupancy inspection for 83 Valley Road. Dagesse to coordinate.
- 4.8 John Pietkiewicz asked if a building permit would be needed to change a set of stairs. The stairs would remain in the same footprint. Marshall and Eaton advised that he would not need a building permit.
- 4.9 Sandy Robinson and Gwen Gaskell spoke with the Selectmen regarding their concerns with the course in which the Selectmen's Advisory Committee is taking. Gwen Gaskell asked the Selectmen if the work that the committee is doing will help the Selectmen in a final decision on where to go with the Town Hall. It was discussed that maybe at the start of the next meeting the group would review the objectives of the committee.

Larry Gaskell requested a building permit application. Dagesse provided him with the application.

4.11 Ron Jager presented the Selectmen with a copy of an email from Amy Dixon, from LCHIP and Lynn Monroe a preservation consultant about a discussion he had with them regarding the walls in the Town Hall and whether they can come down. Dixon and Monroe stated that any project that is done with LCHIP monies would have the walls in the Town Hall remain.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Ed Thayer:

5.1.1. Discussed the Town bridges and the possible processes of funding them. He will be drafting a letter to have Dagesse send to all of the abutters that could be affected by possible closing the Mill Street bridge.

5.1.2. Discussed an intent to cut for Ulrich Road and the possibility of having the logger get a road bond. The Selectmen agreed with the bond.

5.2 Chief Marshall:

5.2.1. Dropped off the press release for the Washington Police Department.

5.2.2. Advised the Selectmen that the new cruiser is scheduled to be delivered at the end of December.

5.2.3. Discussed the possibility of placing the old cruiser up for bid.

5.2.4. Advised that he received a proposal for \$3,000.00 for improving the storm windows at the Police Department.

5.3 Michelle Dagesse:

5.3.1. Provided the Selectmen with the Revenue Report for October 2010.

5.4 Sandy Poole and Colleen Duggan:

5.4.1. Spoke with the Selectmen regarding the last Saturday of December. This day is Christmas. The Selectmen elected to not be open on Christmas and skip the last Saturday of the month for December.

5.4.2. Asked Marshall if the trail maps are in. Marshall advised maps are on the way. Duggan also asked for Snow Rider applications. Marshall will forward these as well.

5.4.3. Discussed an invoice from Mamakating Electric and the Library budget for the alarm maintenance. It was determined that this year a heat detector was replaced and that next year's budget can remain the same. Duggan to bring back to the Library Trustees.

5.5 Chief Moser:

5.5.1. Provided the Selectmen with a copy of a proposal to provide generator maintenance to the Town of Washington from Fisher Maintenance Services. This would be for an annual 21-point inspection and oil and filter change. Moser advised that a certified generator technician must perform the annual inspection in order to keep the warranty valid. The cost would be \$150.00 per generator. The Town has three generators that would need such service. Eastman motioned to approve the proposal. Marshall seconded the motion. All voted in favor.

5.6 Carolyn Russell:

5.6.1. Requested the Selectmen authorize her to accept a \$50.00 donation for the welfare department. Eaton motioned to accept the donation. Eastman seconded the motion. All voted in favor.

7:30PM The Selectmen opened and reviewed the bids for the printing of the Washington Town Report. The Selectmen reviewed all of the bids for the printing. Eaton motioned to approve the proposal from Kase printing. Marshall seconded the motion. All voted in favor.

Public Appointments

6.0

6.1 Janice Philbrick spoke with the Selectmen regarding TM#13-035 and 13-024 East Washington Road (Johnson properties) and the possibility of tax deeding these properties if the taxes are not paid by noon tomorrow. Eaton asked if the Town does not take it tomorrow could it be deeded to the Town another time. Janice said yes. The Selectmen will contact the Town's attorney to discuss the Town's options. The Selectmen will make a decision at the next meeting. Philbrick will deed TM#13-035 tomorrow and wait on TM#13-024 for the legal opinion.

7.0 COMMUNICATIONS RECEIVED

- 7.1** A copy of the New Hampshire Civil Engineer. – Forward to Thayer
- 7.2** Letter from the University of New Hampshire Technology Transfer Center. – See 9.2
- 7.3** Application from Lori Goodwin for the rental of Camp Morgan Lodge. – See 9.3
- 7.4** Email from Natalie Jurson wishing the Selectmen a Happy Veterans Day! – Filed
- 7.5** Email from the Local Government Center forwarding information on the operations of the LGC. – Filed
- 7.6** Town & City magazine. – Filed
- 7.7** Proposal from Mamakating Electric Co., Inc. advising of updates that are needed to the Town's fire alarms systems. – Filed for budgeting
- 7.8** Notice from the Town of Sutton advising of a Public Hearing regarding the request of Cellco Partnership for a cell phone antenna. – Filed and forward a copy to the Planning Board
- 7.9** Invoice from Mamakating Electric Co. Inc. – Forward to Dagesse
- 7.10** Information from Bio-Cascade, Inc. advising of their services for "green" air quality for buildings. – Filed
- 7.11** Information on an accounting software system, AccuFund. – Filed
- 7.12** A report and invoice from M&W Soils- Forward to Dagesse and See 8.1
- 7.13** Letter from Evie Boyce regarding her concerns with the conditions of the cemetery flags on November 10, 2010. – The Selectmen thank Evie for her diligence and thank her for contacting the Police Department and ask neighbors to keep an eye on the cemetery for possible vandalism.
- 7.14** Certified letter from the Town of Roxbury, NH advising that a Public Hearing will be held on December 1, 2010 at 7PM regarding an application to co-locate antennas on the existing telecommunications. –Filed and forward to the Planning Board.
- 7.15** Certified letter from Meridian Land Services, Inc. advising of a shoreland permit application of Vincent Veary. – Filed
- 7.16** News Release for the Executive Council District Two. – Public reading file
- 7.17** Email from Natalie Jurson forwarding information regarding the Town not retaining the Hatfield law firm and a motion taken back possibly sometime in 1974 at a Town Meeting. – The Town does business with Upton &

Hatfield after the two firms were merged sometime six years back. We do business with the Upton side of the firm in Concord.

- 7.18** A copy of a letter from NH DES to Tyler Libby denying a shoreland permit. – Filed

8.0 Unfinished Business

- 8.1** The Selectmen received a report from M&W Soils in regards to the test borings that were taken from the four corners of the Town Hall. The tests were performed on October 22, 2010 the tests were to determine if there was ledge under the building within the proposed construction area. The company was asked to provide information on ten feet of soil. The probes were actually advanced between 12 and 14 feet to allow further data. The soils were found to be fairly consistent around the building, with four feet of sandy fill and native brown sands overlying olive silty sands with some fine gravel. Groundwater level observations were taken as well with the shallowest reading being 8 feet at one site. A monitor well was left at site (GP-1) to allow someone to establish the groundwater level during winter and spring to see if groundwater will be an issue during construction.
- 8.2** A reminder to all Department Heads, committees and commissions reports are due on December 3rd for inclusion in the Town Report. Please be on time to have the process run smoothly. Also Department Heads budgets are due the same day. Thank you Jim Berry for submitting your Health Officer budget already.

9.0 New Business

- 9.1** The Selectmen would like to congratulate Kaelyn Snair, Gracie Atkins and Gracie Riessle for being Students of the Month for the month of October. A big thanks to the lunch sponsor Jim and Marianne Garvin.
- 9.2** The Selectmen would like to congratulate Brian Moser for achieving the status of Roads Scholar One. Brian had to attend five courses to accomplish this status. Keep up the good work!
- 9.3** Eaton motioned to approve the application of Lori Goodwin for the rental of Camp Morgan Lodge on November 21, 2010. Marshall seconded the motion. All voted in favor.
- 9.4** The Town received a check from New Hampshire Lakes Association in the amount of \$292.61 for the 2010 Lake Host ramp extension reimbursement.
- 9.5** The Selectmen opened the bid for the 1980 tank truck. Dagesse to contact winning bidder.
- 9.6** The Selectmen and all of the Town employees would like to thank the seniors for a wonderful Thanksgiving lunch. Everything was delicious!

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$5,934.33 and vendors \$205,705.76 the week of November 19, 2010.

11.0 ADJOURNMENT

11.1 Eastman motioned to adjourn. Marshall seconded the motion. All voted in favor, the meeting was adjourned at 9:10PM

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen