

Town of Washington
Board of Selectmen
MINUTES
February 11, 2010

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Rich Cook and Ken Eastman

Visitors: Paul Cordeiro, Al Krygeris, Johanna Young, Lindley Rankine, Chief Marshall and Don Turner

2.0 MINUTES

Cook motioned that the Selectmen's minutes of February 4, 2010 be accepted as written. Eastman seconded the motion. All voted in favor.

Important Dates -

February 16th – Forestry Committee Meeting 4PM at Town Hall

February 17th – Conservation Commission 7PM at Town Hall

February 20-21st Ice Fishing Derby, Registration at Camp Morgan Lodge

5:30AM, additional information is available on the Town's website @

washingtonnh.org

February 24th – Supervisors of the Checklist will be holding a session for the purpose of corrections/additions 7-8PM and February 27th 11AM-12PM at the Town Hall

February 27th – Meet the Candidates Night 7PM at Town Hall

March 2nd- Planning Board 7PM at Town Hall

March 6th – School Meeting at the Washington Elementary School 2PM

March 6th – The Washington Snow Riders will be hosting a dance at Camp Morgan Lodge from 8-11PM

March 7th – Park and Recreation Night at the Manchester Monarchs!!!!

March 9th – Town Meeting 9AM at Camp Morgan Lodge

Did You Know?

That the Town website now has a community calendar that you can view to see what is going on in the Town? The address is washingtonnh.org

The Welfare Office has its very own confidential telephone number and voice mail, 495-0262. In order to protect your right to privacy and confidentiality, please do not call any other office in Town Hall.

That the Town of Washington will be participating in another Parks & Recreation Manchester Monarch's Night, Sunday March 7, 2010 at 3PM. You can purchase discounted tickets by contacting Ray Clark at 495-1423 or Michelle Dagesse at 495-3661. Tickets are \$11.00 and you must provide your own transportation. All are welcome to participate in a great event.

3.0 BUILDING AND PARKING PERMITS

3.1 Ronald LaVallee: TM#24-092/093, Birch Point Way, proposed to expand an existing living room and bedroom by closing in a deck. Eaton

motioned to approve the building permit application. Cook seconded the motion. All voted in favor, the permit #2365 was approved.

4.0 **APPOINTMENTS DURING THE DAY AND PREVIOUSLY**

- 4.1 Christine Hurd phoned to request an application for the rental of Camp Morgan Lodge. Dagesse forwarded the application.
- 4.2 Jim Gaskell requested a copy of the LCHIP application for the Town Hall. He was provided the requested information.
- 4.3 Ron Jager and Carolyn Russell discussed the Future of the Meeting House Committee and the LCHIP grant and the warrant article in regards to the planning of the Town Hall and determined that Eaton would present the article at Town Meeting.
- 4.4 Al Krygeris requested that Dagesse complete the Appendix H portion of the EECBG grant application. Dagesse completed the applications and the Selectmen signed them.
- 4.5 Cook spoke with Bill Kraus with budget hearing questions regarding the Recycling and Police Department budgets.
- 4.6 Eaton was approached by seven different senior citizens regarding the request from the budget hearing to remove the \$1200.00 Senior trip line from the 2010 budget. Eaton advised that the line item was left in the budget and can be discussed at the Town Meeting.
- 4.7 Eastman was approached by a lawn contractor regarding a bid proposal for mowing the Town's cemeteries. Eastman to research with the Cemetery Committee.

5.0 **DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS**

5.1 **Ed Thayer:**

- 5.1.1. Requested that the Selectmen sign the Homeland Security Grant Program application for one APCO-25 compliant digital/analog capable base station radio. The Selectmen signed the application.
- 5.1.2. Invited the Selectmen to participate in the upcoming Sullivan County Solid Waste Committee Luncheon scheduled for March 11, 2010.
- 5.1.3. Discussed the septic system at Camp Morgan Lodge with the Selectmen. A CIP request will be included for next year to address the septic system. Further research will be done on a redesigned smaller system for the project.
- 5.1.4. Discussed with the Selectmen the cost of salt.

5.2 **Chief Marshall:**

- 5.2.1. Dropped off the police logs.

5.3 **Michelle Dagesse:**

- 5.3.1. Requested that the Selectmen sign the 2010 Budget and Warrant. The Selectmen signed the paperwork. Copies will be displayed at Camp

Morgan Lodge, Town Hall, East Washington (bulletin board) and the Transfer Station (bulletin board)

5.4 Ingrid Halverson:

5.4.1. Advised that the water sample from the Washington Elementary School has come back clean.

5.5 Arline France:

5.5.1. Provided the Selectmen with a copy of the 2008-2009 foreclosures for the Town of Washington.

6.0 Public Appointments:

6.1 Paul Cordeiro presented a building permit to expand an existing living room and bedroom by closing in a deck. The Selectmen reviewed the application. (See 3.1)

6.2 Johanna Young, Lindley Rankine, Al Krygeris and the Selectmen discussed a proposal from IBEA, LLC in reference to EECBG grant application that the Town of Washington is applying for in an attempt to be more energy efficient.

6.3 Don Turner dropped off a complaint letter in reference to a Washington Police Department employee.- Filed in the safe

7.0 COMMUNICATIONS RECEIVED

- 7.1 Application from NH DES for the upcoming spring 2010 small public water systems operator-training course. – Forward to Halverson
- 7.2 A copy of a DES Shoreland Application Form from Frank and Chris Brown. – Filed
- 7.3 A copy of a letter from Local Government Center to the Town's Auditor advising that the Town property liability insurance. – Filed
- 7.4 A copy of West Central Behavioral Health Annual Report. – Filed
- 7.5 A copy of Legislative Bulletin, #7. – Public reading file
- 7.6 Invoice from John Cilley Plumbing and Heating. – Forward to Dagesse
- 7.7 Invoice from the Town of Hillsborough for dispatch services. – Forward to Dagesse
- 7.8 A copy of a letter from Adam Kimball to NH DES in response to the letter sent from the Washington Conservation Commission to NH DES. – Filed
- 7.9 Information from AARP regarding their tax-aid program. – Public reading file
- 7.10 Letter from Allan and Stephanie Colpitts regarding their shoreland permit application through NH DES. – Filed
- 7.11 A copy of a letter from the Town's tax collector to Paul Johnson. – Filed
- 7.12 A copy of a letter from Meridian Land Services, Inc. regarding a shoreland application for Mary and Rocco Ruggiero. – Filed
- 7.13 A letter from the Coalition Communities regarding education aid. – Filed
- 7.14 A copy of a minimum impact wetland application for Nancy Delorey– Filed
- 7.15 Email forwarded from the Washington Public Works Department in reference to a bucket truck.
- 7.16 Email Sullivan County NH Annual Report of the Board of Commissioners available online. – Electronically filed
- 7.17 Email advising of a Tax Credit Workshop. – Electronically filed
- 7.18 Draft of minutes of the January Energy Committee Meeting. – Electronically filed

- 7.19 Email from the Sullivan County Commissioner Office advising that their recent minutes are available online. - Electronically filed
- 7.20 Survey request from Town and City Magazine. – Filed electronically
- 7.21 Email from IBEA requesting information on Town Hall energy usage. – Dagesse to advise
- 7.22 Email from Adam Kimball responding to a Conservation Commission letter to NH DES. – Electronically filed
- 7.23 Grant Application from the Office of Energy and Planning for energy grants. – Electronically filed

8.0 UNFINISHED BUSINESS

8.1 Ref. 9.1 of last week's Selectmen's Minutes. The Selectmen did receive 7 petition warrant articles on time. The Selectmen had contacted NH Local Government Center regarding two of the petition articles for further research. The Selectmen were advised that in accordance with RSA 675:4 the two petition articles could not be placed on the warrant because the articles were requesting zoning petitions. These petitions must have two Public Hearings and be presented to the Selectmen 90-120 days before Town Meeting to allow the Planning Board to review and schedule the hearings.

8.2 The Selectmen held the Budget Hearing on Saturday. See attached.

9.0 NEW BUSINESS

- 9.1 The Selectmen would like to congratulate Jacob Bachand, Heather Cavendar and Gracie Atkins for being Students of the Month. A big thanks goes out to Al and Jennie Bruno for sponsoring the lunch.
- 9.2 Eaton motioned that Bob Bachand be appointed as an alternate to the Park and Recreation Commission. Cook seconded the motion. All voted in favor.
- 9.3 Dagesse sent the Town Report to the printers.

8:42PM Eaton motioned to move to a non-public session due to a personnel issue. Cook seconded the motion. All voted in favor.

9:12PM Eaton motioned to revert to a public session and to seal the minutes due to a personnel issue. Cook seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

- 10.1 The Board approved cheques for payroll of \$5,647.47 and vendors \$236,953.63 the week of February 12, 2010.

11.0 ADJOURNMENT

- 11.1 There being no further business before the Board; Cook motioned for adjournment. Eastman seconded the motion. All voted in favor. The meeting was adjourned at 9:30PM,

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen

Town of Washington
Budget Hearing
February 6, 2010

1.0 ASSEMBLY

1.1 Meeting called to order at 2:00pm.

1.2 Members: Guy Eaton, Rich Cook and Ken Eastman

Visitors: 25 members of the public

Minutes recorded by: Michelle Dagesse

Eaton welcomed and thanked everyone for attending the Budget Hearing.

2.0 Eaton motioned to open the Budget Hearing. Eastman seconded the motion. All voted in favor. The meeting was opened at 2:00pm.

Highlights

- The General Operating Budget is down 1.74% with a total decrease of 34% after the warrant articles
- In an attempt to reduce this year's appropriation the Selectmen pre-purchased \$14,000 worth of diesel fuel. This money was encumbered from the 2009 budget and decreased the 2010 Motor Fuel/Diesel appropriation.
- Advised that the Election budget had been increased due to the schedule of elections for the coming year.
- As per the Municipal Task Force request the Selectmen included an appropriation of \$2,000.00 in the General Buildings portion of the budget to purchase a cold storage trailer for the Fire Department. This will allow the Fire Department to store some of the equipment that is not used on a regular basis to free up space at the Center Fire Station. This was included in the General Buildings portion of the budget so that if the Fire Department should come to find that they no longer need the trailer it can be used by the Public Works Department or any other Town Department that may need it.
- In an effort to reduce the budget the Town has changed the health insurance coverage of the full-time employees. The employees reviewed the available policies and agreed with the new provider.
- The Emergency Management portion of the budget has a \$4,500 appropriation for a turn around access to be constructed at the Washington Elementary School. This will assist with traffic flow with drop-off and pick-up time as well as emergency vehicle accessibility.
- In an effort to address security issues at the Town Hall the Selectmen have proposed to construct a Town Clerk/Tax Collector office at the Town Hall. The room would be similar to the new Welfare Office but with additional

security measures. The article is to appropriate \$15,000 to complete the room.

Eaton advised that he would run through the 2010 proposed budget and warrant and if there were any questions to raise a hand at any time.

Ray Clark spoke on the senior trip portion of the Park and Recreation appropriation. The money is used to pay for the bus trip. The bus does pick up additional passengers at the Hillsboro Legion to offset the cost of the bus. Clark agreed that there was money remaining from last year but with the cost of the three free lunches there would be no money left for a bus trip this year if this was not included in the budget.

Jim Gaskell said that the Washington Senior Group operated for nine years without this appropriation and that times are hard and hitting many families. To use Town money to go gambling seems frivolous and would rather see the money removed from the Park and Recreation budget and placed in the Welfare budget to assist a family in need.

Phil Barker agreed with Gaskell's suggestion to include the money in the Welfare budget. Eaton advised that the Selectmen would continue to discuss the subject and thanked everyone for his or her comments.

Eaton asked Thayer to explain Article 14. Thayer explained that this article is a proposal to enter into an agreement with the State to reclaim the State portion of road in East Washington. The agreement would have the State reclaim the road and then turn it over to the Town as a Class VI road. This portion of road would be then included in the Block Grant formula. Thayer advised that taking this portion of the road at some point would cost the Town money. Ron Jager asked if we can include this portion of road in our Block Grant formula how many additional monies would the Town receive. Thayer advised he believed that it would be somewhere between 5 and 6 thousand dollars. Jager said that if the road were just reclaimed by the State these monies would accumulate over the next few years. Lionel Chute asked if this was an emergency. Sue Hofstetter said yes to those townspeople who have to drive on it. Thayer said that yes the road does take a toll on our equipment. Thayer also confirmed that a letter would be sent to the State releasing liability of the Town for the retaining wall at the Johnson property.

Lynne Cook reviewed the Assessor's budget advising that there is a \$12,000 Capital Reserve appropriation request to continue with level budgeting. Jean Kluk asked what was the \$8,000.00 in the operating budget (Professional Services). Cook advised that this was for her time out in the field, she is a certified assessor and the work she is doing outside the office the Town would have had to retain another company to perform.

The Selectmen reviewed petition Article 31. advising that at the present time the Selectmen have been requested to hold a moratorium on selling Town owned lots on behalf of the Conservation Commission. Phil Barker said that if the Town would sell these lots it would place them back on the tax roll for the Town. Eastman said that many property owners benefit from having such a property abutting them because it will not be built upon.

Article 32. The Selectmen reviewed the petition warrant article advising that at the present time solar panels and windmills are allowed in the Town of Washington, with only a height restriction that can be brought before the Board of Adjustment for a variance request.

Article 33. The Selectmen reviewed the petition warrant article. Lionel Chute asked if this article was to prevent people to solicit for funds for the Meeting House and questioned the language of the petition. Eaton said that he did not believe this was the case. Eaton advised that the Trust Fund that has been established by the Selectmen for the Meeting House must go before Town Meeting to expend the monies.

Article 34. Gwen Gaskell questioned the constitutionality of the petitioned article in reference to families with ties to 1900 lineage be part of the proposed committee. Gaskell said that in this example one family might have up to 6 members on the committee. Gaskell also stated that she was against a historic district and that there is a difference between a historic district and registered places.

Jim Gaskell asked why the Selectmen were proposing to add a \$15,000.00 article to the budget for a new office at this time. Gaskell said that we are in process of deciding what to do with the Town Hall is it the time to build a new office. Eaton said that the Selectmen are working on a security issue and that the office will be constructed as a temporary office similar to the Welfare Office.

ADJOURNMENT

There being no further business before the Board Eaton motioned the meeting is adjourned. Cook seconded the motion. All voted in favor. The meeting was adjourned at 3:47 pm.

Respectfully,

Michelle Dagesse
Executive Administrator
Town of Washington