

Town of Washington
Board of Selectmen
MINUTES
June 3, 2010

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Rich Cook and Ken Eastman

Visitors: Alan Gagnon, Denny Densmore, Bob Thompson, Bob LaMoy, Bob Dearborn, Tom Burt, Mary Ann Turner and Ed Turner

2.0 MINUTES

Eastman motioned that the Selectmen's minutes of May 27, 2010 be accepted as written. Cook seconded the motion. All voted in favor.

Important Dates -

June 5th – Plant Sale at the Town Hall from 9-12PM proceeds will benefit the Friends of the Shedd Free Library and the Washington Food Pantry.

June 9th – Park and Recreation 6:30PM at Town Hall

June 16th – Conservation Commission 7PM at the Town Hall

June 30th 6:30PM Board of Adjustment at Town Hall

Did You Know?

Did you know that the State of NH grants tax rebates to property owners who have low and moderate income? Forms are available in Town Hall.

That the Town Clerk/Tax Collector's new office space was a recommendation from the Selectmen for Safety/Security. It was voted on and approved at Town Meeting (Article 28) by the townspeople. The grand opening will be by the end of June.

The Town Clerk will be holding business hours on July 24th from 9-12PM instead of the last Saturday of the month.

The Selectmen are searching for 80's memorabilia for the Mayor's Ball (an 80's themed dance) that will be held on Olde Home Days weekend. If you have anything you would like to donate please contact Michelle Dagesse at 495-3661.

3.0 BUILDING AND PARKING PERMITS

3.1 Paul and Rebecca Dulac: TM#15-079, Millen Pond Road, requested that building permit #2352 be amended to include a 3 x 7 entryway and 43" x 74" stairs off existing deck. Cook and Eastman inspected and found that it was too close to the right-of-way. The Selectmen sent the amendment request back to the Board of Adjustment for an additional variance and or clarification of the original variance that was approved. Secretary to advise.

3.2 Kenneth Upham: TM#24-015, Valley Road, provided a building permit application to replace a pre-existing garage in the current footprint. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Cook seconded the motion. All voted in favor; permit # 2382 was approved.

3.3 Alan and Karen Gagnon: TM#14-266, Pierce Road, proposed to construct a 256 square foot addition along with a 16 x 14 deck. Eaton to inspect during the week.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1 Melissa McNally, representing the Hillsboro-Deering Middle School, phoned to request the use of the Camp Morgan Beach area for the 7th and 8th grade field trip. The group would like to use the area on June 10th with a rain date of the 11th. The Selectmen approved the request.
- 4.2 Bill Royce advised Eaton that one of the Sunapee Schools was discarding metal chairs and that he would pick out and deliver the chairs if the Town would like some. The Selectmen approved the donation of the chairs. Dagesse contacted Royce with the request.
- 4.3 Jim MacDougall phoned to request a copy of tax map 14 and a list of his abutters for a Permit By Notification (PBN) application he is working on through NH DES. Dagesse provided him with the information.
- 4.4 Bill Cole requested a copy of the report from SDES Group with the prioritized list of recommendations for the Washington NH Police Station.
- 4.5 Carolyn Russell reviewed ideas with the Selectmen regarding holding tours of the Town Hall during Olde Home Days and a possible brochure for fundraising.
- 4.6 The Selectmen, Ed Thayer, Arline France, Lynn Cook, Kathy Atkins and Susan Merritt, met to review the possibility of the Town participating in the 911 Mapping Program through the New Hampshire Bureau of Emergency Communications. The program is run off of the administrative fees. Eastman asked if there would be any fees to the Town for the maps. There will be no fee and no appropriation at Town Meeting would be needed. The program would collect the current 911 numbers, which should take approximately one week in the field and another month before the Town would receive the 911 maps the collection wouldn't happen until the summer of 2011.
- 4.7 Dana Brien dropped off information regarding an upcoming senior trip to Boston coordinated by the Hillsboro Senior Group. The trip is scheduled for July 15, 2010, a bus will depart from the Shaws parking lot at 8:00am and return at 8:00pm. When in Boston you schedule what you would like to see or do. To reserve a seat call 464-3877 x 226 by June 14, 2010. A flyer is hanging at Town Hall.
- 4.8 Debbie Barnes phoned to inquire on the process of extending an existing building permit. Dagesse advised Barnes of the process. She will come into the Selectmen's Office before September.
- 4.9 Ken Upham requested a building permit application. (See 3.2)
- 4.10 Anita Taylor phoned to inquire on the subject that the Selectmen would be discussing with the APDVD Commissioners at their meeting this evening. Cook spoke with Talyor and said she welcome to attend.
- 4.11 Bob Wright reported that both generators are now functioning and the police department is wired as well, also asked about the LAE Road Committee meeting with the Selectmen that was held May 22, 2010. He would like a copy of the minutes.
- 4.12 Cook reported that Evie Boyce will count a list of broken grave markers in the cemeteries so that they may be replaced.

4 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Chief Marshall:

- 5.1.1. Provided the Selectmen with the police log.
- 5.1.2. Requested the Selectmen's authorization to contract with the Claremont Police Department to properly formalize the Washington Police Department policy manual. The cost of the policy update should be approximately \$500.00.

5.2 Ed Thayer:

5.2.1. Advised that the contractor will be crushing stone at the gravel pit this week.

5.2.2. Advised that he would be meeting with Steve Hanssen and Steve Terani to coordinate the work to be done at the Town ball field. (See 7.5)

5.2.3. Discussed possible solutions for dust control.

5.3 Arline France:

5.3.1. Requested the use of RSA Titles 4-5 for Atkins to bring to the DRA course she is attending next week. The Selectmen approved the use.

5.3.2. Recommended to the Selectmen that Kathleen Atkins be given a raise for passing the DRA course Certified Measurer and Lister (See 7.4)

8:58PM Eaton motioned to move to a non-public session due to a personnel issue. Cook seconded the motion. All voted in favor.

9:02PM Eaton motioned to revert to a public session and to seal the minutes due to a personnel issue. Cook seconded the motion. All voted in favor; the minutes were sealed.

5.4 Jim Berry:

5.4.1. Advised the Selectmen that he had performed his portion of the occupancy inspection for the Dulac's property at 857 Millen Pond Road.

6.0 Public Appointments:

6.1 Denny Densmore and Janice Philbrick requested a property tax deferment for fourteen months while his wife finishes residency at Concord Hospital. Eaton to discuss with the Town's attorney.

6.2 APDVD Commissioners Members; Bob Thompson, Bob Dearborn, Tom Burt and Clerk Bob LaMoy, Mary Ann Turner, Ed Turner and Selectmen met as requested by the APDVD Commissioners. Thompson provided the Selectmen with a dam update; advising that the APA appealed the lake determination letter, a hearing date is yet to be set.

Thompson reported that the deep-drawdown was a success and that the dam inspection concluded that the dam was in good condition with minor suggested repairs that will be made as needed. Thompson advised the Selectmen of a letter that has been sent to Lake Ashuelot Estates regarding dam deed conflict and questioning if the APDVD disbands does LAE assume ownership of the dam. Thompson also informed the Selectmen that there are three upcoming vacancies on APDVD, two members and a clerk.

Thompson spoke with the Selectmen regarding a motion that was made at the 2009 APDVD Annual Meeting, which requested that, the Commissioners research what would happen if the APDVD was dissolved. The Selectmen had done research on the subject last year and reviewed the results with those in attendance. One option that was suggested to the Selectmen was that the APDVD could contract with DES to maintain the dam although this has only been done once. Thompson advised that the issue is not on the 2010 APDVD warrant but may be on the 2011 warrant and that further research needs to be done.

Eastman discussed dam maintenance and operation cost issues and that the Town would have to vote to accept the dam at Town Meeting. Cook asked about access issues that had been brought to the Selectmen's attention. (See 4.10) Thompson advised the Selectmen that a permission slip has been put into place for those that wish to cross the dam and the spillway. Thompson also informed the Selectmen that permission slips had been sent to those on the south and west side of the pond, with one response. Mary Ann Turner representing the APA stated that the appeal was due to the fact that there is no date on the determination letter. Turner questioned the permission slip paperwork in regards to

crossing the dam/spillway. Turner invited the Selectmen to the Annual APA picnic that will be held on July 10, 2010 at 11:00AM.

7.0 COMMUNICATIONS RECEIVED

- 7.1 Invoice from R.P. Fraser Electric. – Forward to Dagesse
- 7.2 Proposed budget from Sullivan County Commissioners for 2011. – Filed
- 7.3 Information from NH DES regarding preparing for the 2010 summer swim session. – Forward to Park and Recreation
- 7.4 A copy of Kathleen Atkins Certified Measurer and Lister from the Department of Revenue. – See 5.3.2.
- 7.5 A copy of the scope of work for the ball field work. – Filed
- 7.6 Email from DES regarding “Clean Water” – Filed
- 7.7 Email from NHRS regarding an upcoming education seminar. – Forward to Dagesse

8.0 Unfinished Business

- 8.1 Dagesse contacted Harvey Industries (reference 9.3) of last week’s minutes and is awaiting a return call.

9.0 New Business

- 9.1 Eaton requested Dagesse contact a local realtor that has a property listed for sale that had been taken by tax deed. Dagesse contacted the real estate company and informed the office.
- 9.2 The Selectmen signed the participation agreement with NH DOS Division of Emergency Services for E911 mapping. (See 4.6)
- 9.3 Eaton motioned to approve the New Hampshire Energy Efficiency & Conservation Block Grant Agreement. Cook seconded the motion. All voted in favor. The Selectmen signed the paperwork. Dagesse to forward.

10.0 DISBURSEMENTS APPROVED

- 10.1 The Board approved cheques for payroll of \$6,671.71 and vendors \$239,634.69 the week of June 4, 2010.

11.0 ADJOURNMENT

- 11.1 Cook motioned to adjourn. Eastman seconded the motion. All voted in favor, the meeting was adjourned at 9:20PM

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen